



Board of Supervisors

Regular Meeting

~ Minutes~

425 Wells Road
Doylestown, PA 18901
<http://doylestownpa.org/>
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp

215-348-9915

Tuesday, December 21, 2021

7:00 PM

Community Meeting Room

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, Nancy Santacecilia, Jennifer Herring, and Dan Wood.

Township Staff in attendance included Township Manager Stephanie Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey Garton, Police Lieutenant Chuck Zeigler, and Township Engineer Sean Torpey.

Ms. Lyons reported the Board held an Executive Session regarding matters of litigation regarding Vertical Bridge.

Pledge to the flag

Welcoming Afghanistan Allies – R. Manion, Vice Chairman

Ms. Manion welcomed a family from Afghanistan who is currently working at the Travis Manion Foundation and living in Doylestown. The Board presented a welcome basket from the Supervisors. The family thanked everyone and stated they are happy in the area.

Visitors/Public Comments

Mr. House, 2 Oxford Lane, stated he moved into the new home in April and stated he appreciates the zoning laws. He notified the Board that many neighbors and himself will attend the next Zoning Hearing Board meeting to protest the application for a variance for 2225 Lower State Road. He noted he has more than 30 signatures on a petition and is going to request they deny any approval.

Ms. Mason informed Mr. House that the Board was aware of the application and explained the process. She stated the Zoning Hearing Board will be taking on the matter.

Ms. Dixon, a resident, inquired about the budget and how funds would be raised if it did not come from the American Rescue Plan. She also inquired if recognition will be given to taxpayers.

Ms. Mason stated the funds received will be used for the stormwater program as they have strict requirements.

Ms. Lyons stated it is a mandatory obligation and this year there was a slight relief not based on raised taxes for storm water.

Ms. Brown, 193 Sunset View Drive, addressed Ms. Santacecilia stating staying on the Board is a disservice and asked her to resign.

ANNOUNCEMENTS

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Doylestown Township Board of Auditors Reorganization meeting will be held on Tuesday, January 4, 2022, at 10:00 AM

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Applications are now being accepted by the Doylestown Township Board of Supervisors for vacancies on various Boards and Committees:

- Agricultural Security Area Advisory Council
- Environmental Advisory Council
- Friends of Kids Castle
- Public Water & Sewer Advisory Board
- Veterans Advisory Committee

If you are interested in serving on one of the Township's Boards or Committees, send a letter of interest to info@doylestownpa.org. For more information, please visit the Township's website

Christmas Tree Drop-Off - Trees can be dropped off at the New Britain Road entrance of Central Park anytime during December and January

GIFT GIVING IDEAS – Contact the Administration offices for more information

1. Park and Recreation Gift Certificates – Programs
2. "Plant a Tree"
3. Park and Recreation and Bike & Hike Trail Benches
4. Mural Print
5. "Dogs Around Doylestown" Poster
6. Bricks at Kids Castle
7. Bricks at the Service Memorial
8. Bricks at the Dog Park
9. Twp. Bicentennial Commemorative Mercer Tiles

MINUTES APPROVAL - November 16, 2021

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the November 16, 2021 Board of Supervisors meeting minutes. MOTION passed 5-0.

CORRESPONDENCES**PennDOT response to Sound Barrier Request**

The Board acknowledged the letter from PennDOT rejecting the Township's request for installation of sound barriers near Teversall.

Naming of Kids Castle – Dawn Byers

Ms. Lyons reviewed the naming policy and noted they should check with the family first.

Ms. Manion provided condolences to the family.

Ms. Herring noted all of Ms. Byers hard work with the castle.

REPORTS

Solicitor - None

Police Chief

Lieutenant Zeigler explained the tenure request for Officer Ciliberto and Officer O`Connor.

Ms. Lyons MOTIONED; seconded by Ms. Manion to grant tenure to Officer B. Ciliberto and Officer C. O`Connor. MOTION passed 5-0.

Township Engineer - None

Director of Operations

2021 Road Program (Curbing) – Time Extension

Mr. Torpey explained the extension and noted no cost increase.

Ms. Lyons suggested sending a letter to the residents.

Mr. Wood MOTIONED; seconded by Ms. Herring to extend the Reamstown Excavation and Concrete curbing contract completion date from 11/9/21 to 04/30/22. MOTION passed 5-0.

Bridge Pointe Park Roof Replacement – Time Extension

Mr. Torpey explained the extension and noted no cost increase.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to extend the completion date for the Bridge Point Park Roof Replacement from 11/30/21 to 1/31/22. MOTION passed 5-0.

Public Works Equipment

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to authorize the listing of the FFC Paladin Snow Blower on the online auction website Municibid; MOTION passed 5-0.

Ms. Herring MOTIONED; seconded by Ms. Manion to authorize the purchase of accessory equipment for the Bobcat, Toolcat 5600 from Clark Equipment Company in the amount of \$6,495.06 (Mower Attachment) and \$6,366.79 (Snow Blower Attachment, totaling \$12,861.85. MOTION passed 5-0.

PennDOT Green Light Go Applications

Mr. Tomko explained the Green Light Go application noting an 80/20 match provided. He noted it would be a joint project with other municipalities.

Ms. Lyons inquired about the total project cost.

Mr. Wood inquired and confirmed it would be a capital project.

Mr. Tomko explained the total project cost and indicated it would be a capital project in 2023.

Various Traffic Signal Improvements

Mr. Tomko explained recent traffic signal improvements.

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the application for PennDOT Green Light Go and various traffic signal improvements. MOTION passed 5-0.

*Parks & Recreation Community Center**MKSD Change Order No. 1 – Increase Scope of Work*

Mr. Tomko explained MKSD provided additional scope of work and building size increase.

Ms. Herring inquired about the change order after the work was completed and inquired about the communication.

Ms. Manion suggested clear parameters on how they communicate cost increase.

Mr. Tomko spoke on the design process.

Ms. Santacecilia MOTIONED; seconded by Ms. Herring to approve the MKSD Change Order No. 1 relating to the added scope of work completed on behalf of the Township in the amount of \$64,000.00. MOTION passed 5-0.

The Board discussed design elements and the Ready for 100 goals. Ms. Manion stated it is their responsibility to spend the funds now to be ready for the future when it would be more expensive.

Mr. Wood stated the EAC noted it would be more expensive to complete in the future. Ms. Herring noted grant opportunities. Mr. Garton explained it may roll into the mortgage.

Geothermal System Estimate Review

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Geothermal System review. MOTION passed 5-0.

Ms. Herring MOTIONED; seconded by Ms. Manion to approve well testing at an estimated cost of \$36,000 after confirmation from DTMA is received regarding any potential impact on their public wells. MOTION passed 5-0.

Manager*Training Requests*

Ms. Manion MOTIONED; seconded by Ms. Herring to approve costs associated with training for the Fire Marshall. MOTION passed 5-0.

National Facilities Management & Technology Conference

Ms. Manion MOTIONED; seconded by Ms. Herring to approve costs associated with training for the Facilities Manager and staff. MOTION passed 5-0.

Recognition of Past Supervisor D. Hering

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve a plaque at the pavilion in honor of Ms. Diane Hering former Supervisor. MOTION passed 5-0.

Supervisors

Ms. Herring noted updates from the Pension Advisory Committee, voted on tonight. She stated DelVal and Terrain presented to the Planning Commission, she noted all comments were supportive.

Mr. Wood stated the Public Water and Sewer Committee is working on the 537 Plan update. He also noted Ms. Woodbury has left the EAC and thanked her for her work.

Ms. Lyons thanked everyone on the call for the Township to receive an Aa1 Moody's Rating. She noted TAB met with the Doylestown Borough and Fire Company #1 to develop retention and recruiting videos for the volunteer firefighters. She stated Children's Village had a groundbreaking and the building is in progress. She stated Grundy Hall residents received essential bags from the Park and Rec Board working with other groups. Ms. Lyons stated CB Cares and Kutz Elementary made a memorial wreath in memory of Ms. Byers. Mr. Salvati accepted the wreath to hang at Kids Castle in the spring.

PUBLIC HEARINGTownship General Obligation Bond

Mr. Garton explained the obligation and stated the notices have been sent.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Township General Obligation Bond Ordinance. MOTION passed 5-0.

UNFINISHED BUSINESS - NA**NEW BUSINESS**Doylestown Township Final 2022 Budget

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the Doylestown Township Final 2022 Budget. MOTION passed 5-0.

Fixing the Tax Rate for Fiscal Year Ending December 31, 2022

Ms. Manion MOTIONED; seconded by Ms. Herring to approve Resolution No. 2354. MOTION passed 5-0.

2022 DTMA Budget – Acknowledge Receipt

The Board acknowledged receipt of the 2022 DTMA Budget.

Township Manager’s Employment Contract – 2022 – 2023

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Township Manager’s Employment Contract from 2022–2023. MOTION passed 5-0.

Land Development - Ashbridge at Furlong – Review Extension

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the Ashbridge at Furlong review extension. MOTION passed 5-0.

Support America250PA

Ms. Herring explained the resolution to celebrate America’s 250th anniversary that is coming up in 2026.

Ms. Manion MOTIONED; seconded by Ms. Manion to approve the America250PA resolution. MOTION passed 5-0.

CB Cares Pumpkinfest – Request Waiver of Permit and Fire/Police Fees

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the waiver of fees for CB Cares Pumpkinfest totaling \$318.78. MOTION passed 5-0.

Pebble Ridge/Woodridge and Vicinity Sewer Project – Almshouse Road Properties

Ms. Mason explained the situation for the requested properties. The Board agreed to amend Ordinance No. 384 and authorized Mr. Garton to prepare the amendment.

Pebble Ridge/Wood Ridge Sewer Project – BCWSA Payment Request No. 31

Ms. Manion MOTIONED; seconded by Mr. Wood to approve BCWSA Payment Request No. 31. MOTION passed 5-0.

New Britain Road Bike/Hike Trail – Grant Award

Ms. Herring MOTIONED; seconded by Ms. Manion to accept the grant award for \$686,000 along with Ms. Lyons and Ms. Mason as signers of documents. MOTION passed 5-0.

Zoning Hearing Board Application – 45 Radcliff Dr. – Requests a Variance

Ms. Mason suggested leaving the matter to the Zoning Hearing Board. The Board agreed.

Treasurer’s Report – December 21, 2021

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Treasurer's Report. MOTION passed 5-0.

Bills List – December 21, 2021

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Bills List in the amount of \$1,210,095.53. MOTION passed 5-0.

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X. ADJOURNMENT

The meeting was adjourned at 8:10 pm by Ms. Lyons.

Respectfully submitted by

Stephanie J. Mason
Secretary