

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
April 15, 2021

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, April 15, 2021 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Kevin Green, Secretary; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/ Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Dick Bach, opened the meeting at 3:30pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

A visitor and customer, Mr. Daniel Zitin of 160 Trafalgar Road, Doylestown Township, was welcomed to the meeting.

Mr. Zitin addressed the members of the DTMA by referencing his letter to the Board dated March 26, 2021 in dispute of his current water bill. Mr. Zitin reported his toilet leaked for approximately three months, and that he does not believe it is his responsibility to pay for that water. The Board explained DTMA incurred costs to pump, treat, and store the water before his usage. Mr. Zitin maintained DTMA was at fault and requested relief from the entire amount of the "wasted" water.

The Board Chairman, Mr. Richard Bach, thanked Mr. Zitin for attending the meeting and presenting his issue to the Board. Mr. Bach assured Mr. Zitin that the DTMA would discuss his dispute and report back to him as soon as possible.

ACTION ITEMS

MINUTES APPROVAL: March 18, 2021

Upon a motion by Mr. Van Houten, seconded by Mr. Green and unanimously approved by the Authority, the minutes of the March 18, 2021 DTMA meeting was approved as submitted.

AUTHORITY ENGINEER'S REPORT

CONTRACT #2020-2 CENTRAL SYSTEM WATER MAIN EXTENSIONS

Mr. Ciottoni provided a construction update on this project. He reported that the contractor plans to return in August to complete any remaining work. The project is currently 80% complete with the Anvil Lane water main and the Lower State Road water main yet to be installed.

BUTLER AVENUE WATER MAIN EXTENSION (New Britain/Del Val University)

Mr. Ciottoni presented an update for this project which included the proposed route for the water main. Mr. Hass stated that he received signed agreements from Myers Avenue residents with the commercial property owner's agreement pending. Mr. Ciottoni and Mr. Hass requested the project be placed for public bidding and the easements be secured. With the consensus of the Authority, DTMA Chairman, Mr. Richard Bach, authorized Mr. Hass to place the project out to bid and begin easement negotiations.

AUTHORITY SOLICITOR'S REPORT

Authorization to Execute Development Agreement with Autosport Realty, LLC for Sloane Autosport, 1607 Easton Road, Warrington, PA

Solicitor Richard D. Magee, Jr. and the Developer's counsel reached an agreement regarding the proposed Development Agreement (with minor revisions to the original proposed agreement). Mr. Magee recommended approval of the Development Agreement as modified subject to final review and approval by the Solicitor.

Letters from the DTMA Engineer, Mr. Alfred Ciottoni, dated March 30, 2021 and April 13, 2021 were referenced and reviewed.

Upon a motion by Mr. Van Houten, seconded by Mr. Stone, the Municipal Authority unanimously authorized the execution of the Development Agreement with Sloane Autosport, 527 N. Easton Road, Glenside, PA 19038 contingent upon the satisfaction of the DTMA Solicitor.

Following some additional discussion and at the suggestion of Mr. Van Houten, Solicitor Magee agreed to consider drafting a provision and subsequent inclusion of mandatory arbitration language in future Development Agreements.

EXECUTIVE DIRECTOR'S REPORT

Neshaminy Manor

Mr. Hass informed the Board he was recently notified the Bucks County Water and Sewer Authority purchased the water and sewer system owned by the County of Bucks at Neshaminy Manor. He reported that although Neshaminy Manor's ownership recently changed, DTMA would continue to provide bulk water to Neshaminy Manor through the existing Agreement.

Chem Fab Superfund Site Meeting

Mr. Hass reported on a recent virtual meeting hosted by the EPA regarding the Chem Fab Superfund Site. This property is located on the border of Doylestown Township and Doylestown Borough and will contain a treatment plant to pump and treat the TCE laden groundwater. The DTMA wells are not impacted by this treatment.

NEW BUSINESS

BILL'S LIST: April 2021

Mr. Van Houten made a motion to approve the April 2021 Bills List for the General Fund Account in the amount of \$24,196.93; Developers Escrow Fund in the amount of \$675.00; Capital Improvement Fund in the amount of \$135.00; Prepaid Invoices in the amount of \$4,229.68; Prepaid ACH Credit Invoices in the amount of \$11,543.88; and Transfers to the Township in the amount of \$91,583.13. Mr. Green seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: April 15, 2021

Mr. Van Houten made a motion approving acceptance of the April 15, 2021 Treasurer's Report as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

EXECUTIVE SESSION

The Municipal Authority adjourned to Executive Session at 4:35 pm to discuss potential litigation against Buckingham Township. The regular meeting of the DTMA was reconvened at 4:52pm following its Executive Session and the following business was discussed.

ZITIN DISPUTE LETTER

Following some discussion, the consensus of the Authority was to send a revised bill to Mr. Zitin offering him a 10% reduction in his latest water bill with the option for a payment plan.

ANNOUNCEMENTS

Virtual PMAA Board Member Training is scheduled for April 28-29, 2021.

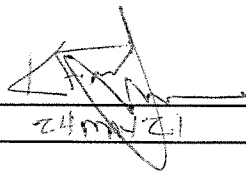
The next DTMA Board Meeting is scheduled for May 20, 2021 at 3:30 pm.

National Drinking Water Week is May 2-8, 2021.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:55pm.

Respectfully submitted,
Keith Hass
Executive Director



Zitin

Date