

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
November 19, 2020

A meeting of the Doylestown Township Municipal Authority was held at 3:30 p.m. on Thursday, November 19, 2020 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Dick Bach, opened the meeting at 3:30pm by identifying the board members present via Zoom at the meeting and welcoming the two visitors.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

Mr. Bob Salanik introduced himself to the Board and stated that his intentions were to sit in on today's meeting and learn more about the Doylestown Township Municipal Authority.

Mr. Joe Delikat also introduced himself to the Board. He identified himself as a member of the Doylestown Township Ways & Means Committee and reiterated Mr. Salanik's interest in learning more about how the DTMA operates while attempting to get a better understanding of DTMA finances.

ACTION ITEMS

MINUTES APPROVAL: October 15, 2020

Upon a motion by Mr. Van Houten, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the October 15, 2020 DTMA meeting was approved as submitted.

BILL'S LIST: November 2020

Mr. Van Houten made a motion to approve the November 2020 Bills List for the General Fund Account in the amount of \$47,150.77; Developers Escrow Fund in the amount of \$14,101.40; Capital Improvement Fund in the amount of

\$329,242.56; Prepaid Invoices in the amount of \$23,265.91; Prepaid ACH Credit Invoices in the amount of \$11,341.88; and Transfers to the Township in the amount of \$90,188.93. Mr. Bach seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: November 19, 2020

Mr. Van Houten made a motion approving acceptance of the November 19, 2020 Treasurer's Report as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

NEW BUSINESS

N/A

AUTHORITY ENGINEER'S REPORT

Central Water System Water Main Extensions Update (Pebble Ridge/Woodridge Area)

Request for Payment Application #1 PACT One, LLC. Contract 2020-2 Central Water Main Extensions

Mr. Ciottoni provided an update on the work completed to date on this project and recommended that the contractor's request for their initial payment be approved. The Payment Application #1 was approved via the Bills List.

Proposed Resolution – Adopting DTMA Water Master Plan

Mr. Ciottoni presented the DTMA Water Master Plan to the members of the Board and explained that the Plan is scheduled to be implemented in three phases. He provided a review of the document by summarizing "Table 1-1, Master Plan for Capital Improvements" and recommended adoption of the proposed DTMA Water Master Plan to serve as a general roadmap for the future improvement of the DTMA system. Mr. Ciottoni clarified the fact that, going forward, each project would be handled and voted upon separately and that the adoption of the Plan at this time did not represent a funding authorization for any future projects.

Mr. Van Houten made a motion to approve a DTMA Resolution formally adopting the 2020 DTMA Water Master Plan as presented by SC Engineers. Mr. Bach seconded the motion and asked the members of the Municipal Authority to voice their opinion regarding the Plan. Messrs. Stone and Stairiker both stated their approval of the Plan and the Plan was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

Doylestown Walk Draft Development Agreement Update

Mr. Magee reported Toll Brothers, the developer for the Doylestown Walk project, is now ready to move forward pending outstanding issues between the developer and the BCW&S Authority. Mrs. Barbara Lyons stated that the Board of Supervisors have not executed the Development Agreement.

EXECUTIVE DIRECTOR'S REPORT

South One Tank Rehabilitation Project Update

Request for Payment Application #1, Worldwide Industries Corporation Contract 2020-1 South One Tank Rehabilitation

Mr. Hass explained that the inspection of all DTMA tanks revealed the fact that the South One Tank needed to be repainted. He showed before and after pictures of the tank after the tank was painted. Mr. Hass reminded the Board DTMA received a \$157,000 grant for this project. The Payment Application #1 was approved via the Bills List.

2021 DTMA Budget Final Approval

Mr. Hass reviewed the proposed 2021 DTMA Budget for approval by the members of the DTMA.

Mr. Bach expressed his gratitude to Mr. Van Houten and the Finance Department for their work on the 2021 DTMA Budget.

Mr. Hass reported that 2021 will represent the fourth year in a row without a rate increase. Mr. Stairiker suggested that this point be highlighted in the next Township Spring/Summer newsletter and Mrs. Lyons suggested sending a note along with the quarterly bill highlighting this point.

Mr. Van Houten then made a motion to approve the 2021 DTMA Budget as submitted. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

Duane Road Area Public Water Survey

Mr. Hass reported Mr. Green discussed the possibility of a possible water main extension in Duane Road located near SR611. A few residents are interested and Mr. Hass indicated he will pursue this possibility. - With no further action needed at this time with regard to this topic, Mr. Hass publicly thanked Mr. Green for his efforts thus far in starting the dialog with the area residents.

EXECUTIVE SESSION

Matters of Litigation

The Authority adjourned to Executive Session at 4:17 pm for the purpose of discussing litigation for Docket Case No. 2020-00325-37 against Plumstead Township and North Wales Water Authority regarding the existing Bulk Water Agreement between the DTMA and Plumstead Township, and Plumstead Township's recent action of entering an agreement with the North Wales Water Authority.

Mr. Richard Magee, Municipal Authority Solicitor, did not participate in the Executive Session.

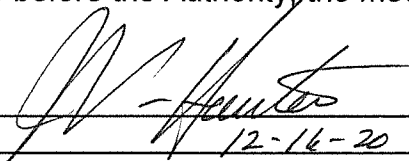
ANNOUNCEMENTS

The next DTMA Board Meeting is scheduled for December 17, 2020 at 3:30 pm. The Board of Directors Holiday Dinner is cancelled.

ADJOURNMENT

The regular meeting of the DTMA was reconvened following its Executive Session but with no further business to come before the Authority, the meeting was adjourned at 4:29pm.

Respectfully submitted,
Keith Hass
Executive Director



12-16-20
Date