

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
March 19, 2020

A meeting of the Doylestown Township Municipal Authority was held at 3:35 p.m. on Thursday, March 19, 2020 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Kevin Green, Secretary; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/ Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni (participated via phone), Municipal Authority Engineer; Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority and Debra Heaney, Finance Assistant.

ACTION ITEMS

MINUTES APPROVAL: February 20, 2020

Upon a motion by Mr. Van Houten, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the February 20, 2020 DTMA meeting were approved as submitted.

BILL'S LIST: March 2020

Mr. Van Houten made a motion to approve the March 2020 Bills List for the General Fund Account in the amount of \$34,989.96; Developers Escrow Fund in the amount of \$81.00; Capital Improvement Fund in the amount of \$0.00; Prepaid Invoices in the amount of \$18,986.27; Prepaid ACH Credit Invoices in the amount of \$10,666.55; and Transfers to the Township in the amount of \$90,256.19. Mr. Green seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: March 19, 2020

Mr. Van Houten made a motion to approve acceptance of the March 19, 2020 Treasurer's Report as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

AUTHORIZATION TO AWARD 2020 LAWN MAINTENANCE BID

Mr. Van Houten made a motion to award the 2020 Lawn Maintenance Bid in the amount of \$19,656.00 to Jimmy's Tree and Landscape Contractors, 5415 North Water Street, Philadelphia, PA, 19120. This amount includes the incorporation of Alternate Bid Item #1 in the amount of \$840.00, Alternate Bid Item #2 in the amount of \$840.00 and Alternate Bid Item #3 in the amount of \$700. Mr.

Stairiker seconded the motion and the motion was unanimously approved by the Authority.

AUTHORIZATION TO AWARD CENTRAL SYSTEM WATER MAIN EXTENSION (Pebble Ridge/Woodridge Area) PROJECT

Mr. Ciottoni recommended that action on this project be deferred to the April DTMA meeting. Mr. Ciottoni indicated DTMA is awaiting permits from PA DOT and the Buck County Conservation District. In addition, the Development Agreement with Toll Brothers that partially funds this project has not been executed to date.

NEW BUSINESS

Covid-19 DTMA Response

Mr. Hass reviewed an EPA document issued in response to the crisis to provide clarity to its customers. The risk to water systems is low and the COVID-19 virus has not been detected in drinking water supplies. Current chlorine disinfection practices including DTMA's are designed to inactivate viruses.

Mr. Hass also explained that the DTMA operators have been practicing social distancing. Alternate work shift scenarios are being considered to keep staff separated and isolated in the upcoming weeks.

Vacant Operator Position

Mr. Hass also reported that a verbal employment offer was recently made to fill our vacant Water Operator position.

OLD BUSINESS

Water Main Extension and Water Service Project Update

Mr. Hass referenced a separate document provided in the meeting packet designed to review current DTMA capital projects and plans.

Proposed Township Water Well Testing Ordinance Update

Mr. Hass reported that the Board of Supervisors at its March 3, 2020 Board of Supervisors Meeting tabled any action on the proposed Township Private Water Well Testing Ordinance. The BOS decided further educational outreach for private well monitoring and safety to the residents will be implemented. Mr. Green requested the momentum for this educational outreach should be continued and asked the Authority staff to continue working with the Township on this effort.

ANNOUNCEMENTS

The next DTMA Board Meeting is April 16, 2020 at 3:30 pm.

Board Member Training – Thursday, March 19 (Allentown, PA) –
CANCELLED


This meeting was cancelled.

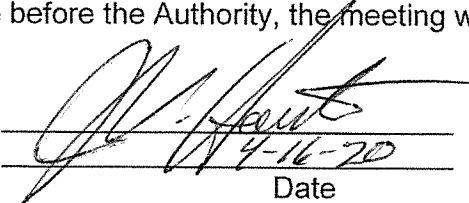
PMAA Region One Dinner Meeting – CANCELLED

This meeting was cancelled.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 4:04 pm.

Respectfully submitted,
Keith Hass 
Executive Director



4-16-20
Date