

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
October 24, 2019

A meeting of the Doylestown Township Municipal Authority was held at 3:30 p.m. on Thursday, October 24, 2019 in the Township Building with the following in attendance: Richard Bach, Chairman; Joseph Van Houten, Secretary; Kevin Green, Treasurer; and Daniel Stairiker. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority; Kenneth Wallace, Finance Director; Koun Lim, Senior Accountant and Debra Heaney, Finance Assistant.

ACTION ITEMS

MINUTES APPROVAL: September 19, 2019

Upon a motion by Mr. Van Houten, seconded by Mr. Green and unanimously approved by the Authority, the minutes of the September 19, 2019 DTMA meeting was approved as submitted.

BILL'S LIST: October 2019

Mr. Van Houten made a motion to approve the October 2019 Bills List for the General Fund Account in the amount of \$39,662.02; Developers Escrow Fund in the amount of \$80.00; Capital Improvement Fund in the amount of \$0.00; Prepaid Invoices in the amount of \$4,886.09; Prepaid ACH Credit Invoices in the amount of \$8,914.62 and Transfers to the Township in the amount of \$87,004.20. Mr. Stairiker seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: October 24, 2019

Mr. Van Houten made a motion to approve acceptance of the October 24, 2019 Treasurer's Report as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

AUTHORIZATION TO EXECUTE PROFESSIONAL SERVICES PROPOSAL FROM ENTECH ENGINEERING, INC. FOR THE SOUTH TANK REHABILITATION PROJECT

Messrs. Bach and Hass introduced discussion regarding the authorization to execute a professional services proposal from Entech Engineering, Inc. Mr. Van Houten made a motion to execute the professional engineering services proposal

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of Entech Engineering, Inc., 201 Penn Street, Reading, PA. The proposal provides engineering design, permitting, and bidding support for the South Tank Rehabilitation Project in the amount of \$12,500 subject to the exclusion of the permitting fee. Mr. Green seconded the motion and the motion was unanimously approved by the Municipal Authority.

AUTHORIZATION FOR PRELIMIINARY APPROVAL OF 2020 DTMA BUDGET

Messrs. Van Houten, Hass and Wallace presented the 2020 DTMA Budget to the members of the Municipal Authority highlighting some of the capital projects including a review of the following projects as proposed by Mr. Hass:

South Tank Painting Project - \$500,000
Pebble Ridge/Woodridge Main Extensions \$600,000
Emergency Generator for Operations Building \$30,000
Cross Keys Pump Station Upgrades \$500,000
Turk Road Pump Station Upgrade \$250,000

Mr. Wallace then provided a summary of the 2020 DTMA Budget and Mr. Hass recommended preliminary approval with final approval at the DTMA's next meeting.

NEW BUSINESS

H2O PA Water and Sewer Grant Application – New Britain Borough and Delaware Valley University Interconnection

Mr. Hass announced that two grant programs are available from the PA DCED, namely the H2O PA Water and Sewer Grant and the PA Small Water and Sewer System Grant. He recommended applying for the H2O PA Water and Sewer Grant to help subsidize the Delaware Valley University Interconnection project. Mr. Van Houten made a motion authorizing Mr. Hass to move forward in applying for the H2O PA Water and Sewer System Grant in the hopes of applying the grant towards the Delaware Valley University Interconnection. Mr. Stairiker seconded the motion which was unanimously approved by the Authority.

PA Small Water and Sewer System Grant Application – South Tank Rehabilitation Project

Mr. Hass introduced discussion of and recommended moving ahead with the South Tank Rehabilitation Project as the project to apply for the PA Small Water and Sewer System Grant. Mr. Van Houten made a motion authorizing Mr. Hass to move forward in applying for the PA Small Water and Sewer System Grant in the hopes of applying the grant towards the South Tank Rehabilitation Project.

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Mr. Stairiker seconded the motion which was unanimously approved by the Authority.

Pebble Ridge/Woodridge Water Main Infrastructure

In conjunction with the water system improvements for the new Toll Bros. Doylestown Walk proposed development, Mr. Hass requested authorization from the DTMA to move ahead with plans for installing water main extensions along Westaway Lane, Willow Lane, Stony Lane Circle, and portions of Old New Road. He referenced the memo and map provided for Board review. The consensus of the Authority was to grant authorization for these specific water system improvements. Mr. Hass and his team were directed to move forward with the design of the proposed project.

OLD BUSINESS

Furlong Area Water System – PACT ONE, LLC Change Order #1

Mr. Hass referenced Mr. Ciottoni's letter to PACT ONE, LLC dated October 8, 2019 regarding Change Order #1 for the Furlong Area Water System Contract No. 2018-1. Mr. Magee recommended that the DTMA pursue the following three (3) items as delineated below:

1. Pursue a conversation with PACT ONE, LLC.
2. Pursue a conversation with the Johnson property owners.
3. Pursue a reconciliation conversation with Buckingham Township regarding professional fees and change orders.

Mr. Van Houten agreed with Mr. Magee's steps as outlined and suggested that Mr. Hass negotiate with PACT ONE, LLC and then sit down with Buckingham Township before bringing all the latest costs to the DTMA at their next meeting.

Mr. Green made a motion to settle the ongoing construction restoration issues with Mrs. Johnson by offering her \$10,000 for the additional restoration work based upon the multiple landscaping quotes obtained by her. Mr. Van Houten seconded the motion and the motion was unanimously approved by the Authority.

Water Service Project Update

Mr. Hass referenced the Water Main Extension and Water Service Project Update with the members of the DTMA

Doylestown Township Proposed Private Well Testing Ordinance

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Mr. Hass explained that the original Required Water Connection ordinance is transitioning into a Well Testing Ordinance which allows the Township to test and collect data from private wells within the Township. If a water quality test of a private well fails for certain contaminants, a required connection to DTMA may be mandated. A further update will be available at the DTMA's November meeting.

ANNOUNCEMENTS

The next DTMA Board Meeting is scheduled for Thursday, November 21, 2019 at 3:30pm.

Mr. Hass announced the PMAA Region 1 Dinner Meeting in East Norriton scheduled for Thursday, November 14 at 7:30pm and stated that he and Mr. Van Houten were planning to attend the event. Mr. Hass invited the other members of the DTMA to let him know if they wanted to attend the meeting along with him.

Mr. Hass announced the public DEP Meeting at the Easton Road PFC Site scheduled for Monday, November 18 at 6:30pm to be held at Lenape Middle School and reported that he would send a "reminder email" about the meeting.

Mr. Hass announced the AWWA 2019 Water Quality Conference in Dallas, TX scheduled for November 4 – 6, 2019.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 5:20 pm.

Respectfully submitted,
Keith Hass
Executive Director

Date