

Dog Park Advisory Board Meeting Notes August 6, 2018 at 5:00 p.m.
Conference Room in the Administrative Trailers

Attending: Kathy Brown, Deb McComas, Donna Cawthorne, Katelynn Steck by phone, Kristen McCoach, David Cochran, Warren Grant, Karen Sweeney, Barbara Lyons

Guests: N/A

Meeting Notes of June 11, 2018 were approved on a motion by David, seconded by Deb and passed by unanimous vote.

Correspondence: Karen reported that a request has been received from four students of Delaware Valley University who own service or emotional support dogs. Their request to join the dog park at a discounted rate has been approved by the township. The Dog Park Board agreed with Karen's suggestion that each student must show the township their original (not copy or email) Service/ESA Dog letter from a medical professional. They also must go through the normal membership requirements, such as providing their dogs' immunization records, signing the release form and attending an Orientation session.

Member Inquiries: N/A

Incident Reports: Karen stated that a member reported an incident with another member in the pavilion while entering the dog park. The township is awaiting a response from the other person involved and will discuss the owner's inappropriate behavior in the pavilion.

Projects/Events:

Bicentennial Project: Kathy reported that approximately 150 to 200 photos have been received for the Dogs of Doylestown poster. Katelynn will prepare a computer document of all the photos by next Friday. The sub-committee will meet on August 15 to decide which photos will be included on the 18" x 24" poster.

Fido Float: The Fido Float is scheduled for September 8 at Fanny Chapman Pool. DPAB Board members will set up at noon the day before, and arrive at 9:30 a.m. on the day of the event. The large dog session will take place from 12:30 to 2:00 p.m, followed by the small dog session from 2:30 to 4:00 p.m. The entry fee will be the same as last year, and bandanas will be offered for sale as a fundraiser. Doylestown Animal Medical Clinic will provide sponsorship and veterinary care.

Updates:

Dog Park Handbook Review: The Board discussed several edits, including the Dog Park Incident Report and Resolution Procedure. Kathy will send the edits to Karen for revision of the handbook.

Dog Park Improvements / Fence Modification: The fence modification and regrading work has been approved by the Board of Supervisors. Karen met the township workers at the site to discuss the upcoming work. An email will be sent to dog park members before the work begins. Andrew discussed suggestions made by some dog park members about park maintenance that is not included in the township workers' duties. Kathy suggested a volunteer work day on a Saturday this fall, to be discussed at the next meeting.

Video Sub-Committee: Kathy will arrange for a filming session with Ed Ebenbach of the Telecommunications Advisory Board and Warren and Deb will meet at the dog park with their dogs. They will shoot a scene showing proper entry into the dog park, entry to the off leash area, staying with your dog, and also emphasize picking up after your dog.

Other Business: Karen reported that it is each member's responsibility to keep track of their dog's immunizations and dog park renewal date. The township is not responsible to send renewal reminder emails to members.

Orientations - Doylestown Borough Hall:

Wednesday, August 29 at 7:15 pm: Kathy, Deb, Andrew and possibly Warren to attend.

Saturday, September 22 at 10:45 am: Kathy, Deb, Andrew and Donna to attend.

Thursday, October 18 at 6:45 pm: Kathy, Deb, Andrew and Donna to attend.

Saturday, November 10 at 3:45 pm: Attendees to be decided at next meeting.

Adjournment: On a motion by Warren, seconded by Deb and approved by the Board, the meeting was adjourned at 6:30 p.m.