

Dog Park Advisory Board Meeting Notes June 11, 2018 at 5:00 p.m.
Conference Room in the Administrative Trailers

Attending: Kathy Brown, Deb McComas, Donna Cawthorne, Andrew Miller, Katelynn Steck, Warren Grant, Kaitlyn Finley, Carolyn Brinker, Barbara Lyons

Guests: N/A

Meeting Notes of May 7, 2018 were approved on a motion by Katelynn, seconded by Andrew and passed by unanimous vote.

Correspondence and Member Inquiries: N/A

Incident Reports: The Board discussed an incident that occurred on May 21, 2018, as described in two Incident Reports and three eyewitness accounts. After discussion of the incident, the Board decided to have Karen or Kaitlyn send an email to everyone who responded to the incident, to remind them of the entry procedure, to take their dog's leash off in the park, to stay with their dog, to avoid any gathering of dogs that might escalate into an incident, and to leave if there's an issue. The email will also suggest that they use the app to see who is attending the park, and that the Board recommends that these particular dogs do not interact. The email will inform them that the fob has been turned back on that was shut off, that the report has been filed as Incident #1, and will thank them for responding to the request for information about the incident.

Projects / Events:

Bicentennial Project: Kaitlyn reported that approximately 150 to 200 photos have been received for the Dogs of Doylestown poster. Kathy, Deb, Katelynn, Andrew and Donna formed a sub-committee to finalize the poster.

Updates:

Dog Park Handbook Review: Discussion is scheduled for the Board meeting on August 6, 2018. Kathy asked all members to review the current edition before the August meeting and communicate any suggested revisions to Board members by email.

Dog Park Improvements / Fence Modification: Kathy has obtained three contractor proposals for the fence modification and site restoration discussed by the Board. She will forward the proposals to the DPAB members. Barbara advised Kathy to forward the proposals to the BOS in advance of their meeting on June 19, 2018 to request funds for the work. The contractors are available to do the work in July.

Other Business:

Entry Sign: Donna requested that a sign be posted on the entry gate to the pavilion to inform non-members that membership is required for entry to the dog park, giving contact information

to pursue membership. She reported that some non-members shake the gate quite vigorously, not realizing that an entry fob is required to open the gate.

A-Frame Sign: Kaitlyn will arrange for an A-Frame sign to be placed in the pavilion to remind members of some of the pertinent dog park rules.

Video for Website / Orientation: Karen, Warren, Deb and Katelynn formed a sub-committee to communicate by email before the August meeting regarding a video for the website and to be used during dog park orientations.

Fido Float: Approval has been received from Fannie Chapman Pool to hold the Fido Float at the pool on September 8, 2018. There will be no increase over last year's fee. An invitation was extended to the Fanny Chapman Pool Board members. Kaitlyn will contact Doylestown Animal Medical Clinic for sponsorship and to serve as veterinarians during the Fido Float. DPAB Board members are needed to set up the day before the event and attend the event on September 8, 2018.

Orientations - Doylestown Borough Hall:

Saturday, July 14 at 10:45 am: Kathy, Warren and Katelynn to attend.

Wednesday, August 29 at 7:15 pm: Deb to attend. More DPAB members are requested to attend.

Future Orientations: Kaitlyn will contact Susie Danzis and Doylestown Borough to schedule dates after August.

Adjournment: On a motion by Katelynn, seconded by Andrew and approved by the Board, the meeting was adjourned at 5:56 p.m.