

Dog Park Advisory Board Meeting Notes May 7, 2018 at 5:00 p.m.
Conference Room in the Administrative Trailers

Attending: Kathy Brown, Deb McComas, Donna Cawthorne, Andrew Miller, Kristen McCoach, Warren Grant, Karen Sweeney, Caroline Brinker, Barbara Lyons, Edward (Ned) Mackin.

The Board welcomed new member Ned Mackin of Doylestown Township.

Guests: Troy Logan, Tredyffrin Township Parks & Recreation Board and Hilliary Mallory, Tredyffrin Township Public Works Coordinator, attended the meeting as observers.

Meeting Notes of April 2, 2018 were approved on a motion by Deb, seconded by Warren and passed by unanimous vote.

Correspondence and Member Inquiries: N/A

Incident Reports: The Board discussed an Incident Report and an email reply submitted by two dog park members regarding a problem that occurred on April 22, 2018. The incident occurred when a dog entering the large dog area was bitten by one of two dogs whose owner did not remove them from the gate. Although not noticed until the owner and dog returned home, the injury required several stitches. After Board discussion of the incident, on a motion by Deb, seconded by Donna, the Board voted unanimously to have Karen send a letter to the owner of the offending dog. The letter will state that, after review of the incident, the Board has entered the report as Incident #1 and that the owner is obligated to remove their dogs from the gate when someone is entering.

Projects / Events:

Bicentennial Project: Karen reported that 116 photos have been submitted for the Dogs of Doylestown poster. Kaitlyn will send one more email to encourage further submissions.

Updates:

Dog Park Handbook Review (2nd Edition): Barbara will send the revisions that we worked on during the April meeting to the DPAB members.

Dog Park Improvements / Fence Modification: Kathy reported that she met with four fence contractors regarding the fence modification and received a proposal from one of them. Andy suggested to be sure that the specifications include restoration of the current trench location. Kathy will contact additional contractors suggested by Barbara and Karen. Once proposals are received, the DPAB Board will submit a request to the Board of Supervisors for approval of a contract for the job.

DP Closures & Maintenance: Karen stated that when closures and maintenance are necessary, they will usually occur unannounced. Deb reported that the workers who do the mowing move the benches onto the gravel when mowing, but don't move them back to the

grass when finished. Karen will speak to them. Donna reported that the caps are no longer on the gates and that the water faucet on the pavilion continues to trickle. Karen will have the caps reinstalled and look into the water problem. Karen reported that river rock will be used to fill in the planted area under the pavilion, removing the ground cover but retaining the trees. To people who complain about dandelions and other weeds in the grass, Karen suggested we inform them that no chemicals are used on the grass out of concern for the health of the dogs.

Park Watch Report Form: In response to Warren's suggestion to make a Tip Line available for dog park users to report concerns, Karen announced that a Park Watch form is now available on the website. This form can be used to report concerns in any of the Township parks. Kathy will post a notice on the Dog Park bulletin board that the form is available.

Other Business:

Signs: The Board discussed posting signs to serve as reminders about dog park rules, especially about not allowing dogs to congregate at the entry and exit gates. The township has a sandwich board that could be used in the pavilion area. Kristen suggested moving the sign periodically to make people notice it. Kathy or Barb will get signs laminated for posting on the sandwich board. Karen will also send a rules reminder email to Dog Park members.

Video for Website / Orientation: The subcommittee will schedule a meeting to follow up on suggestions made by Ed Ebenbach, Chair of the Telecommunications Advisory Board, during the April meeting.

Cameras: The subject of surveillance video cameras was discussed. Ned will work with Karen on the current system.

Orientations - Doylestown Borough Hall:

Saturday, June 2 at 12:30 pm: Deb is the only DPAB member scheduled. Another member is requested to attend.

Saturday, July 14 at 10:45 am:

Wednesday, August 29 at 7:15 pm:

Adjournment: On a motion by Andy, seconded by Warren and approved by the Board, the meeting was adjourned at 6:10 p.m.