

Doylestown Dog Park Advisory Board Meeting Notes April 2, 2018 at 5:00 pm,
Conference Room in the Administrative Trailers

Attending: Kathy Brown, Deb McComas, Donna Cawthorne, Andrew Miller, Katelynn Steck (by phone), David Cochran, Warren Grant, Karen Sweeney, Caroline Brinker, Barbara Lyons, Kristin McCoach.

The Board welcomed new member Kristin McCoach of Doylestown Borough.

Guest: Ed Ebenbach, Chair of the Telecommunications Advisory Board, spoke to the Board on the subject of creating videos of the dog park for broadcast on two township cable channels and other formats. He suggested that the Board decide what story it wants to tell, and his committee will help us create what we envision. The Board discussed producing a “Welcome to the Dog Park” video, an instructional video to present during orientations, a Dogs of Doylestown video and possibly a history of the dog park video. A sub-committee was formed consisting of Deb, Warren and Karen. Kathy asked Board members to come to the next meeting with ideas of what we want to include in the videos.

Meeting Notes of March 5, 2018 were approved on a motion by David, seconded by Deb and passed by unanimous vote.

Correspondence: Kathy informed the Board that she received emails on March 16, 19 and 26 from dog park member Pat Healey regarding dog park maintenance. She will forward his emails to the Board. She offered to meet him to discuss his suggestions, and also invited him to attend Board meetings.

Member Inquiries and Incident Reports: N/A

Projects / Events:

Bicentennial Project: Karen reported that only about 12 photos have been submitted for the Dogs of Doylestown poster. The Board decided to extend the due date to May 13. The Board discussed revisions to the current solicitation flyer. Kathy will ask her son to make the changes and Andrew will send it to his business contacts on the Doylestown Facebook page and to the Central Bucks Live site for additional publicity.

Updates:

Dog Park Handbook Review (2nd Edition): The Board discussed proposed revisions to the Rules and Regulations (November 2016 revision) section of the Handbook, which were prepared by the sub-committee of David, Warren and Donna, and emailed to Board members in advance of the meeting. Barbara took notes and made the changes as they were discussed. Her edits will be sent to Karen.

Dog Park Improvements / Fence Modification: Tabled to next meeting.

DP Closures & Maintenance: On the advice of Barbara, the Board agreed that Karen should decide when turf and drainage conditions warrant reopening the dog park. Karen will send an email to all dog park members to announce reopening and to inform members that due diligence related to play and turf protection will be appreciated.

Incident Reporting / Tip Line: Tabled to next meeting.

Other Business:

Signs: Tabled to next meeting.

Video for Website: Discussed with guest Ed Ebenbach.

Orientations - Doylestown Borough Hall:

Wednesday, April 4 at 5:00 pm: Kathy, Deb and Warren to attend.

Friday, May 4 at 5:00 pm: Kathy, Deb and David to attend.

Adjournment: The meeting was adjourned at 6:50 pm.

DPAB Meeting Notes 4-2-18