

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
February 15, 2018

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, February 15, 2018 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; Edward Harvey, Treasurer; Joseph C. Van Houten, Secretary and Kevin Green, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority and Stephanie Mason, Doylestown Township Manager.

VISITORS

Mr. James Lovelace of 45 Appletree Drive, Levittown, Pennsylvania was in attendance at today's meeting of the Doylestown Township Municipal Authority and was welcomed to the meeting.

ACTION ITEMS

MINUTES APPROVAL: January 18, 2018

Mr. Van Houten made a motion to approve the minutes of the January 18, 2018 meeting minutes as submitted. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: February, 2018

Mr. Van Houten made a motion to approve the February, 2018 Bills List for the General Fund Account in the amount of \$31,047.60; Developers Escrow Fund in the amount of \$156.00; Capital Improvement Fund in the amount of \$22,602.30; Prepaid Invoices in the amount of \$94,219.94; Prepaid ACH Credit Invoices in the amount of \$13,724.15 and Transfers to the Township in the amount of \$82,871.14. Mr. Green seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: February, 2018

Mr. Van Houten made a motion to approve acceptance of the January 2018 Treasurer's Report as presented. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

APPLICATION FOR PAYMENT #1 JEV CONSTRUCTION, INC. AND APPLICATION FOR PAYMENT #2 AJM ELECTRIC, INC.

Mr. Ciottoni referenced his letter to the Doylestown Township Municipal Authority dated February 9, 2018 which combined these two payment applications as they apply to the Riding Well Upgrade Project. Mr. Van Houten made a motion to approve JEV Construction, Inc., 116 West Main Street, Clinton, NJ 08809 Payment Request #1 in the amount of \$68,877 for work completed to date on Contract No. 2017-2I: Ridings Wellhouse Upgrade – General Construction and AJM Electric, Inc., 2333 Concord Road, Chester Township, PA 19013 Payment Request #2 in the amount of \$19,944 for work completed to date on Contract No. 2017-2B: Ridings Wellhouse Upgrade – Electrical Improvements. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

ROUTE 202 UNIVERSITY VILLAGE WATER SUPPLY MAIN RESOLUTION

Mr. Hass referenced a letter dated February 15, 2018 to the PA Department of Community and Economic Development, PA Small Water and Sewer Program from the DTMA Chairman, Mr. Richard A. Bach as well as an accompanying Resolution related to a proposed project for the Route 202 University Village Water Supply Main. Mr. Hass reported that the letter acknowledges a 15% contribution to be made by the DTMA for said project should this grant be awarded. Mr. Van Houten made a motion to move forward with said Resolution officially requesting the PA Small Water and Sewer Grant in the amount of \$500,000 to supply the Route 202 University Village area with a public water supply, said grant requiring a 15% match from the DTMA. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

FURLONG AREA WATER SYSTEM BIDS

Mr. Richard Magee, Solicitor for the DTMA, reported that the professional staff of the DTMA had reviewed the bids submitted for the proposed Furlong Area Water System. He explained that the bids are awarded based on the following criteria:

1. Compliance with the bid specifications.
2. Submission of the lowest responsible bid showing satisfactory evidence to accomplish the scale and scope of the project, the financial ability to handle the project, and the ability to complete the project in a timely fashion. Mr. Magee pointed out that timing for this project is especially critical because of the timeline dictated by the grant through which a significant portion of this project is being underwritten.

Mr. Magee reported that the low bidder for this project was Trio Siteworks, LLC,. A subsequent investigation was undertaken to determine if Trio Siteworks, LLC, could accomplish this project as outlined above.

Mr. Magee then reviewed the findings of the investigation in detail. Based upon the evidence presented thereof, Mr. Van Houten stated that Trio Siteworks, LLC, fails to meet the threshold of the project and that, subsequently, their bid should not be considered since this entity does not meet the project's bid requirements.

Further evidence was reported by the DTMA Engineer, Mr. Alfred Ciottoni, that Trio Siteworks, LLC, was found in default on a sewer project in Delaware County as well as several other public and private projects.

Mr. Kevin Green made a motion establishing that Trio Siteworks LLC be considered a non-responsible bidder for this project thereby disqualifying them for this project based upon the presented evidence. Mr. Van Houten seconded the motion. Mr. Magee asked if anyone wanted to address the findings and, hearing none, the motion was unanimously approved by the Authority.

Due to the strict time constraints of this project, Mr. Hass asked the DTMA to consider moving forward with the bid award for the Furlong Area Water System. He reported that the second lowest bidder for this project was Pact One LLC. Mr. Hass explained that Pact One LLC, is a qualified bidder for this project with the proven experience to provide this project, the financial capability to assume it and the ability to meet all the other bid specs of the project. With the lowest bidder for this project now disqualified and with the best interests of the DTMA in mind, Mr. Hass recommended that consideration be given by the DTMA to award this bid to the next lowest bidder, Pact One LLC.

Upon said recommendation, Mr. Van Houten made a motion to move forward in awarding the bid for the Furlong Area Water System project to the second lowest bidder, Pact One LLC. Mr. Green seconded the motion which was then unanimously approved by the Authority.

DEVELOPER PROJECT UPDATES

Mr. Hass referenced a separate update sheet provided in the meeting packet with specific notations made regarding the completion of the Doylestown Hospital project. He also stated that the Quinlan project is slated to come before the DTMA March meeting and that there was nothing new to report regarding the Metro Storage Unit or the Pavilion at Furlong projects.

UNFINISHED BUSINESS

PUBLIC WATER INTEREST LETTERS

Mr. Keith Hass requested that all come prepared to the next DTMA meeting to discuss possible areas to be considered for expansion of water provision; Mr. Green requested that the letters reaching out to potential customers include cost and timeline details.

2017 WATER METER REPLACEMENT PROJECT

Following a discussion by the members of the DTMA, Mr. Hass was asked to draft a letter to the remaining non-compliant water meter replacement customers informing said customers that a penalty would be levied to their water bill and that the penalty would be incurred dating back to the beginning of the project.

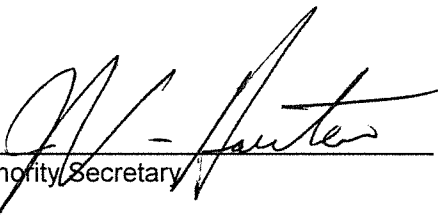
ANNOUNCEMENTS

The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, March 15, 2018 starting at 4 pm.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 4:55 pm.

Respectfully submitted,



Authority Secretary

Keith Hass
Executive Director

5-15-18

Date Approved by Authority