



## DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: Tuesday, May 9, 2017

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The regular meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30 p.m. on Tuesday, May 9, 2017 at the Doylestown Township Administrative office.

- In attendance: John Bray, Blythe Kelly, Kathy Brown, Susan Reichwein, Paul DiNella, Robert Salanik, Vijay Balaji-Youth Member, Karen Sweeney-Director of Parks and Recreation, & Shawn Touhill-BOS Liaison
- Absent: Barbara Kesselring
- Guests: Dave Tomko-Township Director of Operations, Joe Salvati-Kids Castle, & Dan Wood-Candidate for BOS

### Meeting Notes – April 10, 2017

The meeting notes were unanimously approved on a motion by Mr. Salanik and a second by Mr. DiNella

**Visitors:** Jeannine Mitchell & Marty Brooks-EAC

Ms Mitchell & Mr Brooks were in attendance to propose enlarging the native plant demo garden in Central Park. They are requesting approval from our Board to add groves of Magnolia & Sassafras trees and to further extend the garden into the adjacent triangle of land.

This request was unanimously approved on a motion by Mr. Salanik and a second by Ms. Reichwein

**Correspondence:** None

**Plans:** None

### Updates:

Activity Center & Township Building construction update: Mr. Tomko informed our Board that they are moving forward on the construction plans and that all plans are signed off on. Site & Building plans are also moving forward. Temporary offices will be placed on the Central Park tennis courts. The courts will later re-surfaced upon removal of these temporary offices.

Ms. Sweeney informs our Board that the proposed recreation center should feature a base level commercial kitchen which will be licensed by the Board of Health. She will meet with the BOH to determine permitted uses. This will enable us to allow caterers in the facility as they carry the food safe license. Ms. Sweeney makes a request to our Board to make a recommendation, for this kitchen, to the building committee. This request was unanimously approved on a motion by Ms. Brown and a second by Mr. DiNella.

Ms. Brown questions if a beer/ wine permit could be granted for rentals. Mr. Bray suggests that we later re-visit this suggestion.

Comp Plan: Ms. Sweeney informs the Board that the grant has been submitted and expects a response by November 2017. She anticipates completion by 2018.

The Performing Arts Concert Series: Ms. Sweeney informs our Board that we have a wonderful calendar of events scheduled. Members of our Board have all volunteered to assist at the events to cut costs. Ms. Sweeney also indicates that Plumstead Township has offered their Rec Building to host our summer programs during our construction. The program guide is in print. Additionally, Ms. Sweeney informs our Board that we are \$1,000 short in fundraising and requests that our Board make a recommendation to the BOS to propose the use of the "Crowd Rise" fundraising program. This is a fundraising website used by charitable organizations. (cont)

This request to pursue Crowd Rise as a fundraising vehicle for the Performing Arts was unanimously approved on a motion by Mr. DiNella and a second by Ms. Reichwein

Kids Castle: Mr. Salvati informs this Board that they are on schedule to start the new section of the Castle in September. They received approval for a \$200,000 grant as well as an additional 2<sup>nd</sup> grant from the Doylestown Rotary Club in the amount of \$3,000.

In efforts to move forward with the scheduled improvements of the Castle, Mr. Tomko was able to secure an in-kind topographical survey of the entire playground area of Kids Castle. Mr. Salvati expresses that this was a huge accomplishment and something that they could not move forward without. Additionally, Mr. Salvati indicates that they are also getting a 3-D scan of the entire playground which will plot present and future equipment locations which will be used for marketing and additional fundraising.

Mr. Salvati also informs our Board that a mass mailing was sent out for the upcoming golf outing. In addition, there will also be an article featured in the Patch to promote this golf outing.

Dog Park: Ms. Brown informs our Board that the trees at the park have been fenced in for their protection and that the Dog Park is now 5 years old. Additionally, they have expanded the gravel area and are doing some maintenance such as checking fences & hardware as well as completing some noticeable repair items.

Sensory Trail: Ms. Sweeney read a letter of thanks to our Board sent to her by a family who utilize the trail. They were highly complementary and greatly appreciative of the trail.

Ms. Sweeney also informed our Board that on 4/21/17 Chestnut Hill College held a special education class at the trail. Ms. Sweeney spoke to the very receptive group.

Additionally Ms. Sweeney informed our Board that she was contacted by a mountain biking group looking to hold practice sessions in Central Park. Ms. Sweeney declined to permit them use as they would destroy the turf of the park.

**Other Business:** None

**\*Adjournment:** Being no further business the meeting was adjourned at 6:35 pm on a motion by Ms. Brown and a second by Mr. DiNella, with all in favor.

Respectfully submitted by:  
Blythe Kelly  
Doylestown Park and Recreation Board

Approved: \_\_\_\_\_