

# DOYLESTOWN TOWNSHIP DOG PARK ADVISORY BOARD

Meeting Notes: Monday, November 7, 2016



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## **In attendance:**

In attendance: David Hansen (Chairman), Deb McComas (Vice-Chairman), Kathy Brown, Janet Stavrides, Katelyn Steck, Andrew Miler, Carmen Ruffino, Katelynn Steck, Barbara Lyons and Karen Sweeney

## **Guests: N/A**

**Meeting Minutes:** discussed and unanimously approved

## **2017 Meeting Dates/Times:**

- July 2017 is the vacation month.
- Barbara has suggested that we have an earlier start time (4:00, 4:30 or 5:00pm) - Discussion tabled for December 4th Meeting.
- Kathy motioned to change the meeting time to 5:00pm, second by Andrew and unanimously approved. (Starting in Jan. 2017)

## **Election of New Officers for 2017:**

- David Hansen has nominated Kathy Brown as Chairman - Unanimously Elected
- Deb McComas has nominated Carmen Ruffino as Secretary - Unanimously Elected
- Janet Stavrides has nominated Deb McComas as Vice-Chairman. - Unanimously Elected

## **Correspondence:**

- Appointment: Carmen Ruffino
- Letter of Interest: David Cochran. Letter was received and forwarded to Twp. Manager.
- Email: Cathie Getchell. Cathie has been a supporter of the dog park for a long time. This is a positive letter from a long time member.

## **Member Inquiries / Incident Reports**

- Member asked if there could stone set up at the front of the park for mobility purposes- inquiry was presented to Katelynn.
- Dirt available for holes being dug - inquiry was presented to Katelynn.

**Incident Reports:** N/A

## **Sub Committee Formation:**

- Orientation: Kathy and Deb
- Fundraiser: Carmen and Katelynn
- Public Information/Communication: Katelynn
- Event Planning: Andrew and Janet
- Volunteer: Joseph

## **Orientation Dates:**

- Saturday, December 3 - 3:30pm Andrew, Janet, Kathy, Deb and Carmen
- Wednesday, January 11 - 6:30pm
- Wednesday, February 15 - 5:00pm - Janet
- March (Not yet finalized)
- Saturday, April 29 - 3:30pm
- Wednesday, May 31 - 5:00pm
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## **2017 Goals and Objectives Brainstorming:**

Tabled to December meeting - Some ideas put forth included the following with further discussion to identify and prioritize planned:

- Minimize maintenance
- Increase membership participation
- Brick and Paver - Absorbed to Fundraising Committee.
- DDP Binder of bylaws and guidelines
- Hand Sanitizer stations - REMOVED
- Dog park application at orientations
- Fundraiser volunteer list - Fundraising Committee
- Fundraising coordinator - Fundraising Committee
- Subcommittees for PR - REMOVED as this has been created
- Fob issues, when fob's go "dead"/ reinstatement - Karen indicated this issue has been addressed
- Snow fence around large tree (permanent fence?) - Maintenance Committee
- Cutting large dog area by .5 acres to have all three the same size. -
- Cameras in other areas of park - Fundraising Committee
- 5 year anniversary event - Public Information/Communication
- Help with the mowing issue - Maintenance Committee
- DDP Dinner Event

## **Other Business (discussion):**

- Magnets / Promotional Items: Option 5 for magnets was voted on and selected as the winner!
- Dog Park Website: Kathy shared that the website will be stopped doylestownpark.com will route to doylestownrec.com.
- Dog Park Newsletter - Barb shared that a dog park e-newsletter could be added to the township newsletter.
  - Janet shared concerns about the audience of the newsletter. Members of the dog park that have not opted out of the township newsletter will receive the newsletter.
- BOS Presentation (FEB 2017): Katelynn is going to attend the dog park during the day and recording testimonials.

**Adjournment:** Being no further business meeting was adjourned.