

# DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY

## Minutes of Meeting

December 19, 2013

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, December 19, 2013 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege, Vice-Chairman, Richard A. Bach, Secretary, Edward Harvey, Treasurer and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

### ACTION ITEMS

#### MINUTES APPROVAL: November 21, 2013

Mr. LaRosa made a motion to approve acceptance of the November 21, 2013 meeting minutes as presented. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

#### BILL'S LIST: December 19, 2013

Mr. Hege made a motion to approve the December 19, 2013 Bills List for the General Fund in the amount of \$72,788.73; the Developer's Escrow in the amount of \$3,769.00; the Debt Service Fund in the amount of \$-0-; the Repair and Replacement Fund in the amount of \$5,908.71; the Capital Improvement Fund in the amount of \$2,929.08; and the Prepaid Invoices in the amount of \$25,692.99. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

#### TREASURER'S REPORT: December 19, 2013

Mr. LaRosa made a motion to approve acceptance of the December 19, 2013 Treasurer's Report as submitted. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

#### 2014 FINAL BUDGET

Mr. LaRosa made a motion to approve the 2014 Final Budget without change and as presented. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

### **INTERMUNICIPAL AGREEMENT – FIFTH AMENDMENT**

The Authority Solicitor, Mr. Richard Magee recommended that the board move forward with this agreement. Mr. Harvey made a motion for approval of a fifth amendment to the tri-party Intermunicipal Agreement between Doylestown Borough, Doylestown Township and the Doylestown Township Municipal Authority allowing for the wheeling of water from the DTMA water system through the Doylestown Borough water system at a rate of one dollar and ten cents (\$1.10) per thousand gallons of DTMA water and for the DTMA's continued right to use the Borough's flow and pressure capabilities provided by the Borough's distribution, supply and storage facilities and subject to the Borough withdrawing their Notice of Termination dated September 17, 2013. Mr. LaRosa seconded the motion which was unanimously approved by the Authority.

### **DOYLESTOWN GREENE WATER UTILITY PLAN**

Mr. LaRosa made a motion for conditional plan approval for the Doylestown Greene Water Utility Plan per SC Engineer's recommendation and the Solicitor's approval. Mr. Harvey seconded the motion which was unanimously approved by the Authority.

### **DOYLESTOWN GREENE PROFESSIONAL SERVICE AGREEMENT**

Mr. LaRosa made a motion to approve the Doylestown Greene Service Agreement in the amount of \$12,800.00 for administrative, legal and engineering services related to the water utility plan subject to approval by the Municipal Authority Solicitor and Engineer. Mr. Harvey seconded the motion which was unanimously approved by the Authority.

### **DOYLESTOWN GREENE DEVELOPER & ESCROW AGREEMENT**

Mr. Harvey made a motion to approve the Doylestown Greene Developer and Escrow Agreements accepting security in the amount of \$156,605.00 per the Municipal Authority Solicitor's approval and recommendation. Mr. Bach seconded the motion which was unanimously approved by the Authority.

### **AUTHORITY MASTER PLAN**

The Municipal Authority Engineer, Mr. Alfred Ciottoni, reviewed the Master Water Plan and his suggested immediate updates that would allow reduction of the Authority's dependence upon Doylestown Borough's water system for pressure and storage. It was noted by the Authority, projects limiting the need to wheel

December 19, 2013 Minutes, continued -

water through the Borough would provide the quickest results to reduce dependency and be the least costly means to do so. Mr. Ciottoni's suggested the following recommendations:

- 1 – Central Booster Station Upgrade - The Central Booster Station be upgraded in a way that will allow the station to provide sufficient high pressure to service at a minimum, the hospital area and generally but not limited to the area between the 611 Bypass and the Borough and Township boundary in the Central system.
- 2 - North West Well House Upgrade – This station should be upgraded to allow for higher pressure and pumping rates in order to provide more flow in the central, northern and southern systems as needed. It was noted this would also reduce the need to wheel water through the Borough in the area of Hart Avenue.
- 3 - Cross Keys Supply Main - Construct a water main extension from the high pressure side of the North Booster Station to a water main generally located near the intersection of Saw Mill and Easton Roads in Cross Keys. This would reduce the need to wheel water through the Mercer Square meter pit.

Mr. Bach made a motion directing the above three items be pursued subject to budget limitations in 2014. Mr. LaRosa seconded the motion which was unanimously approved by the Authority.

As a follow up to master planning, Mr. John suggested the Authority have a number of "shovel ready " projects available in order that the Authority could apply for any grant funding that might become available in the next year or two. He suggested the distribution projects listed in the Master Plan be designed and permitted. They were noted as: A-1(Furlong Distribution System); B-2 (Pools Corner to Furlong Interconnection) ; B-3a (Central & Southern via Easton Road interconnection) and C-2 (Upper State Road Interconnection w/NWWA).

## **OTHER ITEMS –**

### **PROJECT STATUS:**

Accomplishments for 2013 – Mr. John referred the Municipal Authority members to his memo of December 17, 2013 for a review of the Authority's 2013 accomplishments.

December 19, 2013 Minutes, continued –

Borough of Doylestown Intermunicipal Agreement – Borough prepared a Fifth Amendment to the Intermunicipal Agreement allowing the Authority to wheel Authority water through the Borough's water system at a cost of \$1.10 per thousand gallons wheeled. Amendment maintains use by the Authority of the Borough's flow and pressures as provided by the Borough's distribution, supply and storage facilities.

Carriage Hill – Construction of housing units now at 230 units and the Authority has collected \$ 417,812 in tap in fees.

North Booster Station – Punch List completed and painting has commenced. Gathering proposals for drive way extension and landscaping.

Pavilion at Furlong – Board of Supervisors' denial of development plans under appeal however developer presented a new conceptual plan for five buildings to the Board of Supervisors on October 15, 2013. They were directed to follow procedures which require them to take the new proposal to the Planning Commission, thus starting the whole development process again. Developer interested in Authority acceptance of water system.

Shelbourne Healthcare – Final plan approved by the Board of Supervisors. All agreements and escrows have been funded and construction is underway.


Silver Maple Farms/Executive Quarters – Water mains to the Executive Quarter offices have been installed and are operational. Residences not under construction as yet.

**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, January 16, 2014 starting at 4 pm.

**ADJOURNMENT:** There being no further business to come before the Authority, the meeting was adjourned at 4:55 pm.

Respectfully submitted,

  
Richard E. John  
Executive Director

  
\_\_\_\_\_  
1/16/2014  
\_\_\_\_\_  
Date