

# TELECOMMUNICATIONS ADVISORY BOARD

## Meeting Minutes

July 9, 2012

**In Attendance:** Kurt Krause, Chairman: Ed Ebenbach and Joe Salvati, Committee Members; E. Thomas Scarborough, Board of Supervisors Liaison

**Minutes:** On a motion made by Mr. Ebenbach, seconded by Mr. Salvati the minutes from June 11, 2012 were approved pending a final review via email over the next two weeks.

There were no Verizon updates.

Mr. Ebenbach reviewed that comcast repaired wiring to the Township building correcting the intermittent music choice background audio issues. Comcast has not provided a response to the franchise discussions. Mr. Ebenbach took an action to check with Comcast on the status of the franchise renewal actions and broadcast video quality question. Mr. Ebenbach confirmed the ACH for franchise fee payments will reduce 15 days from the cash cycle.

Mr. Ebenbach discussed his intent to review options to shut off power for the display monitors and periodically used devices in the rack as per Mr. Salvati's prior suggestion on power management.

Mr. Ebenbach reviewed this month update to the budget was a \$43 item for return shipping move to incurred cost.

Mr. Ebenbach reported no update on the lectern this month.

Mr. Krause reviewed Web Streaming statistics noting sustained access and use of the site and programming/documents offered. Mr. Krause reviewed plans to present the TAB recommendation to the Township Supervisors on August 21. Mr. Ebenbach made a motion for the TAB to recommend Web Streaming to the Supervisors, seconded by Mr. Salvati and approved by all for presentation to the Board of Supervisors on August 21.

Mr. Krause reviewed that the Station ID created by Mr. Salvati has been put into the slide rotation on the cablecast channel. The Station ID will play about every 20 minutes when the slides are being displayed.

Mr. Ebenbach suggested a future effort to upgrade the CG100 software to the latest release.

Mr. Ebenbach reviewed challenges faced when trying to insert video into the Nexus schedule. Mr. Krause will review the use of a spreadsheet to assist with scheduling.

Mr. Salvati reviewed the status of the Moments in Time video. Mr. Salvati advised the committee that his available free time has currently decreased and therefore the timeline to complete the moments in time video will have to be reassessed. He will get back to the Board with a plan of what can still be accomplished given the present limits to his schedule.

The TAB committee adjourned at 8:15pm.