

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
March 17, 2011

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, March 17, 2011 in the Township Building with the following members in attendance: C. Edward Hege, Vice-Chairman; Richard A. Bach, Secretary; Ed Harvey, Treasurer and Frank LaRosa, Assistant Secretary/ Treasurer. Also present at the meeting was Alfred S. Ciottoni, Authority Engineer; Richard E. John, Executive Director and Richard D. Magee, Authority Solicitor.

ACTION ITEMS

MINUTES APPROVAL: February 17, 2011

Mr. Bach made a motion to approve the February 17, 2011 DTMA Minutes as submitted. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: March, 2011

Mr. Hege made a motion to approve the March, 2011 Bills List for the General Fund Account in the amount of \$77,754.73; the Repair and Replacement Fund in the amount of \$1,848.45 and the Prepaid Invoices in the amount of \$2,984.38. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: March, 2011

Mr. Hege made a motion to approve acceptance of the March 17, 2011 Treasurer's Report as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

BID: LAWN MAINTENANCE

Mr. Harvey made a motion for approval to purchase LAWN MAINTENANCE services from Biasi Landscaping, LLC, for the 2011 Mowing Season in the amount of \$14,056.00 per bid publicly advertised on PennBID and in the Intelligencer and publicly opened by PennBid March 10, 2011. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

BID: DUCTILE IRON PIPE & FITTINGS

Mr. Harvey made a motion for approval to purchase DUCTILE IRON PIPE AND FITTINGS from Kennedy Culvert for replacement of 810' of water main along Lower State Road at its intersection with 202 Parkway in the amount of \$25,181.21 per public bid advertised on PennBID and in the Intelligencer and publicly opened by PennBid March 10, 2011. Mr. Bach seconded the motion which was unanimously approved by the Authority.

DEVELOPER & ESCROW AGREEMENT: RESOLUTION 2011-1

Mr. Magee reviewed Resolution 2011-1 recommending approval and execution of same stating that this Resolution protects the Authority and keeps the project moving.

Mr. Bach made a motion for approval of Resolution 2011-1 and to include approval and execution of the Carriage Hill Tri-party Developer and Escrow Agreements between Plumstead Township, DTMA and Carriage Hill JV, LLC and the Professional Services agreement between DTMA and Carriage Hill JV, LLC subject to final approval of each participant and the Authority Solicitor. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

OTHER ITEMS –

WATER SERVICE CONNECTION FEE PROPOSAL - EDISON TO POOLS CORNER WATER MAIN PROJECT

Pursuant to the Authority's February discussion on means to create an incentive to encourage abutting property owners of the new Edison to Pools Corner water main extension to connect in a timely fashion, Mr. Magee reminded the Authority that without a mandatory connection ordinance, it has been difficult for the Authority to sign up new customers. As a result he stated the Executive Director, in his January 21st memo, was looking at various cost reducing incentives that might encourage residents to become public water customers and thus help control usage costs. Mr. Magee stated that as a follow up to that discussion he reviewed the Municipality Authority's Act and now believes certain legal procedures must be followed prior to the Authority adopting a resolution pertaining to the establishment of an incentive program. He suggested the Authority direct the Engineer to review its current Tap In Fees and also the costs associated with the Edison to Pools Corner project. Of concern is how the incentive program would be structured for the potential new customers but not be applicable to existing customer areas. The Engineer suggested that basing the connection fee on a tap in fee which took into account the Authority's cost to extend water mains (not to be confused with a developers water main extension cost) was the best means to keep the cost low as the tap in fee collects construction cost over the life of the facilities rather than upfront. He thought this

might be more palatable to a property owner and perhaps more equitable as the Authority constructed extensions have generally been to solve other issues such as the Borough/Authority agreement for Pools Corner verses running a main for residents in need.

In conclusion the Authority directed Mr. Ciottoni to provide for the April meeting, a review of how the fee might look with all the costs from Authority projects completed since the last update. Action on this topic was then tabled to the Authority's next meeting.

**CROSS KEYS WATER PROJECT EASEMENT COST RECONCILIATION:
ELLIOTT & MAGEE**

Mr. Magee distributed and reviewed a document entitled Doylestown Township Municipal Authority Cross Keys Mitigation Project Deeds of Easement ~ Recording & Payment Summary as of March 17, 2011 and associated documents to date regarding Tax Map Parcel Numbers: 34-023-032, 34-023-033, 34-023-036 and 34-023-039.

The Authority accepted said document subject to recording the last four easements and any resulting reimbursement due the Authority.

ANNOUNCEMENTS: MISCELLANEOUS

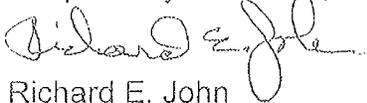
Proposed memorial to Walter Berry and Allan Gilmour.

Mr. John referenced his memo to the Authority dated March 15, 2011 reviewing the Authority's desire to memorialize long-standing members of the DTMA who recently passed away in compliance with current Township Policy & Procedures Resolution(s). Mr. John suggested that the Authority make a direct proposal to the Board of Supervisor with a letter and a plaque rendering. Members of the Authority charged Mr. John to proceed accordingly.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, April 21, 2011 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the meeting was adjourned at 5:09 pm.

Respectfully submitted,



Richard E. John
Executive Director

Date