

Doylestown Township
Telecommunications Advisory Board (TAB)
Meeting Notes
March 7, 2011

Board of Supervisors: E. Thomas Scarborough, Jr.

Members Present: Kurt Krause, Chairman
Edgar D. Ebenbach
Joe Salvati

Special Projects Manager: Sandra Zadell

The following issues were discussed:

1. The Board reviewed and approved the meeting notes from 2/07/2011.
2. Mrs. Zadell reported channel changes for Comcast Customers. She also reported a cost increase for Verizon customers, premium channel costs were going up by 1-2\$ per channel.
3. Mr. Salvati reported that he is in touch with Bucks County Historical society and that they will be assigning him a liaison to help with his research. Charges may apply he will have more details on the cost for our next meeting. Mr. Ebenbach reported that he is working on the data spreadsheet that will help catalogue a future model. Mr. Ebenbach would like to set up a call with Mr. Salvati and Mrs. Zadell to discuss this issue.
4. The TAB committee discussed the checklist for videos that Mr. Krause distributed. They made several edits to his original sheet. They then made a motion to adopt the amended checklist, the motion passed. Kurt will email the final version to the members for use.
5. The Board discussed the audio issues that they have been working hard to address. Mr. Ebenbach stated that they changed the configuration on the echo cancelling device and the audio issues have much improved. Mr. Ebenbach also trouble shot the flicker on camera 2 on the switcher, he took the switcher apart and didn't see an obvious reason for the problem. He reported we may have to send it out to have it repaired; he will keep the committee posted. Mr. Ebenbach will also be looking at the extra PC to try to improve its operating capacity. It is moving very slowly lately.
6. Mr. Salvati presented a memo he created on the Blip. TV program. Mrs. Zadell will create a memo for the Township's legal department to review that will include excerpts from Mr. Salvati's memo and all the enclosures.
7. Mr. Ebenbach asked that the manual he created for operation of the projector be distributed to Township employees. Mrs. Zadell will distribute it at staff meeting to all the department heads.

8. The Board discussed the performance of the VGA convertor. It hasn't performed up to their expectations, and a good one may cost up to \$400-500. They will do some more review before discussing this item at the next meeting.
9. The Board discussed web streaming. Mr. Krause is going to invite Leightronix to come and do a presentation for us. Mrs. Zadell will speak with Granicus to have them come for a presentation at the May meeting. The Board is aiming to have a proposal together in the June/July timeframe to take to the Board of Supervisors.
10. Mr. Ebenbach reported our budget is on course.
11. The Board discussed having a TAB webpage. Mr. Salvati pointed to Lower Merion's webpage as something to work towards; they would like to have a section on what is playing this month etc. Mr. Salvati will supply the group with more info on the structure and content he is looking for.
12. The meeting adjourned at 9 pm.