

Doylestown Township  
Telecommunications Advisory Board (TAB)  
Meeting Notes  
November 15, 2010

Board of Supervisors Liaison: E. Thomas Scarborough, Jr.

Members Present:                 Kurt Krause, Chairman  
  Ed Ebenbach  
  Joseph Salvati

Special Projects Manager: Sandra Zadell

Director of Code Enforcement: Sinclair Salisbury

The following issues were discussed:

1. On a motion made by Mr. Salvati and seconded by Mr. Krause the meeting notes from October 4th were passed.
2. Mr. Salisbury spoke to TAB regarding the projector options in the Public Meeting Room. He would like to be able to project during Zoning Hearing Board meetings so that the public can see the same things (plans etc.) that the Board is looking at. It will also eradicate the need for the officials in the front of the room to have to get up during presentations. The TAB board agreed that there is a need for different options for the public meeting room presentations. They decided via consensus to purchase a projector to mount in the ceiling for no more than \$700 and a screen for the left hand wall that should cost no more than \$100. They will also need to purchase wiring and a switcher.
3. The committee discussed the home's passed document they were given by Brian Jeter at Comcast. Mr. Salvati and Mr. Ebenbach will work together to continue to gather more data so that we can get an accurate audit of the franchise fee funds.
4. Mrs. Zadell reported that Verizon had two updates to channels in the prime HD package.
5. The Board discussed the fact that Chalfont Borough is interested in purchasing some used equipment from the TAB board. They will offer the event controller for \$180, the rack mount for \$20, the interface device for \$80, the VCR for \$55 and the DVD player for \$25. Mrs. Zadell will email Melissa Schaeffer the Chalfont Borough manager to find out if they are interested in the equipment at that price. If they confirm that they are the TAB board will generate a Memo to the Board of Supervisors asking them to authorize the sale of the equipment.
6. The Board discussed the production of the Moments in Time piece. Mr. Salvati reported significant differences between what we see on the monitors when recording the input and what we get on the output in the recording. The recorded version is turning out darker than what they originally saw on the monitors. The additional issue will be wading through all of the recorded footage and determining what will be useful material. Mr. Ebenbach will create an excel

recording log that will help us in our future recordings, in which we will be able to time stamp the data as it comes in on the excel sheet. Mr. Salvati will be the lead on the project to look through the other recordings and document what is useful and what is not useful. He and Mrs. Zadell will work together on the next steps in this project.

7. The Board discussed the purchase of a new video camera for the township. The discussed two models which both have different recording and output modes, either 4:3 ratio or 16:9. Mr. Salvati stated that if we purchase a new model that records in 16:9 but our station only outputs in 4:3 that we will be losing the sides and the tops of all the material we record. They also discussed the other items they would like to purchase in 2010 before they run out of time. They would like to get a screen, projector, VGA scan, VGA wiring, coax cables, audio switcher and a video switcher and distribution unit. After much discussion Mr. Salvati made motion seconded by Mr. Krause that TAB move the new camera purchase to the 2011 budget. Then Mr. Ebenbach made a motion to purchase the other three above mentioned classes of equipment (projection, video and audio equipment) with the remainder of the 2010 budget, it was seconded by Mr. Salvati and the motion passed.
8. The board discussed their meeting time for 2011. They would prefer if the meeting was held at 7 pm instead of 6:30.
9. Meeting adjourned at 8:40 pm.