



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, May 4, 2021

7:00 PM

Community Meeting Room

7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, Nancy Santacecilia, Jennifer Herring, and Dan Wood (remote). Township Staff in attendance included Township Manager Stephanie Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey Garton, Chief of Police Dean Logan, and Township Engineer Sean Torpey.

Ms. Lyons presented Ms. Stratton to speak on the proposed resolution of Juneteenth. Ms. Stratton discussed the resolution and history with Ms. Herring. She explained her family has lived in Doylestown for three generations and spoke on how she became aware of her ancestral history. Ms. Stratton noted that Juneteenth is recognized in 47 states, including Pennsylvania. She spoke on the history of the Emancipation Proclamation and how June 19th became a day of celebration. Ms. Stratton encouraged the Supervisors to support the proposed resolution.

Pledge to the flag

PRESENTATIONS

2020 Re-Cap from Boards/Committees – Videos

Zoning Hearing Board – Wm. Lahr, Chairman

Mr. Lahr thanked the board for their support. The board held 16 hearings, one failed and one was withdrawn. He noted that within the last year some applications require an additional review as they are not completed by an attorney or engineer and asked for the code offices help.

Ways and Means – B. Bray, Chairman

Ms. Bray introduced the committee and noted they have added two new members. She explained this year the committee reviewed the COVID impact on EIT and revenue, completed bank note borrowing research and recommendations, supported the Pension Advisory Committee and Community Recreation Center, and reviewed the 2021 budget. She noted some goals for the committee include working to understand the DTMA, analyze salaries and fringe benefits, and service enhancements for the community. She stated the committee looks forward to in person meeting and encourages residents to take part.

Ms. Lyons inquired how the committee would like to understand the DTMA. Ms. Bray explained they would like to learn more about its financials. Ms. Lyons explained DTMA is a separate entity and understood the financial relationship but found no reason for Ways and Means to be provided authorization to review their financials. Ms. Bray noted she would report back to the committee and stated the financial report notes explains otherwise. Ms. Herring thanked the committee for their work.

Telecommunications Advisory Board – E. Ebenbach, Chairman

Mr. Ebenbach presented that all positions on TAB are now filled. He also noted Mr. Peters and Mr. Krause have retired from TAB, and he thanked them for their time. He explained what TAB has

accomplished moving into the new building, assisting with virtual meeting due to COVID, new video programming, and community partnerships. He explained social media growth for the Township and noted many technical operation updates as well. TAB hopes to continue assisting other boards with videos, completed new park videos, liaison with the school district and much more. Ms. Santacecilia thanked TAB for their hard work.

Well Testing – J. Van Houten, PWSAB

Mr. Van Houten spoke on well testing on behalf of the Public Water and Sewer Authority Board. He stated the board hopes to help educate residents on their private wells. He presented the educational web page on the Township website. Mr. Wood thanked the board members for assisting. Ms. Herring inquired if there is PFAS testing recommendations. Mr. Van Houten stated there is for public but not private wells and recommends testing for additional contaminants as well. He thanked the board for their support.

Pension Advisory Committee Pension Plan Update– E. Denton

Mr. Denton provided a plan update for the employee pension portfolio on behalf of the Pension Advisory Committee. He explained the report will occur every year to review the status, track investment returns, evaluate returns, and monitor annual contribution. He noted the discount rate for the target rate should be 6%. Mr. Denton answered what the impact of the pension plan since 2018 was. He reviewed the 4 metrics that the committee reviewed. He noted a FAQ and background sheet was presented to the board. He presented the committees goals including the next portfolio review, 2022 budget, and to develop a continuing education presentation for the board. The Board of Supervisors approved the committee to move forward with developing an RFP.

Visitors/Public Comment

Ms. Mullen noted Zoom participants have missed some of the presentations. She thanked the board members for working with Ways and Means and Pension Advisory. She also noted support for the Juneteenth proclamation.

Many residents on Zoom also added their support for the proposed Juneteenth proclamation.

ANNOUNCEMENTS

The next meeting of the Board of Supervisors is scheduled for Tuesday, June 15, 2021, at 7:00PM. Budget Work Sessions are scheduled for the following dates: Budget Work Sessions are scheduled for the following dates: June 15th, September 21st, October 5th, and October 19th. All Work Sessions will be held at 5:00 PM in the Twp. Community Meeting Room.

The Doylestown Township Administrative Offices will be closed on May 18, 2021, for Primary Election Day and May 31, 2021, in observance of Memorial Day.

Upcoming Twp. Events:

5/13 – Home Run Derby- held @ Turk Baseball Fields – pre-register @ www.doylestownrec.com

2021 Thompson Performing Arts Series:

5/26 - Central Bucks West HS Jazz Ensemble

6/16 - Midnight Rock Show (70's Rock)

6/23 – Laurel Canyon (Crosby, Stills, Nash, Young Tribute)

6/30 – Big Chill (Classic Rock)

All Free Concerts held at the **C&N Amphitheater** in Central Park

For more info, please contact the Twp. Administrative Offices

Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

2021 Bucks County Household Hazardous Waste Collection Events

5/8 – Upper Bucks – Upper Bucks Vo-Tech School, Bedminster Twp.

6/26 – Central Bucks – C B South HS – Warrington Twp.

8/14 – Lower Bucks – BC Technical HS – Bristol Twp.

10/30 – Upper Bucks – Strayer Middle School – Richland Twp.

MINUTES APPROVAL: Budget Work Session Notes and Regular Meeting Minutes – April 6, 2021

Mr. Wood corrected the minute's approval to 3-0-1 as he abstained.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the April 6, 2021, regular minutes with correction. MOTION passed 4-0-1.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the April 6, 2021, budget work session minutes. MOTION passed 4-0-1.

CORRESPONDENCES

Arbor Day Foundation "Tree City USA"

Ms. Mason explained the Arbor Day tree planting occurred, 20 years in a row, and thanked the volunteers.

Doylestown Twp. Parks & Rec Community Center – EAC Thoughts

Ms. Lyons explained the community center may be best relocated near the Township building and research for new options is occurring and will be presented at the next public board meeting.

REPORTS

Solicitor

Mr. Garton noted the Board needs to hold an additional meeting in May for the 537 amendments for the Castle Valley Booster pump. The board agreed to meet at 11:00 AM on May 28th via Zoom.

Township Engineer - None

Police Chief – None

Dir. of Operations

Kids Castle – New Equipment Proposal

Mr. Tomko explained Friends of Kids Castle did review the quote for the 2021 Kids Castle Projects and approved it.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to award the quote to purchase playground equipment for the 2021 Kids Castle Projects, Areas A & B from George Ely & Associates, Inc. MOTION passed 5-0.

Kids Castle Condition Assessment

Mr. Tomko noted the condition assessment was completed by Pennoni and Associates. No major findings occurred, only recommendation for continued re-inspection periodically. He stated there may be a small amount of testing to complete due to some biological growth on some of the wood. The Board acknowledged.

2021 Road Program – Paving

Ms. Santacecilia MOTIONED; seconded by Ms. Herring to award the project to James D. Morrissey, Inc. Including the base bid and alternate bids for the 2021 Road Program in the Pebble Ridge/Woodridge area. MOTION passed 5-0.

Township Manager – NoneSupervisors

Ms. Herring thanked the committees for their presentation. She thanked Chief Logan for answering questions on directives she inquired about as well.

Mr. Wood thanked volunteers for assisting on Arbor Day and invited residents to the next native plant cleanup day. He also noted there is an opening on the PWSAB.

NEW BUSINESSGeneral Obligation Note – 2nd Tranche of Borrowing

Ms. Mason reviewed the general obligation note with Peoples Security Bank & Trust in the amount of \$1,401,699.06.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve second tranche of borrowing in the amount of \$1,401,699.06. MOTION passed 5-0.

Request to Hookup to Public Sewers – 500 N. Shady Retreat Road

Ms. Mason explained approval requested for the property as they have necessary reasons for the connection.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the waivers for 500 N Shady Retreat Road. MOTION passed 5-0.

PRWR Sewer Project – BCWSA Payment Request No. 23

Ms. Manion MOTIONED; seconded by Mr. Wood to approve payment for payment #23 to BCWSA. MOTION passed 5-0.

60 Meetinghouse Road – Land Development Letter of Extension

Mr. Garton recommended to grant the extension.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve an extension for 60 Meetinghouse Road. MOTION passed 5-0.

“Juneteenth Freedom Day” – June 19th

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the “Juneteenth Freedom Day” proclamation. MOTION passed 4-1 with Ms. Santacecilia voting no.

Summer Concert Series – Beer/Wine Garden Proposal

Kathy Brown, Chairman of the Park and Recreation Board indicated that the Park and Recreation Board and Department are recommending to the Board to allow beer and/or wine be permitted to be served at the upcoming summer concert series. They presented the Board with a proposal.

Mr. Garton stated he has reviewed the proposal.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the proposal allowing beer/wine to be served at upcoming concerts. MOTION passed 5-0.

Zoning Hearing Board Application- 524 St. Lawrence Way – Requests a Variance

Ms. Mason suggested the Zoning Hearing Board review the matter.

Treasurers Report – May 4, 2021

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the Treasurers Report for May 4, 2021. MOTION passed 5-0.

Bills List – May 4, 2021

Ms. Santacecilia MOTIONED; seconded by Ms. Herring to approve the May Bills List in the amount of \$713,230.32 for May 4, 2021. MOTION passed 5-0.

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ADJOURNMENT

The meeting was adjourned at 8:31 pm by Ms. Lyons.

Respectfully submitted by,

Stephanie J. Mason, Secretary