



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
[www.doylestownpa.org](http://www.doylestownpa.org)  
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215-348-9915

~ Minutes ~

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Tuesday, December 3, 2019

5:00 PM

Community Meeting Room

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### I. 5:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairman Ken L. Snyder with Supervisors; Richard F. Colello, and Jennifer V. Herring.

Absent member: Ryan Manion.

Township Staff in attendance included Township Manager Stephanie J. Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey P. Garton, Chief of Police A. Dean Logan and Township Engineer Geoffrey J. Attanasio.

- A. Pledge to the flag
- B. Visitors/Public Comments

### II. ANNOUNCEMENTS

Santa is coming to Kids Castle on Sunday, December 15th from 11:00 am to 12:30 pm. Find additional information about the event at the Facebook event page:

<https://www.facebook.com/events/2413142149015713/>

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, December 17, 2019 at 7:00 pm.
- B. Doylestown Township Leaf and Yard Waste Recycling – The drop off site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK.
- C. GIFT GIVING IDEAS – Contact the Administration offices for more information
  - 1. Movie Tickets
  - 2. Park and Recreation Gift Certificates – Programs
  - 3. Park Benches
  - 4. Mural Print
  - 5. “Dogs Around Doylestown” Poster
  - 6. Bricks at Kids Castle
  - 7. Bricks at the Service Memorial
  - 8. Twp. Bicentennial Commemorative Mercer Tiles

**III. MINUTES APPROVAL – Regular Meeting – November 19, 2019**

Mr. Colello noted incorrect spelling of his name on page four. Mr. Snyder MOTIONED to approve the minutes with the correction. Ms. Herring seconded. MOTION passed 4-0.

**IV. CORRESPONDENCE****A. On-line Donations – Park and Recreation Board**

Ms. Herring stated it was a great idea and asked if all the donations would be included in one format. Mr. Snyder stated it would be a blanket policy. Ms. Mason noted that a Go Fund Me account was previously discussed. Ms. Lyons replied that it would be appropriate only for a specific event. Mr. Colello agreed the on-line donation would be helpful to donate to various departments and facilities within the Township. Mr. Snyder asked who would draft, develop and execute the policy. Ms. Lyons stated the staff would research with other municipalities. The board agreed an on-line donation page would be added to the new website design.

**V. REPORTS**

- A. Solicitor
- B. Police Chief
- C. Township Engineer
- D. Dir. of Operations
- E. Manager

**Draft 2020 BOS Schedule:**

Ms. Mason noted the reorganization meeting is January 6th, 2020 and noted the 2020 calendar would be reviewed at that time. She noted the proposed meeting times are 5 o'clock and 7 o'clock for the Board of Supervisors.

Ms. Herring objected to having meetings during traditional work hours and stated they exclude participants and possible members of the board and noted no other municipality in the county has two moving meeting times and feels it adds a barrier. Mr. Snyder inquired how many people would be excluded. Ms. Herring noted that a majority of Doylestown residents work 9 to 5. Ms. Lyons stated potential participation is increased with the 5 o'clock meeting time and provides accessibility to Township employees to attend. She also noted the meetings are accessible via the internet and through the Townships TV Government Access Channel and feels having two meeting times provides flexibility. Mr. Snyder asked if the 7 o'clock meeting is more attended than the 5 o'clock. Ms. Herring stated she did not have attendance numbers but was more concerned with perception.

Cindy Wood, 44 S. Wood Ridge Drive, inquired if either meeting would be accessible through on-line streaming with access to participation via submitted questions. Ms. Lyons stated it

would be taken under consideration. Ms. Herring proposed 6 or 6:30 pm standard meeting times. Ms. Lyons noted voting would occur at the January 6th, 2020 meeting. Chief Logan noted the April 6th, 2020 meeting should be corrected to April 7th, 2020. Ms. Lyons recognized the update.

Ms. Lyons moved for the reorganization meeting on January 6th, 2020 to occur at 4pm. Mr. Snyder seconded. MOTION passed 3-1. Ms. Herring voting “nay”.

#### **Neshaminy Greenway:**

Ms. Mason referred to the attached draft letter which will be sent to residents. She noted the project is moving forward and that it is a federally funded grant that New Britain Township received. Trails will be added and connected to the Townships existing trails. She also noted detours that will occur for Bristol Road Bridge from March 17th, 2020 until April 27th, 2020 and the Upper State Bridge detour would occur from April 28th, 2020 until August 31st, 2020. Bridges will be open in one direction each way. She noted the Township is following up with the contactor to have them stick to proposed timeline and seeing if penalties could occur if they do not, through DVRPC, PennDOT, and New Britain Township. The board approved and agreed to send the letter to residents.

#### **F. Supervisors**

Mr. Colello reported that the DTMA is expanding to the Pebble Ridge/Woodridge area for access to public water and noted the authority is concerned about water quality and contamination in wells. The authority is extending the offer of public water connection to residents on Old New Road to Bristol Road as well as Buck Road.

Ms. Lyons noted Kevin Spencer, Director of Operations of Bucks County, presence at tonight's meeting. She noted the Board reviewed possible charges that may be assessed with the Women's Correctional Facility construction and they removed any additional fees associated with the Township's code and provided a set cost. Mr. Spencer thanked the board for reviewing costs on behalf of Bucks County.

Ms. Herring moved that the County Correctional Facility building permit fees be assessed at \$138,877.50. Mr. Colello seconded. MOTION passed 4-0.

#### **VI. PUBLIC HEARING - NA**

#### **VII. UNFINISHED BUSINESS**

##### **A. Pebble Ridge/Woodridge Area Sewer Project - Request Waiver of Plumbing Fee**

Ms. Lyons noted they could not waive the \$89.50 plumbing permit fee in connection with the sewer project as it is a cost the Township incurs. She noted approximately 250 homes are

receiving sewer; it would be a Township expense to waive as it is a private cost. Ms. Mason exemplified the recently discussed Klein property as the homeowners hooked up to existing sewer system and they were required to pay the Township permit fee, as it is a private cost.

Cindy Wood, homeowner in the Pebble Ridge/ Woodridge sewer project, inquired why it wasn't reviewed when costs were assessed as she is concerned about additional costs related to the project. Mr. Snyder noted it would have been added into the cost of the private connection. Mr. Colello stated they have looked into many cost reductions for residents who want to hook up and continue to do so. Ms. Wood suggested it be reviewed beforehand if future projects occur.

Mr. Garton suggested the Toll Brothers Bray/Long property be required to earmark approximately \$100.00 per unit to reduce the overall cost of the project for homeowners. Ms. Lyons noted a reduction has been envisioned. Ms. Mason stated the Bray/Long project would possibly occur in the spring and billing would not occur until completion of the project. Mr. Snyder stated residents would know before payments are due.

#### VIII. NEW BUSINESS

A. Pebble Ridge/Woodridge Area Sewer Project Pump Station – Contractor Payment #3

Mr. Colello stated contractor payments number three, six, and seven were reviewed by the subcommittee for the Public Water and Sewer Advisory Board and agreed to accept the payments. They are aware rock is in the contours and noted that some areas are down approximately seventeen feet. He noted the excess monies are approximately \$65,000.00 for rock excavation which is 10% of what was put in as contingency. Mr. Colello moved to approve contractor payment number three. Mr. Snyder seconded. MOTION passed 4-0.

B. PRWR Sewer Project – BCWSA Payment #6 & #7

Mr. Colello moved to approve contractor payment numbers six and seven. Mr. Snyder seconded. MOTION passed 4-0.

C. Resolution – Authorization to Sign Agreement to Sell Cell Tower Lease

Ms. Lyons explained the resolution authorizing her to sign the cell tower sale agreement on behalf of the Township. Mr. Garton stated closing would be this week.

Mr. Snyder moved to approve the resolution. Mr. Colello seconded. MOTION passed 4-0.

D. Growing Greener Grant – Sauerman Pond Restoration

Ms. Lyons stated Princeton Hydro is applying for the Growing Greener Grant on behalf of the Township for a project at Sauerman Park. The Township will fund a portion of the project but is only payable if grant is received.

Ms. Herring MOVED to submit the grant. Mr. Colello seconded. MOTION passed 4-0.

Mr. Colello appreciated the work being done. Mr. Snyder noted it is the third time applying for the grant. Ms. Mason agreed and stated that the Township is partnering with Delaware Valley University and their students and hopes the partnership will aid in receiving grant.

E. Zoning Hearing Board Applications

Ms. Mason recommended leaving both Zoning Hearing Board applications to the Zoning Hearing Board itself. The Board agreed.

1. R. Kukawada, 24 Greenway Dr. – Requests a special exception
2. A. Fuller-Smith, 912 Sandy Ridge Rd. – Requests a variance

**IX. ANNOUNCEMENTS**

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**X. ADJOURNMENT**

Meeting adjourned by Ms. Lyons at 5:34PM.

Respectfully submitted by

Stephanie J. Mason  
Secretary