



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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215-348-9915

~ Minutes ~

Tuesday, November 19, 2019

7:00 PM

Community Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairman Ken L. Snyder with Supervisors; Ryan Manion, Richard F. Colello, and Jennifer V. Herring.

Township Staff in attendance included Township Manager Stephanie J. Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey P. Garton, Chief of Police A. Dean Logan and Township Engineer Geoffrey J. Attanasio.

A. Pledge to the flag

B. Visitors/Public Comments

Cindy Wood, homeowner in the Pebble Ridge/ Woodridge sewer project, inquired about the steps to hooking up to public sewer and why the Doylestown Township Code Department was charging the \$89.50 permit fee for a plumbing permit. Ms. Mason suggested the Board had not reviewed this permit fee in relation to the sewer project and there was no formal action to waive the fee as it is a private cost. Ms. Lyons asked the Board to take the time to review this matter and discuss it at their December 3, 2019 meeting.

II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, December 3, 2019 at 5:00PM.
- B. Doylestown Township Municipal Building will be closed on Thursday and Friday, November 28 & 29, 2019 in observance of Thanksgiving.
- C. Doylestown Township Leaf and Yard Waste Recycling – The drop off site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK.
- D. GIFT GIVING IDEAS – Contact the Administration offices for more information
 - 1. Movie Tickets
 - 2. Park and Recreation Gift Certificates – Programs
 - 3. Park Benches

4. Mural Print
5. "Dogs Around Doylestown" Poster
6. Bricks at Kids Castle
7. Bricks at the Service Memorial
8. Twp. Bicentennial Commemorative Mercer Tiles

III. MINUTES APPROVAL – Regular Meeting: 10/15/19

Regular Meeting: 10/15/19

Mr. Snyder MOTIONED to approve the minutes. Mr. Colello seconded. MOTION passed 3-0-2. Ms. Lyons was not in attendance and Ms. Manion phoned in for a portion of the meeting, both abstained.

Budget Work Session Notes: 10/15/19

Mr. Snyder MOTIONED to approve the minutes. Mr. Colello seconded. MOTION passed 3-0-2. Ms. Lyons and Ms. Manion abstained as they were not in attendance.

Budget Work Session Notes: 10/29/19

Ms. Lyons noted the meeting budget work session minutes from October 29, 2019 needed to be corrected. Under the subject of expenses the sentence should read: "The budget includes an increase of up to 3% for non-uniform employees". Mr. Snyder requested a note to be added to specify that the additional payment for pension would occur based on how favorable the Township was throughout the year.

Ms. Lyons MOTIONED to approve with amendments. Mr. Snyder seconded. MOTION passed 3-0-2. Ms. Manion and Mr. Colello abstained as they were absent.

IV. REPORTS

- A. Solicitor
- B. Police Chief
- C. Township Engineer
- D. Dir. of Operations

Mr. Tomko notified the board of a bid for the repair of the Edison Road Bridge abutment. Three bids below the bid limit were received. They are moving forward as it was a part of the structure report.

Mr. Tomko requested the board's approval of the four contractor's submitted bids in regards to the 2019-2020 rental of snow removal equipment with operators. He recommends approving all contractors as they have all previously worked with the Township.

Mr. Colello MOTIONED to approve the bids from Little Digger Excavation & Hardscape, James & Family Enterprises, LLC and B& E Karts, LLC. Ms. Manion seconded. MOTION passed 5-0.

Mr. Tomko requested the board's approval in regards to the Pebble Ridge/Woodridge base paving project. This agreement would cost share three sections of the road with Bucks County Water and Sewer Authority. The reimbursement for the Township's portion of the milling and base paving total \$141,538.80.

Mr. Snyder MOTIONED to approve the reimbursement. Mr. Colello seconded. MOTION passed 5-0.

E. Manager

Ms. Mason reported on the DEP public meeting on November 18, 2019 and referenced the Intelligencer article in the November 19, 2019 paper. The meeting concluded that there are eight homes in the Township that exceed the health advisory limit of seventy parts per trillion. To assist homeowners, DEP will install filtration systems, monitor, and review if a change in requirements takes place in the future. Ms. Mason suggested residents review the DEP's website and noted they are accepting public comment through January 17, 2020. Mr. Snyder stated the meeting was thorough and the DEP did a great job.

F. Supervisors

Ms. Herring spoke on the Environmental Advisory Committees (EAC) project: Ten Days for Trees. She encourages residents to participate in the upcoming events. Mr. Snyder inquired how Poole's Corner was determined as part of a major planting. Ms. Herring noted it was a joint decision between Borough and Township. She noted that all partners listed will be included in the event.

Ms. Herring stated the Borough had sent out a questionnaire regarding single use plastics to their residents and had a successful response. She noted the EAC would like to send out a similar survey for Township residents.

Ms. Herring stated Pennsylvania currently has a moratorium on local government controlling the use of single use plastics. The moratorium will end in July of 2020 and stated the EAC is reviewing what could be completed after the temporary prohibition is lifted.

Ms. Lyons suggested EAC gather information on ordinances that the board could consider once the moratorium is lifted.

Ms. Herring spoke on the Ways and Means and Park and Recreation joint meeting to discuss the proposed new facility as they are working on a plan for the board to review in the future.

Mr. Snyder noted progress took place. Ms. Herring stated that at the previous Park and Recreation meeting a review of all park facilities and recreational activities were reviewed.

V. CORRESPONDENCES

A. Green Light-Go Program

Ms. Lyons informed that the Township was not selected for the Green Light-Go Program. Mr. Tomko stated the grant application period has reopened and asked for the Board's approval to reapply for the grant.

B. Hammerstein Museum – Request Waiver of Preliminary Land Development Application

Ms. Lyons noted Hammerstein Museum requested a refund of fees. She stated it was contrary to the Township's policy as a request has to be made before payment is due. Ms. Mason agreed but there was a deadline for the submission to be made. Mr. Colello indicated this is required.

Ms. Lyons asked if there will be anything new presented to the Planning Commission regarding this application.

Ms. Mason answered; no it is just the proposed museum.

The Board agreed to deny the waiver request.

VI. UNFINISHED BUSINESS

A. Continued Discussion – Private Well Testing Ordinance

Ms. Lyons inquired what the Township's ability is to regulate private well testing. Mr. Hass relied that there is currently no regulation.

Mr. Garton stated there is a provision of the second class code that permits the Township to adopt ordinances and regulations for the welfare of the community.

Mr. Hass explained that the discussion of testing continues due to the rapid increase of environmental contaminants in the ground water supply. He noted the DEP recommended private well homeowners test wells every three to five years and the EPA suggests every one to two years, this would include approximately 2,500 homes.

Ms. Lyons inquired about testing costs. Mr. Hass stated the testing labs they researched; estimated approximately \$600 per test. Ms. Manion suggested the testing may be a two test process if the first test is positive. Mr. Colello stated other states regulate private well testing and Pennsylvania allows municipalities to individually regulate.

Ms. Lyons stated that she would not agree with a mandated test and suggested homeowners to be educated to test every three year and possibly create a discount from testing labs. She also suggested notifying all local realtors that there are contaminated private wells within the Township and Bucks County.

Mr. Colello agreed that it is the municipality's responsible to look out for health and safety of residents.

Ms. Lyons suggested an addendum to the current septic management program.

Mr. Colello suggested it should be the first step at the sale of a home and agrees an ordinance would work.

Ms. Lyons inquired how the Township would mandate the ordinance at the sale of a home.

Mr. Garton suggested an ordinance be created to do so and monitor it though deed regulations or citation enforcements.

Mr. Colello suggested board provide approval to complete a draft ordinance to include that any home with a private well in the Township, complete testing before the sale.

Mr. Colello MOTIONED to approve the completion of a draft ordinance regarding private well testing at the time of the sale of the home. Mr. Snyder seconded. MOTION passed 5-0.

VII. NEW BUSINESS

A. Budget Presentation

Ms. Lyons inquired if there was funding within the budget to start plans for a Park and Recreation facility in 2020.

Mr. Ebenbach stated research could be completed to find funds to do so.

Ms. Mason explained six public meetings related to the 2020 budget, forecasting into the next four or five years. She noted various funds totaling net of transfers revenue \$13,657,266.00 and expenses of \$15,240,991. She also reviewed the tax millage coverage; it is increasing by 0.750 for 2020. The average 2020 residential real estate taxes by township, county, and school district were also reviewed. Ms. Mason noted the budget will be published online starting November 21, 2019.

Mr. Snyder encouraged residents to review the budget, especially the beginning pages, to notice focus is not only on the present but also the future. He encourages questions to be asked.

Mr. Snyder MOTIONED to hang the budget. Mr. Colello seconded. MOTION passed 5-0.

B. Ratification of D. Logan and M. O'Connor Employment Agreements

Ms. Manion MOTIONED to approve the employment agreements. Mr. Snyder seconded. MOTION passed 5-0.

C. Eagle Scout Proclamation –Owen Neal – Boy Scout Troop 24

Ms. Lyons noted Mr. Neal's project is featured in Township newsletter.

Ms. Herring MOTIONED to approve the proclamation. Ms. Manion seconded. MOTION passed 5-0.

D. YMCA of Bucks County Land Development Agreement

Mr. Garton explained that the YMCA previously received approval to continue with the next phase of improvements.

Ms. Herring MOTIONED to approve the agreement. Mr. Snyder seconded. MOTION passed 5-0.

E. Fire Company Yearly Stipends

Ms. Lyons explained volunteer members of the fire companies that reside within the Township receive a yearly stipend of \$500.00. Ms. Mason stated members must meet requirements outlined by the Township to be eligible to receive the stipend. Mr. Colello thanked the residents that participate.

Mr. Colello MOTIONED to approve the allocation. Mr. Snyder seconded. MOTION passed 5-0.

F. Appointment to Pension Advisory Committee – Wm. Mokriski to replace T. Reihl

Mr. Snyder MOTIONED to approve the replacement of Tim Reihl by William Mokriski on the Pension Advisory Committee. Ms. Manion seconded. MOTION passed 5-0.

G. Request Expansion Public Water to Pebble Ridge/Woodridge Area – DTMA

Mr. Hass explained the proposal for DTMA system improvements; DTMA has been working with Toll Brothers to bring water to Doylestown Walk. Mr. Hass stated surveys were sent to residents, the feedback they received determined Westaway and Stony Lane Circle had most requests. He noted this expansion is different than the current sewer project as it is voluntary for homeowners to connect. He stated they have already received homeowners signed agreements since the summer and have reached over 50% participation. The DTMA Board would like to extend this opportunity to additional Township residents. He asked for the Board's approval to move forward. Mr. Colello stated it is a significant step.

Mr. Colello MOTIONED to approve moving forward with the public water expansion. Mr. Snyder seconded. MOTION passed 5-0.

H. Warwick Township 2019 Comprehensive Plan Update

Ms. Mason notified the Board that the Planning Commission supports the plan and suggested to work with Warwick on joint projects as discussed at the October 28, 2019 meeting. The Board agreed to send a letter of support.

I. Warrington Township Act 537 Special Study

Ms. Mason notified the Board that Warrington Township is selling their public sewer system to Bucks County Water and Sewer Authority.

Mr. Garton stated that Warrington Township has already sold the system. The Board agreed to verify that a letter to residents affected will be sent, notifying them of the change.

J. Doylestown Township Act 537 Update

Ms. Mason stated that the Public Water and Sewer Advisory Board has been reviewing our Act 537 Sewage Facility Plan for an update. She noted it has been approximately twenty years since the plan has been updated. The committee reviewed areas that could be served and recommended by the PWSAB at the October 24, 2019 meeting.

Mr. Garton stated a draft of the plan will include areas as noted in the memo and will require Board approval.

Mr. Colello MOTIONED to approve the inclusion of areas as noted in the update. Ms. Manion seconded. MOTION passed 5-0.

K. Request to hook up to Public Sewers -Klein - 154 Ash Way

Mr. Colello MOTIONED to approve the request to hook up to public sewers. Mr. Snyder seconded. MOTION passed 5-0.

L. Sewer Planning Modules1. Callan Subdivision – 2140 S. Easton Road

Mr. Colello MOTIONED to approve the sewer planning module. Ms. Manion seconded. MOTION passed 5-0.

2. Doylestown Walk – 3335 Bristol Road

Mr. Colello MOTIONED to approve the sewer planning module. Mr. Snyder seconded. MOTION passed 5-0.

Turk Park I, II, III and Dog Park Leases

Ms. Lyons stated they are consolidating all the various leases for Turk Park 1, 2 and 3 and the Dog Park license through the County. She stated she would like it consolidated them to one document and is asking for Board's approval to execute it herself once it is complete.

Ms. Manion MOTIONED to approve the one lease. Mr. Snyder seconded. MOTION passed 5-0.

M. Treasurer's Report – November 19, 2019

Mr. Snyder MOTIONED to approve the Treasurer's report. Ms. Manion seconded. MOTION passed 5-0.

N. Bills List – November 19, 2019

Ms. Herring MOTIONED to approve the Bills List. Mr. Snyder seconded. MOTION passed 5-0.

VIII. ANNOUNCEMENTS

Ms. Lyons added that Kids Castle would reopen November 23, 2019.

IX. ADJOURNMENT

Meeting adjourned by Ms. Lyons at 8:10 PM.

Respectfully submitted by

Stephanie J. Mason

Secretary