



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, August 20, 2019

7:00 PM

Community Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Ken L. Snyder with Supervisors; Richard F. Colello, Jennifer V. Herring and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Geoffrey J. Attanasio

A. Pledge to the flag

B. Presentation

The Board met in Executive Session, prior to the meeting to discuss matters of litigation, real estate, and personnel.

Recommendation of Tenure for Officer Alexander Weldie

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors grant Officer Alexander Weldie tenure with the Doylestown Township Police Department effective on July 23, 2019 per Chief Logan recommendation.

MOTION CARRIED 5 to 0.

1. Park and Recreation Activity Center

Director of Park & Recreation; Karen Sweeney addressed the Board to explain the need and three factors for the proposed Community Recreation Center. Upon providing a brief explanation of the positive benefits in constructing a Community Recreation Center, she outlined three factors when considering a space as physical, functional and perceptual.

Physical provides accessibility, building elements, components and public facility. Functional provides activities, such as general social, learning, athletics, cultural. It also provides open space and opportunity for commercial rentals. Perceptual provides safety, aesthetic and an inviting atmosphere. Each component will act independent and together at different times for different purposes.

Ms. Sweeney then showcased the benefits and activities offered as different size centers for small, medium and large. The buildings will service the public, expand service potential and future vision. For small or single use programming, the building will have limit services for public use, continues status quo relative to prior activity center. In all, the small building will not meet all needs by limiting one program or rental opportunity at one time, limited scheduling capability, no safe weather condition or dual outdoor space available, minimal rental capability and no ability for athletic programming.

A medium facility has the potential for an expanded multi-use space for programming, basic athletics functions and seasonal camps and drop-ins. However, limited capacity or small instruction space is offered for outside rentals and activities.

A large facility will offer multi-use programming, full athletic functions and seasonal camps and drop-ins. The center will house a full gym, enhances full drop in opportunities, move outdoor functions from mid to large and enrichment instructional programs can be multi service and house more than one program at a time to create a hub and engagement.

a. Boucher & James – J. Stern Goldstein

Doylestown Township Planning Consultant; Judy Stern Goldstein and Robert Galant of JD Bravo Company addressed the Board to provide an outline of the proposed sites for the community center. The sites were separated by three areas as New Britain noted in blue, retention basin site along Central Park noted in red and the existing Pavilion site noted in green, also located in Central Park.

Each site has different pros and cons as well as pricing. New Britain Road has sufficient room for a community center and possible additional space for reconfigured and existing fields. New Britain also provides the least expensive option for development. Mr. Galant added; the site has a smaller premium site work wise and will be provided with utilities. An underground basin will be provided at the center of the park depending upon parking spaces and how much of the building is over the basin.

Mr. Colello questioned if receiving zoning approval will be an issue. Ms. Stern Goldstein answered; the New Britain option has a zoning compliant plan in place with two sketches. The first is zoning non-compliant for the large building and second is for a medium size building with a side and front yard setback, which will require a variance. Another option is to comply with the setbacks by placing either the 8,000 or 12,000 square foot building farther, but will impact parking.

Ms. Lyons questioned with the utility option, why does the 8,000 square foot building cost far less than other buildings. Mr. Galant answered; due to the location and size of the parking lot. She then questioned; of the \$2.5 million, what percentage is utilities? Mr. Galant answered; approximately \$800,000. Ms. Stern Goldstein noted; the New Britain location building will be situated separately from the major core of most activities. This may provide an opportunity to expand to another area which is less congested. The basin area will be located along a section of the park with the most activity and the additional parking may be only adding to a based need. Additional parking may be needed in the future.

To fully address Mrs. Lyons question, Mr. Galant reported; Option B will cost approximately \$750,000 and Option C at approximately over \$700,000. Utilities will cost \$210,000 for Option B and \$190,000 for Option C. Minor variances will be required for the size of the building and parking lot.

Mr. Colello questioned; if the price of \$4.2 million will be the total cost of the New Britain Road location with a 12,000 square foot building listed as Option B. Mr. Galant answered; construction wise the price is accurate as a best estimate. However, the price does not include permit, design, and furnishing fees. Mr. Stern Goldstein added; the assumptions for plans are based upon square footage and information received from township staff. The pavilion site option does not add any parking along a congested area.

Upon referencing a map of the overview site plan, Ms. Stern Goldstein explained; Option A has zoning compliance and the large building is located off New Britain Road with some parking added to the site. However, the park area is very congested during tournaments and the plan will be depended on how the fields are used. Mr. Galant added; the compliant portion restricts future expansion for all size buildings. The non-compliant options provide availability for expansion. Sketches for all options have respected existing parking and potential for additional parking, if the area is reconfigured. Mrs. Lyons questioned; if the plans consider Penn Dot parking. Ms. Stern Goldstein answered; Penn Dot parking is located to the left and noted as additional parking, but not considered part of the park system.

Basin A is located adjacent to the amphitheater and does not add any parking. The preliminary grading works from an engineering prospective, but as function. There is no ability to add parking along the most active portion of the park. Option B Basin can add parking, but upon feedback may be blocking the view shed to Kids Castle and amphitheater. A suggestion to view other options was presented to push back further. Basin C, the parking is pushed back further and will hold the larger building. The parking was continued from the exiting parking and pushed straight across for additional parking. Basin D-1 has a slight change by tilting the parking to make parallel to the loop road and added spaces. Mrs. Lyons questioned; how many acres will be added. Ms. Stern Goldstein answered; approximately 1 1/4 acres. The plan will add more spaces to existing parking with additional paving required.

Mr. Colello commented; as per the request of the public to provide additional facilities, bathrooms, water and parking, the basin seems most appropriate and solve most issues.

Mr. Galant reported: Basin D-1A will have a significant cost at approximately \$500,000 involved to cover the entire basin and retention system and provide a parking lot. Ms. Stern Goldstein added; Basin D2 will place additional parking along the existing gymnasium location. Pavilion A option will only hold the smaller building on the existing footprint.

For the next steps, the Board agreed to eliminate the "Pavilion A" option. Ms. Stern Goldstein reported; a public meeting is scheduled for September 19th to discuss community center issues. Mr. Colello questioned; if Ms. Sweeney had a preference of building size and location for the community center. Mrs. Lyons commented; she will not be able to submit a vote

without hearing Ms. Sweeney's input. Ms. Stern Goldstein responded; Ms. Sweeney is in the process of considering all options and not in a position to make a recommendation. However, does recommend a feasibility study to understand the overall need. Mrs. Lyons indicated; a feasibility study may not be needed and having input on the comprehensive plan would be beneficial. Mr. Snyder commented; there is value in the information a feasibility study provides, such as multiple public meetings. He then questioned; how much public input will be required before a decision is made. Ms. Manion suggested having an analysis completed on what revenue will be generated between a full and half gymnasium. Mr. Snyder indicated an analysis is considered, but another issue is to find what demand is reasonable. Ms. Herring commented; she would like to hear Ms. Sweeney's opinion before moving forward.

Upon Ms. Mason's question on what other options should the Board consider eliminating, Ms. Stern Goldstein indicated the Basin without parking should also be eliminated. Mrs. Lyons responded; the entire basin site should be eliminated. Mr. Colello commented; there are still positives to the basin site, where most of the activity will be closed to residents and the municipal staff. Ms. Manion commented; she prefers the larger building where most activities can be provided. Ms. Herring commented; the New Britain option seems more feasible.

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors narrow the proposed Community Center sites to only along New Britain Road.

MOTION CARRIED 3 to 2 with Mr. Colello and Ms. Manion voting nay.

Ms. Stern Goldstein indicated the September 19th public meeting to discuss the proposed community center will be held at 7:00 pm in the meeting room of the Municipal Building. As a summary, Ms. Stern Goldstein clarified; moving forward the Board will receive public input before requesting Board approval for a feasibility study.

C. Visitors/Public Comments

Resident: Penny Larrisey of 150 Old New Road questioned with regards to the public sewer project, if the deed of her home will remain in her name or trust for survivors. In addition, is a certificate required from the Health Department or public hauler to proceed with the planning? Upon reading a letter, Mr. Garton indicated if the homeowner has a verification from the Board of Health and no malfunction or requirement to connect to a public system there is not a need to have a certificate from the Health Department. A deed is immaterial to the need and only indicates record of ownership. Mr. Garton suggested he have a discussion with Ms. Mason and have her reach out to Ms. Larrisey for clarification.

Ms. Larrisey questioned if the Penn Vest loan is utilized for public connection, is there a provision the survivors of the original home owners will be able to take over the loan at the same rate as the initial agreement. Mr. Garton will also discuss the issue with Ms. Mason and have someone reach out to Ms. Larrisey with clarification.

II. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, September 17, 2019 at 5:00PM.
- B. Doylestown Township Budget Work Session will be held on Tuesday, September 17, 2019 at 3:00PM.
- C. The Doylestown Township Administration Offices will be closed on Monday, September 2, 2019 in observance of Labor Day. Remember – Schools are back in session on Tuesday, September 3rd. Be careful driving.
- D. Thompson Performing Arts Concert Series – All concerts will be performed at the C&N Amphitheater in Central Park– Events will start at 7:00PM unless noted otherwise.
- E. Doylestown Township’s Annual Golf Outing – Monday, August 26, 2019
- F. Fido Float - Saturday, Sept. 7th. Fanny Chapman Pool starting at 12:00 pm for Large Dogs and 2:15pm for Small Dogs - Dog Park Members: \$10, Non-members: \$15 per dog/session. Contact www.doylestownrec.com for more information.
- G. 2019 Discount Park Tickets are available for purchase, please contact the Administration Office
- H. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

III. MINUTES APPROVAL: Regular Meeting: July 16, 2019

Mr. Snyder made a MOTION; seconded by Ms. Manion the July 16, 2019 Doylestown Township Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0

IV. CORRESPONDENCES**A. DTMA Resignation – C. Edward Hege**

Mr. Colello made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors accept Mr. C. Edward Hege as a member of the Doylestown Township Municipal Water Authority with regrets and comments.

Mr. Colello and Ms. Herring both provided praise for Mr. Hege's professionalism as a valued asset to Doylestown Township.

MOTION CARRIED 5 to 0.

B. Voting Districts #1 & #8 – Re-Location to Township Building

The Doylestown Township Board of Supervisors agreed by consensus to grant permission the use of polling districts 1 and 8 and voting machines per a memorandum received from Robert DiEva of the County of Bucks Voting Machine Warehouse indicating Doylestown Township was found to be sufficient.

Ms. Mason reported; the public will be notified via letters from Bucks County Board of Elections and all information will be posted on the Township website and social media outlets before the November 2019 election.

C. House of Representatives Citation – Outstanding Citizen Communication Award

Mrs. Lyons reported; Doylestown Township was recognized by Rep. Ullman of the House of Representatives of Pennsylvania and was awarded the PSATS Outstanding Citizen Communication Award for its overall achievement in citizen communications.

V. **REPORTS**

A. Solicitor

607 Covered Bridge Lane

Mr. Garton reported; residents; Mr. & Mrs. Brahin of 607 Covered Bridge Lane requested Board approval to enter into a licensed agreement permitting items within the township open space and place a swing set, minor landscaping and improvements to a driveway with the understanding the license will be acknowledged as a consensual agreement.

Mr. Jeffrey Brahin explained when the property was purchased over twenty years ago, the plans indicated the property lines lead straight back to the property. To the right of the driveway is township property, where since Mr. Brahin has maintained. The home is currently for sale and was recently found the property lines actually run diagonally from right to left, instead of a straight line. As a result, a small portion of the property to include the driveway is considered township property. Mr. Brahin requested Board approval to receive a license for usage of the area. The property will continue to be maintained and indemnify the township with any issues. In addition, once the property is sold, have the license be transferable to the new owners.

Mrs. Lyons requested the swing set be taken down and notify the new owners of the township's property located on the site. Mr. Garton noted; a property used to be able to be acquired by adverse possession against the Commonwealth. It will need to be under a consensual use as oppose to an adverse possession to avoid future home owners from inheriting the use.

Upon a discussion regarding details of the property, the Board agreed not to provide a license or agreement to continue to use the area. Mrs. Lyons clarified; a letter will be sent

acknowledging a portion of the driveway at the property noting as township property and the open space can be used by anyone, including the new buyers.

Cell Tower

Mr. Garton reported; the Township solicited proposals to sell the lease of a cell tower located behind the Municipal Building. Two proposals were received. Ms. Mason recommends selling the lease to Crown Castle based upon an analysis completed and request of proposals (RFP). Crown Castle is the current tenant of the cell tower and submitted a proposal of \$727,345.00 with a 50 year term.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors to accept Crown Castle proposal in the amount of \$727,345.00 with a 50 year term to purchase the rights of a cell tower.

Ms. Herring questioned the status of the revenue rights indicated under the same proposal. Ms. Mason answered; the revenue will not be included under the proposal amount.

MOTION was ADOPTED 5 to 0.

B. Police Chief

C. Township Engineer

Mr. Attanasio reported; upon evaluating residents' concerns of having access to Turk Park from Turk Road and Pebble Ridge Road, the consensus of residents is to have a crossing from the south west corner into the park. Upon reviewing options of adding a compliant crosswalk with signage and handicap ramps, the first plan is to provide a handicap ramp off Pebble Ridge Road with a short section of sidewalk to another ramp. Then have the ramp go around existing trees to preserve the pine buffer between the neighborhood and park.

The second option is to use the existing location of the crossing to shorten the path into the park. This will require additional excavation to create an American with Disability Act (ADA) compliant path into the park. In addition, three trees will be removed. The third option is to create a direct crossing path from the northwest corner and around an existing fire hydrant and flower bed. Additional grading is required where five trees will be removed due to the higher bank. The fourth option begins at the northwest corner and toward the existing path through the trees with the removal of approximately three trees and into the park.

Concerns of the southwest corner are being close to the end of Turk Road and uphill with less of a site distance. It's also further away from access points and speeding is an issue. In addition, a row of hedges from the southwest corner and two utility poles from north to south off Turk Road have site distance issues.

A proposed crosswalk at the northwest corner provides more site lines from both directions for pedestrians. However, it's a further distance away from motorist coming south of Turk Road. Access from the north of Turk Road and from a stop sign off Almshouse Road will require

vehicles to begin from a slower speed. It will also have a larger site distance for pedestrians without the utilities poles obstructing views.

Mr. Attanasio concluded by reporting the cost for all options are similar and has a difference of \$1,000.00 and recommends not sacrificing the buffers of mature trees. The preferred Option 1 access from the southwest corner provides access from the hedge row without inconvenience. With this option, one utility pole has been marked for removal by PECO, hedge trimming is needed and does not provide the ideal site distance.

Mr. Snyder questioned if any discussions were completed with two residents. Ms. Mason answered; no discussions have been made. Upon reviewing minutes from a previous Work Session, it was the consensus of the Board to have the Township Engineer view the site to determine the least amount of land required before approaching the property owner. The township is scheduled to contact the homeowner tomorrow. If the homeowner denies the crosswalk project, the plans will change to the northwest corner option.

Resident; Bob Salanik of 206 Pebble Ridge Road indicated residents favor the second option and currently serves as the existing access to the park. He also indicated the existing trees are not valuable and will not make an impact if removed. Residents avoid entering the park by going around the trees due to leading to the baseball fields. Mr. Tomko noted; the County's trail project will become realigned and pushed out. As a result, the County will improve the trail and pave, so the township can tie into the path.

Ms. Herring commented; at a prior Board meeting, Chief Logan mentioned placing a stop sign along the same location. Mr. Tomko responded; the township cannot use stop signs to control speed and warrants are not met to have signage installed.

Ms. Mason suggested a three stop process by first reaching out the property owner. Once a path option is selected, the funds will be allocated from the 2019 Township budget, If the project is pushed to the 2020 budget, have the Traffic Advisory Committee evaluate the potential of a three way stop. Mr. Tomko noted; the cost prepared does not include engineering and only construction costs. He suggested having the project go out to bid, where prevailing wage rates will be added.

Mrs. Lyons questioned if the plan has a grant potential. Resident; Colleen Mullen of Old New Road informed a discussion to tie in a trail from Old New Road. Ms. Mason responded; the Bike & Hike Committee has addressed the issue by discussing the matter with Mr. Tomko about placing Old New Road on a road diet to create a path with a protected bike lane as a separate project.

The Doylestown Township Board of Supervisors agreed by consensus to have the Township Engineer proceed with Option 1A as creating an access from Turk and Pebble Ridge Road to the park.

D. Director of Operations

ModSpace Lease

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorizes the execution of the Willscot, formally ModSpace 24 month amendment to the original lease agreement for use of the Park & Recreation trailer as from June 30, 2019 to June 30, 2020 in the amount of \$71,722.19.

MOTION was ADOPTED 5 to 0.

Electri-Tech, Inc Change Order #s 6 and 7

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Electri-Tech, Inc Change Orders #06 in the amount of \$6,490.08 and #07 in the amount of \$3,151.21 totaling \$9,641.29 for Phase II construction of the Municipal Complex and as approved by the Building Committee.

MOTION was ADOPTED 5 to 0.

Penn Builders, Inc Change Order #s 11 and 12

Mr. Tomko met with the Building Committee earlier and revisions were made to the change orders noted on Mr. Tomko's August 16, 2109 memorandum. The amendment is to hold off payment for under item #4 until further clarification is submitted in the amount of \$8,518.91. Change order #12 was reduced \$100.00 until clarification is submitted regarding one item.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the REVISED Penn Builders, Inc Change Orders #11 in the amount of \$8,135.52 and #12 in the amount of \$7,877.00 for a total of \$16,012.52 for Phase II construction of the Municipal Complex.

MOTION was ADOPTED 5 to 0.

2019 Tree Pruning & Takedown - Award Recommendation

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award the 2019 Tree Pruning & Takedown contract to Jimmy's Tree & Landscape Contractors, LLC of Philadelphia PA for the base amount of \$103,125.00, plus add alternates #1 in the amount of \$3,875.00 and #2 in the amount of \$11,900.00, totaling \$118,900.00.

Mr. Snyder questioned how is the work communicated to residents. Mr. Tomko answered; social media is the primary means of communication and traffic control will be implemented. Mr. Tomko will speak with the Telecommunications Advisory Board (TAB) to have posting include names of streets for projects.

MOTION was ADOPTED 5 to 0.

2019 Road Program Change Order #1- Doylestown Township, Bucks County

Mr. Tomko reported a revision was made to the 2019 Road Program bid with James D. Morrissey, Inc previously approved by the Board by reducing the base bid to \$130,812.20. The base bid is currently \$400,188.20 with add alternates totals \$111,527.50 for a full amount of \$511,715.70. Mr. Tomko asked the program be approved upon all documents signed by all parties.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the 2019 Road Program Change Order#1 in the amount of \$400,188.20 for the base bid with add alternates in the amount of \$111,527.50, totaling \$511,715.70 and until all paperwork is signed per Mr. Tomko's recommendation.

MOTION was ADOPTED 5 to 0.

E. ManagerBoard of Auditors Vacancy

Ms. Mason reported; a vacancy for the Doylestown Township Board of Auditors recently opened due to the resignation of Patricia Medd. The advertisement has been posted and received only one response as of 6:00pm, prior to tonight's meeting. Ms. Mason recommended the Board schedule an interview to fill the position.

Training Request - Rick Schea

Ms. Manion made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve Fire Marshall; Rick Schea attend with an overnight stay from October 14, 2019 to October 18, 2019 the 23rd Annual Fire Investigative Seminar in North Carolina.

MOTION CARRIED 5 to 0.

F. Supervisors

Ms. Herring commented on the recent mass shootings in Texas and Ohio by informing of a Pennsylvania State program, Safe to Say where all schools to include public and private have an anonymous phone line implemented to report warning signs of potential threats or concerns. There is also an educational component to teach how to recognize warning signs. The goal is to reduce school shooting, suicide, bullying, abuse and drug use. The free app can be obtained through many app stores or <https://www.safe2saypa.org/>_or CB School District page.

Water testing has begun in the Central Bucks School Districts, where nine (9) schools have tested above the Environmental Protection Agency (EPA) standards for lead. Kutz Elementary School was affected and remediation began. Completion is anticipated before the first day of school will begin. The School District encourages residents to phone (267) 893-2001 to report any concerns about water quality.

Mr. Snyder reported; an audit was recently completed for the Township, where no management findings were found. Mr. Snyder thanked the staff for a job well done. The Pension Advisory Committee is scheduled to meet with the financial investor to understand her position and how the job is completed. They will also receive investor thoughts on to have a more user friendly report. The Committee also met with Jim Kennedy, another pension consultant, to receive similar information.

Mr. Colello thanked Mr. Snyder and the Pension Advisory Committee for their efforts and hard work working with the Township's budget.

The Public Water and Sewer Committee (PWSA) reported a bill from Bucks County Water and Sewer will be addressed as an agenda item. The concern is with blue rock along the Almshouse Road area. A letter was forwarded to all involved requesting a meeting and received over 50% of residence attendance. The item of concern is the use of low pressure as an alternative to gravity. The grinder is more expensive in the amount of approximately \$2,000 and a recommendation of a monthly fee of \$10.00 for maintenance was also submitted. However, if Bucks County remains with the gravity process and continue hitting blue rock, once a home owner requests public connection, they will be impacted. With the process significantly expensive, the Committee is advising residents to closely review options and make sure the consequences are understood. The full project will be scheduled for Board review and direction during a September Regular meeting.

The Doylestown Township Municipal Authority (DTMA) received an over 50% response from returned surveys regarding a request for public water connection along the Pebble Ridge section. The cost will be approximately \$17,000 per homeowner. With the 15 remaining homes who didn't respond, one resident and Dick Bach will schedule an appointment to receive feedback. Once all information is received, the Authority will move forward to determine if the project is feasible. In addition, a sub-committee was held to discuss the current water ordinance and devise a joint plan to receive different data to review.

Mr. Colello thanked Paul Garr and the Road Department who received another resident praise for a quick response to rectify an issue.

Ms. Manion reported the 9/11 Promise Run will go through the Doylestown Township trail system from the Pentagon in Washington DC to the World Trade Center in New York. As an additional note, Ms. Manion informed Doylestown has one of the largest piece from the World Trade Center on display at the court house. The 9/11 Hero's run is scheduled for September 29th will begin at the stadium of Central Bucks High School West. Upon Mrs. Lyons' question, Ms. Manion informed; the 9/11 Promise Run is a three day event beginning on September 9th.

Mrs. Lyons reported the 2019 Suicide Prevention Conference is scheduled for October 7th at Delaware Valley University beginning at 8:30am and until 4:30pm. A link for the conference is available through the township's website.

VI. UNFINISHED BUSINESS

Gilmore & Associates, Inc Revised Payment Application No. 4 for BCWSA

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve payment be made in the amount of \$192,602.73 to the Bucks County Water Sewer Authority (BCWSA) as Payment Application No. 4 for additional construction work completed through July 22, 2019 for the Pebble Ridge \ Woodridge Area Sanitary Sewer Project.

MOTION CARRIED 5 to 0.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve payment be made in the amount of \$11,510.01 to Rutledge Excavating, Inc as Payment No. 4 as final payment for work completed regarding the Pebble Ridge \ Woodridge Area Sanitary Sewer Project and includes release of previous retainage on contract #2013-3.

MOTION CARRIED 5 to 0.

VII. NEW BUSINESS

A. Eagle Scout Proclamation – Alexander Spear, Troop 71

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors award Boy Scout Troop 71 member; Alexander Spear rank of Eagle Scout at the Sunday, September 8, 2019 Court of Honor ceremony.

MOTION CARRIED 5 to 0.

B. EE Office Automation, LLC. Agreement

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the agreement between the Township and EE Office Automation, LLC to engage consulting with special expertise in budget analyzes services.

MOTION was ADOPTED 5 to 0.

C. GHD 2019 NPDES IDD&E Program Proposal

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve GHD Proposal for Scope of Work and Cost Estimate to assist in the completion of the 2019 NPDES Illicit Discharge Detection & Elimination (IDD&E) Program in the amount of \$21,650.

MOTION was ADOPTED 5 to 0.

D. 2020 Financial Requirement and MMOs

The Doylestown Township Board of Supervisors acknowledged receipt of the 2009 Financial Requirement and Minimum Municipal Obligation Budget for both Uniform and Non-Uniform contracts in 2020.

E. Zoning Hearing Board Applications

Ms. Mason presented the following Zoning Hearing Board applications with recommendations for Board review as:

1) Have the Township Solicitor attend the Zoning Hearing Board meeting express appropriate conditions regarding John and Linda Vataha of 96 Willowbrook Drive request for special exception and variance to establish a home based business and ensure visiting are within requirements.

2) Have the Township Solicitor attend in opposition the Zoning Hearing Board meeting of Katharine Weeder of 129 Watercrest Drive request for special exception and relief within jurisdiction of the Zoning Hearing Board to house one horse and one miniature horse. The property does not meet the minimum requirement to house livestock.

3) Have the Township Solicitor attend in opposition the Zoning Hearing Board meeting of Andrew & Patricia Miller of 206 Nicklaus Drive request for special exception and variance for modifications of the zoning restrictions and allow the operation of a home based business and use of two branded vehicles. The applicants are operating a kennel in the R1 District under less than one acre of land and not meeting minimum requirements.

Ms. Herring questioned; per the zoning ordinance a kennel with fewer than four dogs are not required to comply. Ms. Mason answered; the operation of the kennel is in violation of the ordinance and does not meet the requirement of a minimum of five acres. Ms. Herring suggested speaking with the Zoning Hearing Board regarding employees who work from home for home based businesses. Ms. Mason responded; the Planning Commission will review the subject and recently updated the township's ordinances regarding home based businesses.

4) Forward Mr. & Mrs Robinson of 588 Almshouse Road request for a variance to the Zoning Hearing Board to repair and make improvements from a recent fire.

5) Forward Mr. & Mrs Valmore of 2 Theodore Way request for a variance to the Zoning Hearing Board.

6) Forward Mr. & Mrs O'Brien of 1464 Turk Road request for a variance to the Zoning Hearing Board.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors have Township Solicitor; Jeffrey P. Garton attend Zoning Hearing Board meetings express appropriate conditions regarding John and Linda Vataha of 96 Willowbrook Drive request for special exception and variance. Further, attend in opposition the Zoning Hearing Board meeting regarding Katharine Weeder of 129 Watercrest Drive request for special exception and relief within jurisdiction of the Zoning Hearing Board to house one horse and one miniature horse and Andrew & Patricia Miller of 206 Nicklaus Drive request for special exception and variance for modifications of the zoning restrictions and allow the operation of a home based business and use of two branded vehicles for a kennel.

MOTION CARRIED 5 to 0.

F. Treasurers Report – August 20, 2019

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the August 20, 2019 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

G. Bills List –August 20, 2019

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the August 20, 2019 Bill's List in the amount of \$

MOTION was ADOPTED 5 to 0.

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

Hearing no further business, the August 20, 2019 Doylestown Township Board of Supervisors Regular meeting was adjourned at 8:56pm.

Respectfully submitted by,

Stephanie J. Mason
Secretary