



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
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215-348-9915

~ Minutes ~

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Tuesday, March 19, 2019

7:00 PM

Meeting / Activity Trailer

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### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello with Supervisors; Ken L. Snyder, Jennifer V. Herring and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Geoffrey J. Attanasio

#### A. Pledge to the flag

#### B. Presentations

##### 1. Appointment of Police Officer – N. Moffett

Chief Logan requested Board approval to appoint Nicholas D. Moffett as a police officer with the Doylestown Township Police Department and conduct a swearing in ceremony.

Mr. Moffett has successfully completed all phases of the testing process. Nicholas is 22 years old and resides in Doylestown. Nicholas graduated from Kent High School in 2014 and Penn State University in 2018, where he earned a Bachelor's of Arts in Criminology and a minor in Psychology. He is also a graduate of the Temple University Police Academy in 2019 and received State certification.

Mrs. Lyons made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors appoint Nicholas D. Moffett as an officer of the Doylestown Township Police Department.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons officiated the swearing in of Nicholas D. Moffett as an officer of the Doylestown Township Police Department with his family, including parents; Will and Brenda looking on.

##### 2. Park and Recreation Board – K. Brown

Member of the Parks & Recreation Board and Doylestown Township Building Committee; Kathy Brown presented site options for the proposed, recreation building by providing an overview of the criteria implemented to conduct an accurate proposal. The criteria to determine a location included, site consideration, physical location, service provided now and in the future for growth, location benefit as part of the park system, site congestion, long term township asset, aesthetics, future revenue and cost to implement.

With keeping within the criteria, Ms. Brown referenced a spreadsheet noting three sites which meets all criteria. The committee considered two model buildings. The first is a 12,000 square foot building with

a multipurpose gym use to include indoor and outdoor space for activities. In some cases, outdoor activities can be provided indoors during inclement weather. The building will also have a kitchen and bath. The second building option is a 5,600 square feet. Although the smaller space will not provide all of the same benefits as the larger, the building will offer a multipurpose room and indoor recreation.

Considered locations for new building are along Central Park at New Britain Road near the soccer fields, Field 3 and the pavilion. Another location is the basin area between Public Works, amphitheatre and Kids Castle. The Committee was also offered a potential leasing option of a facility located at the Tabor property. For existing building site options, the Committee is able to utilize the Public Works building, temporary trailers and the meeting room.

Ms. Brown referenced a matrix created listing the criteria, basin and three building options that meets all criteria. The selection includes, two buildings at 12,000 square feet and one at 5,600 square feet. The only appropriate area for the 5,600 square foot building is near the pavilion. For areas to place the larger buildings, several items need to be removed. As an example, to place a building along Field 3 in Central Park, the use of field 3 will be eliminated. The same result will occur for the site location along the pavilion. However, if a building is selected along the basin, outdoor bathrooms will be provided for Kids Castle along with additional parking. The most appropriate buildings will have more cost involved.

On behalf of the Committee, Ms. Brown requested Board approval to hire professionals to create an engineering sketch, conduct zoning and parking analysis and provide detailed costs for building the highlighted, three sites.

Ms. Herring thanked the Committees and Mr. Snyder for their hard work and questioned; by utilizing the basin, will any items will be eliminated. Ms. Brown answered; the water issue in the basin will have to be addressed. However, usable park space will not be sacrificed. Ms. Herring had several questions as what is the long term asset for the larger building. Mrs. Lyons answered; the space can be rented out to other athletic programs. Ms. Brown added; the larger building will be 5 times larger than the pavilion and the larger building is 12 times larger. How will the congestion issue be relieved. Ms. Brown answered; once the basin's drainage issue is addressed, additional parking may be developed between the road and headed towards the basin.

Ms. Manion thanked the Committee for the helpful information and questioned; will the larger building only have one regulation basketball court? Ms. Brown indicated yes and can be split into two half courts. Ms. Manion commented; the smaller building will not create revenue and suggested to consider an indoor turf field for additional revenue. As another option, consider a recreational space with an outdoor turf field. Ms. Brown responded; the Committee needs to consider making a balance between full time rentals and having programs available for residents. However, once approval is received to move forward, all options will be considered under a business plan.

Mr. Colello indicated the basin site location is most appropriate by providing access to Kids Castle and additional bathrooms. He then commented on his concern of the \$4 million +/- cost, where the proposed revenue is not realistic. The 5,600 square foot building with restrooms and access to Kids Castle will meet township needs. Ms. Brown responded by proposing an 8,000 square foot building to provide a functional area with indoor space. Mr. Colello agreed if the space can be divided into four usable, activity centers. He then suggested to have the estimates note accurate expectations with options and not narrow to only two buildings.

Mr. Snyder suggested to set expectations on the estimates to be developed and have a range of cost provided. He commented; the 5,600 building is appropriate and would like to see options on how the funds will be allocated.

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Parks & Recreation Board and Doylestown Township Building Committee move forward in hiring professional to create an engineering sketch and conduct zoning, parking analysis and provide detailed cost estimates for the highlighted, three sites in the amount of \$19,600.00 for the proposed Park & Recreation Community Center with comments.

Mr. Colello commented; the proposed building will not have the revenue anticipated and funds will be allocated from tax dollars and he's not opposed to the idea.

Ms. Manion questioned; what company will be able to create a market analysis on the rental revenue. Mrs. Lyons answered; the market analysis will be considered once a business plan is in place.

MOTION CARRIED 5 to 0.

C. Visitors/Public Comment

**II. ANNOUNCEMENTS**

**III. MINUTES APPROVAL: March 5, 2019**

Ms. Herring made a MOTION; seconded by Mr. Snyder the March 5, 2019 Doylestown Township Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 4 to 1 with Ms. Manion abstaining due to her absence.

**IV. CORRESPONDENCES - Wall of Honor**

Mrs. Lyons referenced Colette Hering's March 4, 2019 letter requesting the possibility of creating a Chairman's Wall in honor of Diane M. Hering by acknowledging her service and commitment to Doylestown Township and responded; a Chairman Wall of Honor will continue and be addressed by the Building Committee.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors accept Mr. Kevin Herrington's resignation with regrets as a member of the Ways & Means Committee.

MOTION CARRIED 5 to 0.

Ms. Manion made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors appoint Ms. Mary Ann Bowman as a member of the Parks & Recreation Board.

MOTION CARRIED by a 5 to 0 vote.

**V. REPORTS**

A. Solicitor

Mr. Garton reported; the township has been in negotiations for a new police contract with the Police Benevolent Association (PBA). The last contract expired the end of December, 2018. As a result of the discussions, Mr. Garton recommended Board approval of the new police contract beginning on January 1, 2019 until December 31, 2022. Portions of the new agreement consists of a wage increase at 3.25%,

3.25%, 3.25% and 3.50% over four years. In addition and not related to the economics, officers entering into the Drop program who have accumulated sick leave will have an option to cash out and be paid annually under the 457B plan as oppose to cash. There is also an opt out for officers who chose not to apply for township's insurance plan. Instead of being paid a lump sum, payment will be paid under each paycheck. However, during a life changing event where insurance is needed or leaving employment, the option will dissipate.

Mr. Garton informed of a change in a form received under the Board's packet. Under the health insurance plan section, all new police officers hired after March 1st will be included under the plan offered to the non-uniform employees for five years. After five years, an option to stay in the current plan or change to the uniform plan will be provided. However, another negotiation is scheduled in four years. As a result, all new employees will be under the less expensive plan for five years.

Mrs. Lyons indicated; upon reviewing the red lined agreement and participating in the negotiations, the officers are fairly represented under the proposed draft. Also, the corrections are accurate.

Mrs. Lyons made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Police Contract agreement between the Doylestown Township Police Bargaining Unit and the Police beginning January 1, 2019 until December 31, 2022 with comments.

Mr. Colello commented; the negotiations included explaining to the police the cost for the healthcare plan. The non-uniform agreed to pay more towards the plan beginning in 2019. However, the police refused to pay even \$28.00 per month towards the plan. For financial reasons, the Board agreed not to fight out of good faith.

MOTION was ADOPTED 5 to 0.

- B. Police Chief
- C. Township Engineer
- D. Dir. of Operations

2019 \ 2020 Road Material Bid

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award the 2019 \ 2020 Roads Material bid in accordance to bids received by the Bucks County Consortium to:

*Eureka Stone Quarry, Inc in Chalfont PA in the amount of \$4,475.00*  
*Hanson Aggregates BMC, Inc in Newtown, PA in the amount of \$30,315.00*  
*HEI-Way, LLC in Sarver, PA in the amount of \$22,980.00*  
*Plumstead Materials, Division of Naceville Materials of Doylestown PA in the amount of \$6,300.00*  
*Miller Material, Division of Naceville Materials of Doylestown PA in the amount of \$13,200.00*

MOTION was ADOPTED 5 to 0.

Penn Builders, Inc Change Order #7

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve Penn Builders, Inc Change Order #7 to change all floor grout to urethane grout and furnish and

install additional 30'w x 96"h divide area between sink and electric panel in janitor's closet #1042 in the amount of \$4,809.00.

MOTION was ADOPTED 5 to 0.

For the Board's review, Mr. Tomko submitted JD Bravo Company's monthly construction status report.

E. Manager

Mr. Colello made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve Stephanie J. Mason and Dave Tomko attend with an overnight stay the Pennsylvania State Association of Township Supervisors (PSATS) Annual Conference in Hershey, PA from April 14th to 17th, 2019 in the amount of \$1,748.00.

Further, approve Stephanie J. Mason attend with an overnight stay at the Annual Association for Pennsylvania Municipal Management Conference from May 14th to 16th, 2019 in the amount of \$534.18.

Ms. Mason reported for informational purposes; Special Project Coordinator; Andrea Susten was awarded the Bucks County Consortium 2019 Scholarship to attend the 2019 Annual APMM Conference from May 14th to 16th, 2019 at no cost to the township.

MOTION CARRIED 5 to 0.

F. Supervisors

Ms. Herring recognized the recent tragedy at Christ Church in New Zealand and expressed her outrage and sadness over the events. She sends condolences to the victims who felt pain and fear in New Zealand and all over the world.

Mr. Colello reported; the Planning Commission has scheduled an extra work session for Wednesday, March 20th at 5:00pm to review and update the Comprehensive plan and ordinances. He invited anyone interested to attend. As a note; 1/4 of Doylestown Township's population are senior citizens and grow each year.

Ms. Manion thanked the Board for their support and information during her absence at the regular meetings due to her travel schedule.

**VI. UNFINISHED BUSINESS - Traffic - PennDOT Roundabouts**

Ms. Mason reported; in 2018, the Pennsylvania Department of Transportation (Penn DOT) discussed a proposal to construct roundabouts at Route 611 North, South, Sauerman Road and New Britain Road. Upon following up on the status, Ms. Mason indicated Penn Dot assigned a new employee to oversee the project and report environmental scoping, additional field work and receiving information has been completed. Ms. Mason suggested to them to have additional crash data obtained due to recent changes made. PennDOT agreed and offered to present an updated report in the spring. However, Penn Dot's consultant's contract expired and the presentation is anticipated to be scheduled in either the Summer or Fall of 2019.

**VII. NEW BUSINESS**

A. Pebble Ridge/Woodridge Area Sewer Project – Clearing/Grubbing Change Order No. 3

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve Rutledge Excavating, Inc Change Order #3 for a time extension of substantial completion time to April 27, 2019 and contract final payment time to May 26, 2019 due to wet ground conditions and remaining tree clearing to be completed for the Pebble Ridge / Woodridge Area Sanitary Public connection project with comments.

Mr. Colello clarified; the project is still on schedule for completion during the summer of 2020. Ms. Mason added; there is no cost involved for the extension requests.

MOTION CARRIED 5 to 0.

B. Eagle Scout Proclamation – Alexander John Peppiatt, Troop 71

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors award Boy Scout Troop 71 member; Alexander John Peppiatt rank of Eagle Scout at the April 28, 2019 Court of Honor ceremony.

MOTION CARRIED 5 to 0.

C. Zoning Hearing Board Applications -Holbert, 1607 Easton Rd – Request a Variance

Ms. Mason reported; the Zoning Hearing Board is capable of reviewing Laurence M. and Jean D. Holbert of 1607 Easton Road in Warrington, PA request for a variance to construct a 41,285 square foot, 2-story dealership with 461 parking spaces that require two separate buildings. In order to accommodate the request, the applicants need to meet with the Zoning Hearing Board to discuss setbacks and variances. By consensus the Board concurred.

D. Treasurer's Report –March 19, 2019

Mr. Snyder made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve the March 19, 2019 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

E. Bills List –March 19, 2019

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the March 19, 2019 Bill's List in the amount of \$1,266,577.39.

MOTION was ADOPTED 5 to 0.

**VIII. ANNOUNCEMENTS**

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, April 2, 2019 at 5:00 PM.
- B. The Doylestown Township Board of Supervisors and the Ways and Means Committee will have a Budget Work Session on Tuesday April 2, 2019 at 3:00 PM. The Public is welcome to attend.
- C. Doylestown Twp. Park and Recreation in partnership with Premier World Discovery is offering a trip in 2019; Rome and the Country Roads of Tuscany. Please contact the Administration Office for brochures with highlights and inclusions

- D. Doylestown Township Parks and Recreation is running a bus trip to visit the 9/11 Museum and Memorial in New York City on Friday, April 26th. For more information or to register please visit
- E. Doylestown Township Unsung Hero - Nominations for the Unsung Hero Award should be submitted to the Township by May 15, 2019.
- F. RED CROSS SPRING BLOOD DRIVE! – Monday, April 16, 2019 – 2:00pm-7:00pm at the Red Cross Bloodmobile located by tennis courts in Central Park. To sign up please go to .
- G. Movie tickets are available. Please contact the Administration Offices for prices and availability.
- H. Got Pot Holes??? For State Roads call 1-800-FIXROAD - For Township Roads, call
- I. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.  
Mrs. Lyons announced; beginning March 25th, Kids Castle will be closing due to the next phase of the renovations. The next phase is to construct a section for children with all abilities.

**IX. ADJOURNMENT**

Hearing no further business, the March 19, 2019 Doylestown Township Board of Supervisors Regular meeting was adjourned at 8:16pm.

Respectfully submitted by

Stephanie J. Mason  
Secretary