



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, October 2, 2018

4:00 PM

Meeting / Activity Trailer

I. 4:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello with Supervisors; Ken L. Snyder, Jennifer V. Herring and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

The Board attended the Topping Out Ceremony at 1:15pm and held a Budget Work Session at 2:00pm, prior to the meeting.

B. Presentations

Resident: Lisa Farnin of the Doylestown Hunt Community thanked Ms. Mason, Mr. Tomko and staff for their support and assistance in refreshing the entrance garden bed to their community. Residents fund raised to complete work. With their assistance and guidance, trees were removed and trimmed and grading completed.

Mr. Farnin requested Board approval to simplify the design and repaint the community signs a different color. The Doylestown Township Board of Supervisors agreed by consensus to approve the entrance signs at Doylestown Hunt be redesigned and repainted by the residents.

C. Visitors/Public Comments

Resident: Michael Marks of Doylestown Hunt requested Board support in the prevention of the proposed WaWa development from creating an issue with traffic. With the proposed site located at the gateway of Doylestown Borough, Mr. Marks is concerned with the increase of traffic and potential hazard it will generate near Steeplechase Drive, Hart Ave. and Main Street.

Ms. Mason responded; the Township Planning Commission is drafting a letter on behalf of the Board to Doylestown Borough outlining the concerns of the Township's residents to include traffic. The township's traffic engineer will also review information from the Borough to include the proposed plans to provide comments for the joint letter. Doylestown Township Planning Commission will review the letter by the end of October.

Ms. Mason suggested any concerned resident stay informed by attending public meetings, which are advertised on the Borough's website or stop by the administrative building to view plans. Mr. Marks provided his email address as contact. Mr. Colello invited Mr. Marks to attend the October 22nd Planning Commission meeting at 7:00pm, where the WaWa development plans will be reviewed.

II. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, October 16, 2018 at 5:00PM.
- B. The Doylestown Township Board of Supervisors along with the Ways and Means Committee will hold a Budget Work Session at 3:00 PM on Tuesday, October 16, 2018. Public is welcomed to attend.
- C. The Doylestown Township Administration Offices will be closed on Monday, October 8, 2018 in observance of Columbus Day.
- D. Thompson Performing Arts Concert Series – All concerts will be performed at the Covenant Bank Amphitheater in Central Park– Events will start as noted.
- E. Bicentennial Celebration
 - 1. Bicentennial memorabilia for sale: Mercer Tiles - \$20, T-Shirts - \$10, Commemorative Bricks - \$10, Hats - \$15
 - 2. Concert & Fireworks -9/29/18
 - 3. Time Capsule Dedication – Contributions accepted until October 15, 2018
The Time Capsule Dedication Ceremony will be held on December 18, 2018.
 - 4. Veterans Day Luncheon – Sunday, November 11, 2018, 1:00PM –3:00PM, Central Bucks Senior Center, 700 Shady Retreat Road, Doylestown.
- F. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

III. MINUTES APPROVAL: Regular Meeting & Budget Work Session – September 18, 2018

Mr. Colello made a MOTION; seconded by Mr. Snyder the September 18, 2018 Doylestown Township Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0.

Mr. Colello made a MOTION; seconded by Mr. Snyder the September 18, 2018 Doylestown Township Budget Work Session minutes be approved.

MOTION was ADOPTED 5 to 0.

IV. CORRESPONDENCES

V. REPORTS

- A. Solicitor
- B. Police Chief
- C. Township Engineer
- D. Dir. of Operations

Diversified Storage Solutions, Inc Proposal

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize the CoStar purchase of the Free Style Personal Storage lockers manufactured by Spacesaver, supplied and installed by Diversified Storage Solutions, Inc of Norristown, PA in accordance with their proposal dated September 14, 2018 in the amount of \$50,048.17.

MOTION was ADOPTED 5 to 0.

2018 Tree Pruning & Takedown Part II - Award Recommendation

Ms. Manion made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors award the 2018 Tree Pruning & Takedown Part II bid to Jimmy's Tree & Landscape Contractors, LLC of Philadelphia, PA for the base bid amount of \$23,875.00 with four add alternates totaling \$34,275.00

Mr. Snyder questioned; is the additional work all safety related. Mr. Tomko indicated yes and areas were identified on the trails and roads.

MOTION was ADOPTED 5 to 0.

Penn Builders Change Order No. GC-02 - Doylestown Municipal Complex

Mr. Tomko reported the Construction Change Directive (CCD #GC-CCD-01) change order requested by Penn Builders was previously approved by the Board in the amount of \$15,717.00. Penn Builders submitted as second change order, GC-02 for additional concrete work at four exterior pads in the amount of \$9,420.00, totaling \$25,137.00. Robert B. Gallant of JD Bravo Company, Inc reviewed and recommended the change order be approved. A recommendation of approval was also received by the Building Committee.

Mr. Snyder questioned; why wasn't the change order work considered prior. Mr. Tomko answered; the architect's original design only included the slab. The recommendation is for entrance, turn down slaps to provide more structure. Mr. Snyder suggested questioning the architect; Phillips Donovan on why the entrance slabs were not originally considered. Mr. Colello agreed and commented; the entrance slaps should not have been missed in the initial design or option in the beginning.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons questioned; if Phillips Donovan should address the Board with answers to questions at a future meeting. Mr. Snyder requested Phillips Donovan be made aware of the Board's concerns and provide full explanations. He offered to discuss with Phillips Donovan at the next construction meeting and report back to the Board.

E. Manager

2019 Doylestown Township Board of Supervisors Meeting Schedule

Upon reviewing the proposed 2019 Doylestown Township Board of Supervisors meeting schedule, Ms. Herring suggested to have a more consistent schedule which includes all meetings beginning at 7:00pm.

Upon a discussion amongst the Board regarding scheduling meetings per the convenience of residents, Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors change the 2019 Doylestown Township Board of Supervisors meeting schedule as

January 7, 2019 Reorganization Meeting begin at 4:00pm

Meetings will be held at 5:00pm on February 5, March 5, April 2, June 6, June 18, September 17, October 1, October 15 and December 3.

Meetings will be held at 7:00PM on January 15, February 19, March 19, May 5, July 16, August 20, November 19 and December 17.

Budget Work Sessions begin at 3:00pm on April 2, June 18, September 17, October 1 and October 15.

MOTION CARRIED 4 to 1 with Ms. Herring voting nay

Township Trash Haulers - Pick up Schedule

Ms. Mason reported; As per the Board's request from the September 18th meeting, a trash hauler survey was conducted and found when a weather or holiday event occurs, a Saturday trash pick up was implemented. The Township's restrictions are from 6:00am until 6:00pm, Monday through Friday.

Ms. Mason referenced a letter from Mr. Boccadori dated August 29, 2018, regarding trash collector for Board's review.

Mr. Snyder suggested neighborhoods coordinate to receive discount pricing from one trash hauler. Ms. Manion offered her services on how to implement.

F. Supervisors

Mr. Snyder requested a status report of the Fireworks Ordinance. Ms. Mason responded; the ordinance is currently pending Board comments. She offered to open the subject during the October 16th Board of Supervisors Regular meeting. Mr. Colello suggested having pending items listed under Unfinished Business until resolved.

Ms. Herring presented for Board review, a Green Points program improving the environment of Doylestown. The incentive programs are for residents who submit permits meeting environmental

friendly practices. When meeting requirements, a regular permit fee is required. If permits exceed sustainable goods, such as recycling waste materials from construction and/or using energy efficient materials, a fee deduction is received by 1% per point. Points will accumulate up to 50% off from fees. Upon meeting with Ms. Mason, Finance Director Mr. Wallace and Code Enforcement Director; Sinclair Salisbury, it was found there is minimal to no impact on permit revenue with no additional work for township staff. Additionally, a third party company will certify the environmental practice at the resident's cost. Mr. Garton added; in order to move forward, an authorization from the Board is required to create an ordinance prior to advertisement.

Ms. Herring made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorize the Township Solicitor; Jeffrey P. Garton draft an Green Point Ordinance to implement an incentive program for discounts on permits fees that utilize green practices.

MOTION was ADOPTED 5 to 0.

Mr. Colello reported; the Planning Commission is currently working on cleaning and revising current Township ordinances. Ordinances will be submitted for Board approval at the October 16th Regular meeting.

The Doylestown Township Municipal Authority (DTMA) water is far below the Department of Environmental Protection (DEP) minimum requirement of seventy parts per trillion. The township is well within the limits and other areas show greater levels of Polyfluoroalkyl Substances (PFAS), such as Horsham, PA. Horsham Township water is currently being tested for approximately 1,400 parts per trillion.

For topics under Unfinished Business, Mr. Colello requested status of the C.S. Davidson contract and AL Paoella Construction.

Ms. Manion thanked the Doylestown Township Police Department for their assistance and attendance at the annual 911 Hero's Run. The event was well attended with an estimated 2,500 runner participation.

Mrs. Lyons reported; many of the township's police officers and their families attended and assisted at the Fireworks event. The Friends of Doylestown Dog Park Committee have Dog posters for sale at \$12.00 as part of their Bicentennial project.

Mr. Tomko addressed Mr. Colello's questions as, AL Paoella Construction has been notified that liquidated damages were assessed at approximately \$35,000 at \$300 per day. Currently, \$118,000 is being held from Phase I of the Municipal Complex project. To date, the township has not received a response. The retainage will not be released until all documents under the terms of the contract are submitted. This also includes a release of liens from the subcontractors.

Mrs. Lyons reported; to date, no response was received from C.S. Davidson. Mr. Tomko added; the revised terms and conditions were forwarded to Mr. Garton for review and direction on what items are to be revised.

Upon a discussion amongst the Board regarding the timing of when documents were received, Mr. Garton indicated; he will review documents and provide a status report early next week.

VI. UNFINISHED BUSINESS**VII. NEW BUSINESS****A. Bucks County Prison Land Development Waiver Agreement**

Mr. Garton reported; the Board previously waived land development for the Women's Correctional Facility on Bucks County Tax Parcel 9-14-11, where one of the conditions is the execution of a Land Development Waiver Agreement. The agreement has been reviewed and approved by the County Solicitor and Director of Operations, who recommended Board approval.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Land Development Waiver Agreement between the Township and The County of Bucks Women's Correctional Facility on Tax Parcel 9-14-11.

MOTION was ADOPTED 5 to 0.

B. Request to Send Items to Auction

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorize the following township items be sent to J.J. Kane Auctioneers for public auction on November 3, 2018 ...

*2007 Pickup with Plow - VIN#1GTHK29K97E581671
Odometer reading: 98,231 miles.*

1993 Jackson Trailer - VIN#1J9FS1829P1033295

Ms. Herring questioned if the vehicles will be replaced. Mr. Tomko indicated yes and will follow up on when items were programmed. However, both were included under the township's budget.

MOTION CARRIED 5 to 0.

C. Pebble Ridge/Woodridge Sewer Project Payment Requests

Ms. Herring made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Rutledge Excavating, Inc Application for Payment No. 2 in the amount of \$15,516.77 for work completed pertaining to the Pebble Ridge \ Woodridge sanitary sewer clearing and grubbing per Contract #2018-3.

MOTION CARRIED 5 to 0.

Ms. Manion made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors approve the Almeida & Hudak Contractors, LLC Application for Payment No. 1 in the amount of \$273,837.50 for work completed pertaining to the Pebble Ridge \ Woodridge pump station per Contract #2018-1.

MOTION CARRIED 5 to 0.

D. Hammerstein – Extension of Land Development Submission

Mr. Garton reported; the Hammerstein land development project was settled with a stipulation, which became part of a court order. The Hammerstein organization was required to raise a certain amount of funds and requesting Board approval to amend the stipulation revising part III, paragraph 8 and provide a one year extension to file a preliminary land development plan until November 4, 2019. The Doylestown Township Country Club and Mr. & Mrs. Molloy have also agreed to a one year extension.

Ms. Manion made a MOTION; seconded by Ms. Herring the Doylestown Township Board of Supervisors grant Christine L. Cole and Oscar Hammerstein's Highland Farm a one year extension until November 4, 2019 to file a preliminary land development plan regarding the proposed Oscar Hammerstein Museum.

MOTION was ADOPTED 5 to 0.

E. Zoning Hearing Board Application –50 W. Swamp Rd. – Request a variance.

The Doylestown Township Board of Supervisors agreed by consensus to forward Thomas Bolger of 155 Mickey Road in Whitehall, PA on behalf of John H. Thompson c/o Thompson Lexus at 50 W Swamp Road, tax parcel 09-011-48 request for a proposed pizza store in the C1 District. The applicants are requesting a variance under the C2 Use to allow for outside seating.

VIII. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, October 16, 2018 at 5:00PM.
- B. The Doylestown Township Board of Supervisors along with the Ways and Means Committee will hold a Budget Work Session at 3:00 PM on Tuesday, October 16, 2018. Public is welcomed to attend.
- C. The Doylestown Township Administration Offices will be closed on Monday, October 8, 2018 in observance of Columbus Day.
- D. Thompson Performing Arts Concert Series – All concerts will be performed at the Covenant Bank Amphitheater in Central Park– Events will start as noted.
- E. Bicentennial Celebration
 - 1. Bicentennial memorabilia for sale: Mercer Tiles - \$20, T-Shirts - \$10, Commemorative Bricks - \$10, Hats - \$15
 - 2. Concert & Fireworks -9/29/18
 - 3. Time Capsule Dedication – Contributions accepted until October 15, 2018
The Time Capsule Dedication Ceremony will be held on December 18, 2018.
 - 4. Veterans Day Luncheon – Sunday, November 11, 2018, 1:00PM –3:00PM, Central Bucks Senior Center, 700 Shady Retreat Road, Doylestown.
- F. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

IX. ADJOURNMENT

Hearing no further business, the October 2, 2018 Doylestown Township Board of Supervisors Regular meeting was adjourned at 5:02pm.

Respectfully submitted by,

Stephanie J. Mason
Secretary