



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, October 17, 2017

5:00 PM

Meeting / Activity Trailer

I. 5:00 PM REGULAR MEETING

A. Pledge to the flag

B. Visitors/Public Comments

Ms. Lyons indicated that prior to this meeting the Board held a Budget Work Session with the Ways and Means Committee.

II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, November 21, 2017 at 7:00 PM.

B. The Doylestown Township Municipal Building will be closed on Tuesday, November 7th due to Election Day and Friday, November 10th in observance of Veterans' Day.

C. Voting Districts #1 and #8 have been relocated to the Bucks County Health Department at 1282 Almshouse Road, Doylestown.

D. Applications are being accepted for vacancies on various Boards and Commissions. Please check the Township website for information. If you are interested in applying for any opening please submit a letter of interest and resume to the Board of Supervisors, 425 Wells Road, Doylestown Submission deadline is November 15th.

E. Howl-O-Ween – October 21, 2017, at Central Park from 10:00 AM – 1:00PM. If you'd like to participate please contact our office or email us at

F. CB Cares – 2017 Pumpkinfest – Saturday, October 21st at the Moravian Tile Works, gate open at 2:00PM. \$20 per car load.

G. Thompson Performing Arts Series Free Outdoor Movie – “Beauty and the Beast” - Friday, October 20th Dusk at the Covenant Bank Amphitheater in Central Park. Admission is free.

H. Doylestown Township Leaf and Yard Waste Recycling – The Drop Off Site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK

- I. You can purchase Discount Movie Tickets from our Administration Offices
- J. Fundraisers: Information is available at the Administration Office.
 - 1. EAC Magnets - \$5.00 ea.
 - 2. Twp. Bicentennial Caps - \$18.00 ea.
- K. Doylestown Twp. Park and Recreation in partnership with Premier World Discovery is offering two trips in 2018; Great Trains and Grand Canyons and Treasures of Ireland. Please contact the Administration Office for brochures with highlights and inclusions.

III. MINUTES APPROVAL: Board of Supervisors. – October 3, 2017

On motion of Ms. Manion, seconded by Mr. Snyder the minutes were approved with changes on Gerrymandering. Ms. Lyons voted "no" not Mr. Touhill.

Motion carried unanimously.

Budget Work Session Notes - October 3, 2017 - On Motion of Mr. Snyder, seconded by Ms. Manion the notes were approved 4 -0 - 1 with Mr. Touhill abstaining.

IV. CORRESPONDENCE

- A. Bucks County Emergency Services Storage Building –Request Waiver of Land Development and Permit Fees

Kevin Spencer from Bucks County Emergency Services previewed the project.

Mr. Colello moved to approve the waiver of land development but only a waiver of fees up to \$1,000. Ms. Manion seconded the motion.

The motion carried unanimously.

V. REPORTS

- A. Solicitor
- B. Police Chief – Request Tenure for Of. Caraballo

On motion of Mr. Colello, seconded by Ms. Lyons, Officer Caraballo was granted tenure. Motion carried unanimously.

Chief Logan complimented Rick Schea, Rob Dando and Mike Abbott for the hard work in moving the staff to the new Township Facilities.

- C. Township Engineer
- D. Director of Operations - Municipal Complex Change Order Policy

On motion of Mr. Colello seconded by Ms. Manion the Change Order Policy was approved.

Motion carried 5-0.

E. Manager

1. Resignation – S. Sablosky, EAC

The Board of Supervisors accepted Mr. Sablosky's letter of resignation with regret. Motion made by Mr. Touhill, seconded by Mr. Snyder. The motion carried 5-0.

2. Appoint EAC Chairman – J. Mitchell

On motion of Mr. Touhill, seconded by Mr. Colello, the Board of Supervisors appointed Jeannine Mitchell as the new acting Environmental Advisory Committee Chairman.

Motion carried 5 -0.

3. 2018 Boards and Committees Vacancies

Ms. Mason reviewed the Boards and Committee vacancies for the coming year. They will be advertised in the Intelligencer and posted on the Township's website.

F. Supervisor

Mr. Touhill shared with the Board that the EAC will be planting 200 oak trees as part of the Bicentennial activities. He asked the public to check the Township's website for information on upcoming "clean-up" days at the Nature Garden on October 21st , 28th and November 8th.

VI. UNFINISHED BUSINESS

A. Bucks County Water and Sewer Authority Agreement – Final Draft

Ms. Manion indicated that Mr. Garton indicated that we can have a reservation of language until the rendering of a legal opinion was obtained by the Bucks County Water and Sewer Authority (BCWSA) and that they had hired a special council. Mr. Garton concurred that they did hire a special council to address the issue.

Ms. Manion indicated that she understood that the agreement needed to be voted on and approved tonight. That we can't do anything. The issue is still open even if it is reserved because we don't know the legality of the situation. And how and what that outcome will be.

Ms. Lyons indicated that we should approve the agreement because the loan deadline application is the beginning of November. And that we need to attach the agreement to the application.

Mr. McHugh indicated that he agrees with that and that the interest related to the prepayment with BCWSA can still move forward. Ms. Lyons and Ms. Manion heard their Board indicate that they would consider the request if it was allowed by law. Still be discussion but the PennVest loan application is of concern.

Ms. Colleen Muller, Old New Road, commented that she appreciated the Board's effort that's been made regarding the issue of discounts and understands that it still will be some time before those costs will be incurred.

Being no further discussion, on MOTION of Mr. Colello seconded by Mr. Snyder, the Board approved the agreement with BCWSA on a vote of 4 to 1 with Ms. Manion voting no. Motion carried.

VII. NEW BUSINESS

A. 2017-18 Rental of Snow Removal Equipment with Operator Bid

Mr. Tomko reviewed the bids received and on MOTION by Mr. Colello, seconded by Ms. Manion, the Board of Supervisors authorized awarding the 2017-18 Rental of Snow Removal Equipment with Operator contract to the following operations and hourly rate: Little Digger Excavating and Hardscape at \$115.00 per hour, BE Karts, LLC at \$120.00 per hour, Puppy Dog Landscape Corp. at \$169.00 per hour and Spear Excavating LLC at \$110.00 per hour.

MOTION carried unanimously.

B. Land Developments

1. 651 N. Shady Retreat Road – Final Land Development

On behalf of his client, Mr. Blackburn accepted the following conditions of approval as outlined by Mr. Garton:

1. Compliance with the Boucher & James, Inc., review letter dated September 14, 2017;
2. Compliance with the Pennoni report dated September 8, 2017;
3. Compliance with the Pickering Corts & Summerson review letter dated September 12, 2017;
4. Compliance with the Baker International review letter dated September 2, 2017.
5. Compliance with the Doylestown Township Fire Marshal's report, as noted in correspondence received from Sinclair Salisbury, dated September 18, 2017;
6. Compliance with the Doylestown Township Zoning Hearing Board Decision dated August 28, 2017;
7. Continued compliance with the conditions of preliminary plan approval granted by the Doylestown Township Board of Supervisors on September 20, 2016, as noted in correspondence from the Township Solicitor to Edward F. Murphy, Esquire, dated September 21, 2016, to the extent not modified by the final plan approval;
8. Applicant to pay a fee in lieu of road widening, curbing, trail placement, and internal sidewalk in the amount of \$30,070, which shall be paid as of the execution of Development and Financial Security Agreements;
9. Applicant shall record a deed restriction affecting Lots 3, 4, and 5, which shall be subject to review and approval by the Township Solicitor;
10. The right-of-way along Shady Retreat Road shall be offered to the Township; and

11. Funding and execution of a Financial Security Agreement in a form satisfactory to the Township's Solicitor.

On MOTION by Mr. Colello, seconded by Mr. Snyder the motion carried unanimously.

2. Callan Tract – Preliminary Land Development

Mr. Rose briefly reviewed the plan of the 3-lot subdivision. Mr. Snyder questioned the water. Mr. Rose indicated that it was too far away from the project to be able to be provided.

Mr. Colello commented that there have been meetings and concerns regarding stormwater issues with residents in the field and that assisted in Mr. Callan addressing those issues going forward.

The discussion regarding the private street, it is not being offered for dedication and that the name will be addressed by the Chief of Police and the Director of Code Enforcement.

Being no further discussion Mr. Garton outlined the following conditions of approval:

1. Compliance with the Boucher & James, Inc., review letter dated July 17, 2017, except for item 3, because there is no need for street trees, as the street is a private street;
2. Compliance with the Pickering Corts & Summerson review letter dated July 13, 2017, except for item 4, as the Applicant shall not be required to install public water;
3. Compliance with the Michael Baker International review letter dated July 20, 2017;
4. Compliance with the SC Engineers, Inc., review letter dated April 27, 2017, but the Developer shall not be required to provide public water;
5. Compliance with the Bucks County Planning Commission review letter dated March 8, 2017;
6. Applicant was granted the following waivers from the provisions of the subdivision land development ordinance:
 - a. From the provisions of Section 153-24.A.(8), which requires that private streets be approved only if they are designed to meet Township street standards;
 - b. From the provisions of Section 153-25.D.(1), which requires that a bike path not be closer than 5 feet from the face of the curb along any street;
 - c. From provisions of Section 153-26, which requires the placement of concrete curbs;
7. Applicant shall pay a fee in lieu of recreation in accordance with the Township's fee schedule for the two new lots;
8. Applicant shall pay a \$1,000 offsite contribution for each of the new single-family dwellings to be constructed, which said payment will be made as each building permit is drawn;
9. Funding and execution of Development and Financial Security Agreements;

10. Receipt of all permits and approvals from any agencies having jurisdiction over the project;
11. Applicant shall pay any and all expenses incurred by the Township in connection with the application, including professional services;
12. The plans and the improvements shall be ADA compliant;
13. Applicant shall secure approval from the Doylestown Township Police Chief as it relates to the name of the private street to be constructed on the site, which said approval shall be secured prior to recording any plans with the Recorder of Deeds of Bucks County.

MOTION of Mr. Colello, seconded by Mr. Snyder. The motion carried unanimously.

3. Metro Storage Development Agreement

Mr. Garton presented the draft agreement. He asked that upon receipt of executed documents that the appropriate officers execute the documents on behalf of the Township.

MOTION on Mr. Snyder, seconded by Mr. Colello, the Board approved the Metro Storage Development Agreement unanimously.

C. Treasurers Report – October 17, 2017

On MOTION by Mr. Snyder, seconded by Ms. Manion the October 17, 2017 Treasures Report was approved unanimously.

D. Bills List – October 17, 2017

On MOTION of Mr. Snyder, seconded by Mr. Touhill, the Bills List for October 17, 2017 in the amount of \$1,880,442.55 was unanimously approved.

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- L. The Bicentennial Committee is hosting a Gala on January 6, 2018 at the Doylestown Country Club. If interested in attending please contact the Administration Offices.

IX. ADJOURNMENT

Meeting adjourned at 5:47 PM. MOTION of Ms. Manion, seconded by Mr. Colello. Approved unanimously.

Respectfully submitted by,

Stephanie J. Mason