



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
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215-348-9915

~ Minutes ~

Tuesday, June 20, 2017

5:00 PM

Public Meeting Room

I. 5:00 PM REGULAR MEETING

A. Pledge to the flag

Mrs. Lyons reported; the Bicentennial Committee held a meeting at 3:00pm. The Committee are selling special hats for \$25.00. All proceeds will assist in the preparation of Doylestown Township's 200th year Anniversary celebration scheduled in 2018.

The Doylestown Township Budget Work session was held at 4:00pm.

B. Presentations - Swearing in of Police Sergeant - R. SCOTT JONES

Chief Logan recommended the Board promote Officer R. Scott Jones, II to Sergeant of the Doylestown Township Police Department.

Officer Jones was appointed to the department in March of 2005. Prior, he graduated from Kutztown University of Pennsylvania with a Bachelor's Degree in Criminal Justice. As part of his training, Officer Jones attended Penn State Justice and Safety Institute's Police Advisory In-Service program and the Federal Bureau of Investigation (FBI) Law Enforcement Executive Development Associations, Supervisor Leadership for Law Enforcement Executives.

In the past year, Officer Jones served as Acting Sergeant in 2015 and since the retirement of Sergeant Bryan Rose in May of 2017. Chief Logan expressed; Officer Jones has displayed leadership qualities that command presence suitable for the department.

Mrs. Lyons made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors promote Officer R. Scott Jones, II to the rank of Sergeant of the Doylestown Township Police Department.

MOTIN CARRIED by a vote of 5 to 0.

Magisterial District Judge Mark D. Douple swore in Sergeant R. Scott Jones as his family looked on.

Upon presentation by Chief Logan, Mrs. Jones placed the Sergeant badge on her husband's uniform.

C. Visitors/Public Comments

II. ANNOUNCEMENTS

- #### A.
- The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, July 18, 2017 at 7:00 PM.

- B. Doylestown Township Administrative Offices will be closed on Tuesday, July 4, 2017 in observance of Independence Day.
- C. The Central Park basketball courts will be closed for all uses due to construction of the new municipal complex and placement of temporary office space. Use of courts will be restored following project completion.
- D. Thompson Performing Arts Concert Series – All concerts will be performed at the Covenant Bank Amphitheater in Central Park– Events will start at 7:00PM unless noted otherwise.
 - 1. June 21st – Large Flowerheads (Summer Love)
 - 2. June 28th – British Invasion Tribute
 - 3. July 7th – Movie – “Sing”
 - 4. July 12th – Quakertown Band (Community Band)
 - 5. July 16th – Bigg Romeo & Fireworks – Starting at 7:00PM – Concert followed by Fireworks - \$5 per car/ park opens at 6:00PM – Rain date 7/23/17
- E. 2017 Discount Park Tickets are NOW available! To purchase ticket please contact the Administration Office.
- F. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.
- G. The Environmental Advisory Council is holding a Magnet Fundraiser. Magnets are being sold in the Administration office for \$5.00.

III. MINUTES APPROVAL: Regular Meeting - June 6, 2017

Mr. Colello made a MOTION; seconded by Ms. Manion the June 6, 2017 Doylestown Township Board of Supervisors Regular meeting minutes be approved with the following corrections as noted by Mr. Snyder.

Page 8, Section F; Supervisor Reports - Change sentence to read, The Pension Sub Committee of the Ways and Means Committee recently held a meeting, instead of Pension Committee.

MOTION was ADOPTED 5 to 0.

IV. CORRESPONDENCES

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors waive a fee of \$100.00 as requested by Our Lady of Mount Carmel RC Church to allow signage be posted to promote a rummage sales from June 26th to the 29th.

MOTION CARRIED 5 to 0.

Mrs. Lyons requested to inform Mount Carmel the waiver will only cover signage posted along Doylestown Township not Doylestown Borough.

V. REPORTS

- A. Solicitor
No report
- B. Police Chief
No report
- C. Township Engineer
No report.
- D. Director of Operations

Temporary Trailer - Electrical Service Proposals

Mr. Tomko, along with Fire Marshall; Rich Schea reviewed four (4) electrical service proposals and recommends Granahan Electrical Contractors in the amount of \$6,880.00. The proposal includes the supply and installation of materials from the street to the trailers as well as electrical hook up of services. Additional fees may be applied by PECO Energy to activate electrical service.

Upon Mrs. Lyons' question, Mr. Tomko indicated Granahan Electrical provided the lowest quote out of four received.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve Granahan Electrical Contractors Electrical proposal in the amount of \$6,880.00 to provide electrical service to temporary trailers installed during the reconstruction of the Municipal Complex.

MOTION CARRIED 5 to 0.

Phase I (Fleet Maintenance, Police Carport & Large Evidence Storage, Public Works Building)
Construction Inspection and Testing Services Proposal Award Recommendation

Mr. Tomko noted; at this time, it's unknown how much inspection and testing is needed.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Underwood Engineering Testing Company, Inc of Bellmawr, NJ proposal to provide instruction and testing services for Municipal Complex, Phase I construction for the Fleet Maintenance, Police Carport & Large Evidence storage, Public Works Buildings.

MOTION CARRIED 5 to 0.

- E. Manager

Ms. Mason referenced her June 15, 2017 memorandum and reported; approximately ten years ago the Township tried to obtain a grant to assist in developing the Furlong Water system. Unfortunately, no

stable water supply was available for the area. Today, public water is available between the Buckingham Township water source and a potential development to interconnect and serve affected areas.

Department of Environmental Protection (DEP) Representative; Ragesh Patel indicated there is funding available and information needs to be provided outlining the process to serve the area with a water source. In total, 42 properties were affected. A number of those properties have been cleaned up and approximately six (6) properties remain affected.

Doylestown Township Municipal Authority (DTMA) Engineer; Fred Ciottoni has prepared a proposal and shared with DEP. The public portions that will be shared between Buckingham and the DTMA will total \$691,600.00. The remainder totals \$689,400 and will hopefully be provided through DEP. No action is required by the Board at this time. However, if a funding source is approved by DEP, a tri-party agreement will need to be designed and approved.

Mr. Snyder questioned; will the water project only pertain to the lateral. Ms. Mason clarified; the cost will cover bringing lateral and water pipe installation and fire hydrants. However, connection through Cherry Lane will not be included, but will provide emergency interconnections with Buckingham Township. The pipe will begin along the Route 263 area and flow towards Edison Furlong Road near the affected parcels in Doylestown Township.

Mr. Snyder questioned; will the forty-two (42) residents be mandated to hook up to the public connection. Ms. Mason indicated; yes, because of contamination and per a requirement from DEP.

F. Supervisors

Mr. Touhill encouraged all residents to attend the Performing Arts Concerts Series.

Saturday, June 24th, the Environmental Advisory Committee (EAC) will continue their monthly maintenance program from 9:00am until 11:00am. Anyone who would like to volunteer is welcome and recommends bringing gloves.

The EAC has entered the Pennsylvania Horticultural Society Garden contest.

The EAC Waste Electronic Disposal program recorded over 9,000 pounds submitted by residents.

The EAC will be working with a resident on several joined projects.

Mr. Colello referenced a newspaper article regarding the DTMA is working with the Knoll's property on a water expansion and an email from Delaware Valley University for another project. He commented; the agreement with DTMA includes the Board should approve all ventures. If no opposition is presented, it will be deemed as approval for DTMA to move forward with all projects.

Upon a discussion between the Board members regarding the approval process of the water connection system, Mr. Garton explained; there are contractual rights between the DTMA and the Township. A crucial step is to ensure all parties are notified and respond accordingly to the agreement.

Keith Hass added; there is no acceptance of proposals on record to date. Currently, a relationship with Delaware Valley University is being encouraged. However, no agreement has been implemented.

Ms. Manion reported; the Save Kids Castle Committee received \$35,000.00 through private donations and grants.

The Bike and Hike Committee announced the Lower State Road bike & hike trail is underway and will connect into Doylestown Borough and Route 202. The project is anticipated to be completed by Fall of 2017.

The Telecommunication Board is currently working on a Communications Policy for emergency response. Upon meeting with Chief Logan, the volunteer board offered to assist in creating and reviewing the policy to have an emergency communications plan in place.

Mr. Snyder questioned; if the Bike and Hike Committee discussed Pebble Hill. Ms. Manion responded; the Committee discussed placing chevrons in the road with opposition from the Traffic Committee. The result was to focus on the trail at this time.

Mrs. Lyons reported; on the Resolution regarding House Bill 1010, which is produced by Bucks County Association of Township Officials (BCATO). The House Bill proposes allowing gambling in bars and taverns throughout the Commonwealth. Municipalities have very little authority over the bill. However, the resolution presented is to allow Township's to have local control. Mrs. Lyons requested Board's consideration and comments be provided at the July 18, 2017 Regular meeting.

Additionally, for the July 18th Regular meeting, Mrs. Lyons reported; along with an Ordinance, the Board will review a possible contract between the Bucks County Water and Sewer Authority (BCWSA) and the Township authorizing BCWSA to build a Sewer system. The Board will also review a facsimile of what happens once the funds are borrowed from Penn Vest. Once the construction of the public water connection is completed, the debt will be transferred to BCWSA and appear as an addendum to the contract.

Bucks County Association of Township Officials (BCATO) reported; an Ordinance is in place pertaining to wireless systems attached to poles and possibly resolve the Crown Castle issue. Mr. Garton added; the regulatory ordinance is in place here too.

VI. PUBLIC HEARINGS

A. Conditional Use Application – Riparian Corridor

Mr. Garton reported; the Township's Administration has filed an application requesting conditional use to construct sanitary sewer lines within the riparian corridor conservation district.

The properties affected are tax parcels 9-7-110-1, 9-7-71, 9-7-71-2, 9-7-84-3, 9-7-59, 9-7-84-3, 9-7-83 and 9-7-84. The properties have negotiated a grant of easement with the Township.

Notice of tonight's hearing was advertised in The Intelligencer on May 26, 2017 and June 2, 2017. The Township is requesting conditional use to construct the sanitary sewer lines within certain aspects of the riparian corridor conservation district. The application is incorporated by reference in the record.

Upon Mr. Garton's request for party status, no response was noted. He then questioned Ms. Mason if the hearing can proceed.

Ms. Mason requested Doylestown Township Planning Consultant; Judy Stern Goldstein to provide an overview of the Corridor Management Plan.

Upon being sworn in, Ms. Stern Goldstein reported; conditional use is proposed due to the sewer lines regarding the sewer extension for the Pebble Ridge \ Wood Ridge area goes through a riparian corridor. The riparian corridor is an area adjacent to streams and water ways within the Township and along specific named water ways. The nine properties in question contain a small section of riparian corridor and Zone One and Two are needed to be passed through. Zone One is located closest to the stream and water way as defined by the Ordinance, per Section 175.03.(3) and Zone Two is in an area within the riparian corridor farthest from the water way. The sanitary sewer lines are permitted by conditional use, per Section 175.103.(4).

In Zone Two the sewer lines are running parallel to the stream for a total distance of 1,185 feet on the line parcels. The number of perpendicular crossings in Zone One total six (6) at 195 linear feet. The main requirement of obtaining a conditional use is to have a Riparian Corridor Management Plan in accordance with Section 175.103.(9). A plan has been prepared and submitted to the Township.

Upon providing the Board with a copy of the Management Plan, Mr. Garton recorded the plan as Exhibit T1.

Ms. Stern Goldstein explained; the Riparian Corridor Management Plan indicates the area to be disturbed will be restored immediately and appropriately with an Ernst flood plain mix. The Ernst flood plain mix includes native species and native grass. Shrubs and trees cannot be planted, because of the sewer easement. The area will be flood plain and wet tolerant, where it can handle adversity and stress. The area will be maintained with vegetation and will be mowed, specifying what season.

Mr. Garton questioned; with the absence of granted conditional use, the project cannot proceed. Ms. Stern Goldstein indicated yes.

Upon being sworn in, Engineer; Mr. James Matalcola of Gilmore & Associates showed the location of affected areas by the installation of sewer lines along the riparian corridor. As he referenced the Index Plan, Mr. Matalcola noted the area impacted by the conditional use application in orange. The project is split by a topographic hump, where everything located on the easterly side drains towards Almshouse Road and Neshaminy Creek. All properties located on the west side drains west and toward Old New Road and Lower State Road. These properties will be served by a pump station off Lower State Road.

Storm sewers will need to be installed in order to gain access and allow the properties to drain towards Lower State Road. There is also a sewer which ties into the Neshaminy interceptor and drains the entire right side of the project and flows through a riparian corridor. All three areas require relief. Mr. Garton questioned; if DEP permits are required for the crossings. Mr. Matalcola indicated yes. Mr. Garton then questioned; other than the crossing, the areas are not located in wetlands. Mr. Matalcola indicated yes.

Hearing no further questions, Mr. Garton indicated; Board approval of the conditional use application is subject to compliance by the Township with the Riparian Corridor Management Plan dated June 13, 2017.

Upon opening the floor for public comments, no questions or comments were received.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisor approve the Conditional Use Application for the Riparian Corridor subject to compliance by the Township with the Riparian Corridor Management Plan dated June 13, 2017.

MOTION was ADOPTED 5 to 0.

Mr. Garton noted; a written decision will be prepared of the Board's decision.

B. Proposed Ordinance – Medical Marijuana

Mr. Garton reported; the State Legislator and Governor signed the appropriate statue authorizing the production and dispensing of medical marijuana within the Commonwealth of Pennsylvania. By State law, Township can regulate the location of the facilities. However, manufacturing or growing cannot be regulated differently than another industrial use. Additionally, dispensaries will need to be treated as a similar use.

With the State law enumerates a series of regulations and restrictions, Townships has authorized the advertisement Ordinance, which is written closely to the State statue and shows locations of dispensary, processing manufacturing and growing facilities can be located.

The Ordinance has been duly advertised in The Intelligencer and copy provided to the Bucks County Law Library. Additionally, the Bucks County Planning Commission and Doylestown Township Planning Commission have submitted comments.

Upon opening the floor for public comments, no comments or questions were received.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the Proposed Ordinance for Medical Marijuana.

MOTION was ADOPTED 5 to 0.

VII. NEW BUSINESS

A. Dog Park Committee – Resignations

Mr. Touhill made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors accept resignations submitted by Ada Popek, Margie Adamsky and Christine Lefebvre as members of the Friends of Doylestown Dog Park Committee.

MOTION CARRIED 5 to 0.

B. Bills List – June 20, 2017

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors accept the June 20, 2017 Bill's List in the amount of \$615,088.34.

MOTION was ADOPTED 5 to 0.

VIII. ANNOUNCEMENTS

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IX. INTERVIEWS - AUDITOR VACANCY

The Board of Supervisors took a short break to interview candidates for the vacancy on the Board of Auditors.

Mr. Colello made a motion to appoint Stan Durey as Doylestown Township Auditor.

MOTION FAILED due to a lack of a second.

Ms. Manion made a MOTION; seconded by Mr. Snyder to appoint Robert Repko as Doylestown Township Auditor.

MOTION CARRIED by a 5 to 0 vote.

X. ADJOURNMENT

Hearing no further business, the June 20, 2017 Doylestown Township Board of Supervisors Regular Meeting was adjourned at 6:35pm.

Respectfully submitted by

Stephanie J. Mason