



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
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215-348-9915

~ Minutes ~

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Tuesday, February 21, 2017

7:00 PM

Public Meeting Room

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### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons with Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John and David Tomko, Township Solicitor; Jeffrey P. Garton and Township Engineer; Mario Canales.

Absent: Vice President; Richard F. Colello

Absent: Chief of Police; A. Dean Logan. Lt. Matthew O'Connor was present in Chief Logan's absence.

#### A. Pledge to the flag

The Board met in Executive Session, prior to the meeting to meet with Ross Thomas regarding his interest in becoming involved with the Township. Mr. Thomas will review all Board and Commission vacancies and will get back to the Board.

#### B. Presentation – 911 Memorial Trail and The Circuit Trails – A. Hamilton

##### The Circuit Trails

Bike & Hike Committee Member; Andrew Hamilton explained the Circuit is a system of trails along a nine county region. Five in Pennsylvania and four in New Jersey under the Delaware Valley region. The Circuit is composed of 750 miles of planned and completed trails, which 370 are completed today.

In Doylestown Township, there are two systems of trails that are part of the Circuit. The Route 202 Parkway and Neshaminy Greenway trails. Mr. Hamilton requested Board approval for a resolution of support. Additionally, Mr. Hamilton will be approaching all municipalities with trails to receive a resolution of support from each.

The Circuit is one of the strongest advocating coalition of trail developers nationally. In addition to the completed trails along Route 202 and Neshaminy, there is a trail connection towards New Hope. The New Hope trail is supported by the Bicycle Plan for Bucks County, which is a planned part of the Circuit. This provides an opportunity for connection from and to the river.

Mrs. Lyons commented; she appreciates the Committee's commitment in creating trails to improve the Township. Mr. Hamilton responded; the hope is to have 500 trails by the year 2020.

Resident; Tim Bergere and environmental lawyer suggested the Committee consider offering themselves as a Transportation Improvement Project System (TIPS) and hook on every federally funded transportation project to assist in financially supporting more trails.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors adopt The Circuit Trail resolution in support of developing additional trails.

MOTION CARRIED 4 to 0.

#### 911 Memorial Trail

As the Vice President of the September 11th National Memorial Trail, Mr. Hamilton provided the Board with a map of a system of trails to connect to three memorials as one entity in recognition of events that occurred on September 11th. The three, proposed memorial sites are New York City, The Pentagon and Flight 93. Plans for current and future routing have been viewed throughout the entire region, except along local areas of resilience. The areas of resilience are identified as Washington Crossing and Valley Forge. Meetings have been conducted with Montgomery, Bucks Counties and the 911 Memorial Trail is part of the Circuit. The effort will also create 130 miles Heritage Triangle using the Independence Hall, Valley Forge and Washington Crossing. It will also connect Doylestown to many places.

Mr. Hamilton requested the Board's support of the effort. There are ongoing efforts in Montgomery Township and the Committee is looking into Montgomery County to equal the efforts, as well as other municipalities.

Mrs. Lyons questioned what type of support is the Committee looking for. Mr. Hamilton answered; upon speaking with Bike & Hike Committee member; Tom Kelso, the 911 Memorial trail project will be considered an expansion to the existing trails of the Township. The Bike & Hike Committee already have four municipalities involved on a regular basis. The support requested is to show Delaware Valley Regional Planning Commission (DVRPC) and possibly the Federal Government to use a federally land access program grant to assist with the study work.

Mrs. Lyons indicated when the September 11<sup>th</sup> National Memorial Committee is in need of support, the Township will pass along the information. Mr. Hamilton agreed.

#### C. Visitors/Public Comment

Resident; Tim Bergere of 26 Radcliff Drive referenced a letter submitted to the Board and Water Authority to raise concern regarding the proposed Grasso development. Upon completing a brief research, he found some issues on where the development will possibly receive their water supply. Mrs. Lyons acknowledged receipt of the letter and suggested Mr. Bergere meet with the Executive Director of the Water Authority. Mr. Bergere agreed and offered his professional consulting services with contaminated well water at no charge to the Township.

Resident; Mary Lou Streznewski of Brook Drive commented; upon reading Mr. Bergere's letter, she realized the construction of the Grasso development could impact the wells. All other issues the residents experienced with the ongoing plans will not compare with the possible issue of affecting the township's water supply. She then requested the Board keep the residents informed of all actions related to the water supply along all areas of the Township. Ms. Mason responded; currently there are approximately 300 names on the mailing list, which was devised ten years ago. Upon speaking with Mr. Bergere, Ms. Mason and Mr. John will share the letter with the developer of the Grasso Tract to assist in understanding the concerns of the residents and address issues. No plans have been

submitted to date. However, the developers are currently working on water supply plans and is a perfect time to share the letter.

Mr. Snyder questioned; what is the expectation of the letter and will the Water Authority respond. Mr. Garton responded; it's his understanding Mr. Bergere's intent is to have the comments addressed by the developer prior to confirming a water connection plan and not after. Mrs. Lyons added; the questions will be answered during a public meeting, where residents will receive notice prior to the scheduled date.

Mr. Snyder questioned; who will have the responsibility to address the residents' concerns. Mrs. Lyons answered; it will be the Township's responsibility to ensure all questions will be answered.

## II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, March 7, 2017 at 4:00PM
- B. The Bicentennial Committee is scheduled to meet on March 21, 2017 at 4:00 PM
- C. 2017 Stormwater Survey – Residents can complete this survey on the Township website at [www.doylestownpa.org](http://www.doylestownpa.org) to share thoughts about our storm water outreach.
- D. Movie and Ski Tickets are available. Please contact the Administration Offices for prices and availability
- E. Nominations for the Unsung Hero Award are being taken – please have nomination into the administration office by March 7, 2016.

The Township Environmental Advisory Council will be hosting a Magnet Fundraiser. All magnets are at a cost of \$5.00 and available at the Administrative Offices.

## III. MINUTES APPROVAL: February 7, 2017

Mr. Snyder made a MOTION; seconded by Mr. Touhill the February 7, 2017 Doylestown Township Board of Supervisors Regular Meeting minutes be approved.

MOTION was ADOPTED 4 to 0.

## IV. CORRESPONDENCES – N/A

## V. REPORTS

- A. Solicitor  
No Report
- B. Police Chief – Traffic Regulation

Lt. O'Connor referenced correspondence included in the Board packet regarding the installation of a series of Stop Signs along Rogers Road. The February 14, 2017 letter indicated on January 7, 2010 a traffic study was completed focusing on the site distance deficiency off Rogers Road. As a result, previously the speed limit was reduced from 35 miles per hour to 25 miles per hour.

However, on a study conducted on January 28, 2017 concluded the speed limit did not improve the site distance deficiencies. The Traffic Committee met on February 6, 2017 and suggested the installation of stop signs along Rogers Road and various locations. On February 13th the Committee adopted new traffic regulations from Section 17-0000539, which calls for the installation of stop signs. The stop signs are suggested to be installed at Rogers Road Eastbound at Brook Drive and Sandsom Circle, Rogers Road Westbound on Brook Drive and Sandsom Circle, Rogers Road Eastbound on Kuhn Drive, Rogers Road Westbound on Kuhn Drive, Rogers Road Eastbound at Valley Drive and Rogers Road Westbound on Valley Drive.

The distance of Valley Road will be three, four way stop signs to assist in reducing site deficiencies.

Resident; Mary Lou Streznewski of Brook Drive commented on two concerns with the proposed stop signs. The first is the distance of two car length at Kuhn Drive and the second is another four way stop sign at the other side of Valley Drive near Old Nursery Way. Lt. O'Connor suggested to meet after tonight's meeting, so he can provide clarification of the stop sign locations. Ms. Streznewski agreed.

Mr. Snyder commented; Rogers Road is a good example of how the Traffic Committee is trying to implement a new procedure of re-evaluating traffic issues after a change has been placed.

C. Township Engineer

No Report

D. Director of Operations

Mr. Tomko updated the Board on the status of the Municipal Complex renovations. Bids for the carport for the police, evidence storage, fleet maintenance building and public works offices renovations have been advertised. Pre-bid meeting has been scheduled for the following week with a bid opening of March 16th. Construction is still anticipated for early June.

For Phase II, the Committee continues to work with Phillips Donovan to finalize the plans for the administrative offices and park & recreation buildings. Bid documentations for the activity center will be completed at the end of June with bidding scheduled for July. Recommendations will be submitted at a Board of Supervisors meeting in August and construction is scheduled to begin in September. Meetings are moving forward with the interior designers and construction management firms. Interviews will begin this week and continue next week, where a recommendation will be submitted at the March 7th Regular meeting. Temporary office space and movers recommendations will also be submitted in March.

E. Manager

Ms. Mason reported; at the February 7th Regular meeting, the Board authorized the Township to forward a letter to Department of Community and Economic Development (DCED) to inquire of transferring grant funds from the Sensory Trail to the Kids Castle project. DCED has responded by denying the transfer.

F. Supervisors

Mr. Touhill reported; the Environmental Advisory Committee (EAC) has begun planning an activity for the Bicentennial celebration. Secondly, EAC will be forwarding updated information to approximately 800 residents along the riparian corridor with a pamphlet in the next week or so.

Mr. Snyder reported; the Traffic Committee completed a study, similar for Rogers Road along Route 611 and New Britain Road. The area has reported numerous accidents in the past. The Committee had stripping placed and installed signs for visual improvement at the intersection. While attending a

separate meeting, residents informed accident were still occurring after the improvements were placed. Upon reviewing the data with the Chief of Police and the Traffic Committee, it was discovered accidents were reduced by 50%. The Committee will now place a process where monitoring of an improved area will be implemented.

Mr. Snyder then attended a Bike and Hike Committee meeting to share the data to receive assistance on how to improve the area. The improvement will be when projects cross Committees, each will be briefed and aligned to ensure projects are completed as seamless as possible. He then requested members, chairs and Board of Supervisor Liaisons ensure the right people are involved at the right time so each project can be completed as smooth as possible.

**VI. UNFINISHED BUSINESS – N/A**

**VII. NEW BUSINESS**

**A. Update to the Emergency Operations Plan**

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors adopt Resolution #1907 as the Biannual Update of the Emergency Operations Plan for Doylestown Township.

MOTION was ADOPTED 4 to 0.

**B. Enclave at Town's Edge – PaDEP Resolution for Plan Revision**

Ms. Mason reported; Enclave at Town's Edge was required to complete a full resolution and submit additional information to the Pennsylvania Department of Environmental Protection (DEP) regarding a request for a sewer connection. Fund plan approval has been provided.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors adopt the Resolution for Plan Revision for New Land Development regarding Enclave at Town's Edge, which requires signatures from the Secretary and Board of Supervisor Chairman.

MOTION was ADOPTED 4 to 0.

**C. Updating the 2007 Township Joint Park Recreation Open Space Comprehensive Plan**

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors adopt the Resolution Updating the 2007 Township Joint Park Open Space Comprehensive Plan.

MOTION was ADOPTED 4 to 0.

**D. Lower State Road Trail Bid**

Mr. Touhill made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award the Bid for Construction of the Lower State Road Trail, connecting Route 202 Parkway Trail to YMCA to James D. Morrissey, Inc in the amount of \$1,327,271,35.

MOTION was ADOPTED 4 to 0.

Chris Stanford of Michael Baker International, Inc reported; the firm has been working on the Lower State Road project for a number of years. The plans have been completed and placed out to bid. Nine bids were received in February through PennDOT. The bids ranged from 1.3 to 1.7 million dollars. The lowest bid was received from James D. Morrissey, Inc at \$1,327,271,35. The pre-bid estimate was at \$1,245,118, where the lowest bid was 6% over. Adding in all the costs for the project, a \$75,000 shortfall

was recorded. However PennDOT indicated, if the township can make a good faith contribution towards the shortfall, they would make up the balance. The Bike and Hike Committee approve \$5,000 be allocated from their fund raising account towards the project. Mr. Stanford requested approval to utilize the \$5,000 from the Bike and Committee funds be presented as the good faith contribution.

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve \$5,000 be allocated from the Bike and Hike Committee Fundraising account and utilized as a good faith contribution towards the Lower State Road Trial project.

MOTION was ADOPTED 4 to 0.

- E. Zoning Hearing Board Application– Verizon Wireless – 1745 S. Easton Rd. – Requests Special Exception and Variance

The Doylestown Township Board of Supervisors agreed by consensus to forward Celico Partnership dba Verizon Wireless request for a special exception and variance to install two small cell wireless telecommunications facilities in an existing parking area to the Zoning Hearing Board.

- F. Treasurer's Report – February 21, 2017

Mr. Touhill made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the February 21, 2017 Treasurer's Report.

MOTION was ADOPTED 4 to 0.

- G. Bills List – February 21, 2017

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the February 21, 2017 Bill's List in the amount of \$151,029.04.

MOTION was ADOPTED 4 to 0.

## VIII. ANNOUNCEMENTS

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## IX. ADJOURNMENT

Hearing no further business, the Doylestown Township Board of Supervisors Regular meeting was adjourned at 7:40pm.

Respectfully submitted by

Stephanie J. Mason