



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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215-348-9915

~ Minutes ~

Tuesday, February 7, 2017

4:00 PM

Public Meeting Room

I. 4:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello with Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Director of Operations; Richard E. John and Dave Tomko, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

Absent: Township Manager; Stephanie J. Mason.

A. Pledge to the flag

Mrs. Lyons introduced Co-Director of Operations; Dave Tomko who was present in Ms. Mason's absence.

B. Visitors/Public Comments

II. ANNOUNCEMENTS

A. The next meeting of the Board of Supervisors is scheduled for Tuesday, February 21, 2017 at 7:00 PM

B. The Bicentennial Committee will meet on Tuesday, February 21, 2017 at 4:00 PM

C. The Administrative Offices will be closed on Monday, February 20, 2017 in observance of Presidents' Day

D. 2017 Stormwater Survey – Residents can complete this survey on the Township website at www.doylestownpa.org to share thoughts about our stormwater outreach

E. Ski Tickets and Movie Tickets are available. Please contact or visit the Administration Offices for pricing.

F. Christmas Tree Drop-Off – Trees can be dropped off at the New Britain Road entrance of Central Park

G. Nominations for the Unsung Hero Award are being taken – please have nomination into the Administrative Offices by March 7, 2017. You can email or drop of nominations.

III. MINUTES APPROVAL – Regular Meeting - January 17, 2017/ Special Meeting – January 24, 2017

Mr. Snyder made a MOTION; seconded by Mr. Touhill the January 17, 2017 Board of Supervisors Regular Meeting minutes be approved with the following corrections as noted by Ms. Manion.

Under New Business Section, Paragraph D; remove price of \$55.95 per ton delivered cost for Salt bid and replace with Pricing will not be available until August, 2017.

MOTION was ADOPTED 5 to 0.

Mr. Snyder made a MOTION; seconded by Mr. Touhill the January 23, 2017 Board of Supervisors Special Meeting minutes be approved with the following corrections as noted by Mrs. Lyons.

The minutes should reflect an Executive Session was held, prior to the Special Meeting to discuss zoning litigation matters regarding the location of the Township's pump station, property owner and an upcoming hearing.

MOTION was ADOPTED 5 to 0.

IV. CORRESPONDENCES**A. Bicentennial Committee Appointments – Mary Lou Parry and Renu Dalal**

Mrs. Lyons made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors appoint Mary Lou Parry, Arthur Zapolsky, Renu Dalal and Beth Long as members of the Bicentennial Committee.

MOTION CARRIED 5 to 0.

B. 2016 Risk Management Innovation Award

Director of Code Enforcement; Sinclair Salisbury reported; The Doylestown Township & Municipal Authority Safety and Health Manual has been awarded the 2016 Risk Management Innovation Award.

As part of the history, Mr. Sinclair explained; in 2009, there was no active safety committee. With the assistance of former Special Projects Manager; Sandra Zadell, a Safety and Health Manual was created. The mission of the manual is to ensure the health and safety of township residents and staff. The Committee is devised by a township staff members from each department.

Mrs. Lyons added; cash prizes are included with the award to include, a plaque, catered lunch for the members of the product team and a grant in the amount of \$1,000.00. She then congratulated the committee on a job well done.

V. REPORTS**A. Solicitor**

No Report

B. Police Chief –Tenure Request - Of. Jessica Whiteside

Chief Logan requested Board approval to have Officer Jessica L. Whiteside be granted tenure as a member of the Doylestown Police Department. Officer Whiteside ended her one year probationary

period on November 23, 2016 and satisfied all requirements of the department's field training program.

Chief Logan commented; Officer Whitefield has exceeded his expectations and thanked her for her hard work.

Mrs. Lyons made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors grant Officer Jessica L. Whiteside tenure as a member of the Doylestown Police Department.

MOTION CARRIED 5 to 0.

C. Township Engineer

No Report

D. Director of Operations

1. Twp. Building Renovation Update

Mr. Tomko reported on the update of the Municipal Building renovations, where on January 31, 2017 a Building Committee meeting was held. A number of items were discussed to include, temporary office space options as, temporary storage containers, two potential locations on the property and two off-site locations as the AAA building and the Manor House on Blueberry Hill. At this point, the temporary trailers and the AAA building are most cost effective. A recommendation will be presented at the March 7, 2017 Board of Supervisors Regular meeting.

Three proposals were received from moving companies. A recommendation will be presented at the March 7, 2017 Board of Supervisors Regular meeting.

Storage containers will be utilized behind the Public Works area. A memorandum included with the Board's packet summarizes proposals received and a recommendation to hire Anjer Trailer & Truck Body Sales of Bensalem, PA in the amount of \$17,760.00 for a 24 month lease is included. Mrs. Lyons questioned if an insurance bond is included with pricing. Mr. Tomko indicated yes.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Temporary Storage Container 24 month lease between the Township and Anjer Trailer & Truck Body Sales of Bensalem, PA in the amount of \$17,760.00.

MOTION CARRIED 5 to 0.

Mr. Tomko continued; four interior design proposals were received. A recommendation will be presented at the March 7, 2017 Board of Supervisors Regular meeting.

Two construction management firm proposals were received with the anticipation of two additional proposals in the process. A recommendation will be presented at the March 7, 2017 Board of Supervisors Regular meeting.

Along with Pine Run Construction, the committee is working on the relocation of the proposed fueling station. The proposal will include design and specifications. Financing is in place and on schedule. The design plans for Phase I are moving forward. Upon a meeting with Architects: Phillips and Donovan, their designers and mechanical engineering designer, the designs are being

prepared and ready for the bidding process. Advertisement is running a week late from the original scheduled date of February 7th. However, the overall plan remains on schedule.

E. Manager

No Report

F. Supervisors

Mr. Touhill reported; the Central Bucks Senior Task Force has been filming a number of interviews which are posted on the Township's website and broadcasted on Doylestown Television. Currently, there are thirty episodes posted. Mr. Touhill reminded the public the Task Force meets off site at the Senior Center on the first Monday of each month beginning at 1:00pm.

Mr. Snyder reported; in 2016, the Board approved the position of Budget Analyst be created. The position was offered and turned down. The Township will be in the process of searching for a replacement. The Budget Analyst will research productivity improvement, transitions of budgeting process from volunteers into the Township staff. Until interviewing can begin, the matter has not moved forward.

Mr. Colello questioned; if the position can be filled as a contractor or intern. Mr. Snyder answered; upon a brief discussion with Ms. Mason regarding the amount of time the position will need to be retained, it may be viewed differently.

Mr. Colello reported; upon reading Pennsylvania State Association of Township Supervisors (PSATS) article indicating how Pennsylvania has the highest readings of Radon, he urged the public to have their basements tested. Tests can be obtained from the state's website and remediation is inexpensive. Upon Mr. Snyder's question, Mrs. Lyons suggested to have a link on how to order tests be posted on the Township's website.

Resident; Bill Lahr agreed with Mr. Colello's comments and indicated upon testing his own home, it was relief to find the readings were low for Radon.

VI. UNFISISHED BUSINESS

A. Tax Collector Compensation

Mr. Snyder considered several factors of the request, such as, the type of work completed by the Tax Collector compared to other similar services and total compensation of \$76,657 at 25 hours of work does not make sense. He then compared to 40 hours of work at \$122,000 per year. Finally, upon reviewing the skill set and the type of work, it doesn't equate to other professionals in the same field earn. As a result, Mr. Snyder is not in favor of the request for an increase in compensation of the Tax Collector.

Ms. Manion commented; the compensation should not be compared to other professions, but other municipal Tax Collector's compensations.

As a response to numerous requests from residents to have the Tax Collector become more visible, Mr. Colello viewed an email from Sarah Tomlinson. It noted the hours of operations are only from 9:00am until 2:00pm, Tuesdays and Thursdays. Additionally, a resident's questions or concerns will only be responded to during the same time. Mr. Colello suggested Ms. Tomlinson adjust her availability and become more accessible.

Mrs. Lyons noted; the residents of Doylestown Township are charged \$3.80 per unit and the Central Bucks School Board is charged \$3.50 per unit. With the Township being charged above the School District per unit, Mrs. Lyon is not in favor of an increase in compensation.

The Doylestown Township Board of Supervisors agreed by consensus to take NO ACTION, regarding Ms. Tomlinson request for an increase in compensation for her position as Doylestown Township Tax Collector.

VII. NEW BUSINESS

A. 2017 Trash Hauler Permits

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the amended 2017 Trash Hauler list as follows:

<i>Republic Waste Services of Telford, PA</i>	<i>Residential</i>
<i>George Leck & Sons of Ivyland, PA</i>	<i>Commercial</i>
<i>Advanced Disposal Services, Norristown, PA</i>	<i>Residential and Commercial</i>
<i>Waste Management of Indian Valley of Telford, PA</i>	<i>Residential and Commercial</i>
<i>Tinari Container of Southampton, PA</i>	<i>Commercial</i>
<i>Sustainable Waste Solutions of Souderton, PA</i>	<i>Commercial</i>
<i>JP Mascaro & Sons of Souderton, PA</i>	<i>Commercial</i>

MOTION CARRIED 5 to 0.

Mrs. Lyons reported; one of the Trash Hauler's billing is known to be unwarranted and suggested all residents check their bills. Mr. Colello added; many of the trash hauler bills tend to increase a few dollars each month and encouraged residents to contact their company as soon as possible to renegotiate their monthly bills.

B. Amending Bicentennial Committee Resolution

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors adopt the Amending Resolution 1888 to establish the Bicentennial Committee and indicate members need not to be a resident of Doylestown Township.

MOTION was ADOPTED 5 to 0.

C. Kids Castle Funding

Mr. Tomko reported; the Township received a grant from the Pennsylvania Department of Conservation and Natural Resources (DCNR) in the amount of \$200,000. The original grant request was in the amount of \$227,000, which created a shortfall. To compensate, there are residual funds available from a Department of Community and Economic Development (DCED) grant. As per Ms. Mason's January 23, 2017 Memorandum, Mr. Tomko request Board approval to send a letter of requested to transfer \$40,000 from the DCED grant to the DCNR grant along with a request of an extension until June 30, 2018.

Mr. Snyder questioned, what happens to the remaining \$60,000 from the DCED grant. Mrs. Lyons answered; the remaining funds will remain and have until 2018 to complete projects allocated for the Sensory Trail. Mr. Snyder questioned if the balance can be used toward reimbursing the Township. Mrs. Lyons indicated reimbursement may have been compensated. However, a full answer can be provided when the Sensory Trail work is completed. With the in-kind contribution, the Township has an obligation of a match.

Director of Parks & Recreation; Karen Sweeney addressed the Board to explain; the Sensory Trail was completed under budget and under the DCED grant amount. The township reached out to DCED and asked permission to transfer funds into the DCNR grant. The full balance will not be approved. An extension can be requested until 2018, but not farther. If the DCED transfer is approved, an extension is also required. There is also the possibility another application will need to be submitted, prior to closing. The hope is to go forward with a letter requesting transfer, but there is still a chance the township will need to reapply before closing.

Mrs. Lyon questioned; what is the extension for. Ms. Sweeney answered; if the DCED funds are rolled over, the stepping stones from the Sensory Trail to Kids Castle, the current funding cycle expires June of 2017. With the letter of transfer, a request to extend the current Sensory Trail grant will also need to be included. This will prevent the Sensory Trail grant from closing in June of 2018.

Ms. Manion made a MOTION; the Doylestown Township Board of Supervisors approve a letter be forwarded requesting to transfer \$40,000 from the Department of Community and Economic Development (DCED) grant to the Pennsylvania Department of Conservation and Natural Resources (DCNR) grant along with a request of an extension until June 30, 2018.

Mr. Snyder questioned; with the shortfall at \$27,000, why is \$40,000 requested to be transferred. Ms. Sweeney answered; in speaking with DCED, the amount request was palatable. The full amount transferred is not eligible. Additionally, the DCNR grant is matching, where the township will be required to pay half. For clarification; if DCED transfers \$40,000, the Township will be required to pay \$20,000. Although the grant awarded is \$200,000, the Township is committed to \$230,000. In order to cover the shortfall, the transfer of \$40,000 is needed to pick up the match.

Upon Mr. Colello seconding Ms. Manion's motion, the MOTION CARRIED 5 to 0.

D. Exonerate Tax Collector for Uncollected 2016 Taxes

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors Exonerate the Doylestown Township Tax Collector for 2016 uncollected taxes and forward unclaimed bills to the State Tax Claim Bureau.

MOTION CARRIED 5 to 0.

Mr. Colello suggested the Board re-vote due to Mr. Touhill's association with Sandy Ridge Partners, who are included on the list of unclaimed bills. Mr. Touhill responded; the motion is not to forego the tax, but to exonerate the Tax Collector of tax debt as of December 31, 2016. Additionally, the information at this time is incorrect. Mr. Touhill added; the matter of his tax debt is private and tonight's meeting is not the forum to discuss.

Upon Mr. Colello's question on the Board's vote of an inaccurate document, Mr. Garton confirmed; there is no conflict in Mr. Touhill's vote to exonerate the Tax Collector and does not relieve himself of the responsibility in paying any unpaid taxes. The vote is to acknowledge the Tax Collector's obligation to collect the tax has been exonerated and forward to the Tax Claims Bureau.

E. 2017 Performers Contracts for Summer Concert Series

Mrs. Lyon informed; all contracts were confirmed, but not executed. She will view all and executed as they are received.

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors authorize the list of 2017 Sounds of Summer scheduled performers as indicated.

<i>River of Dreams</i>	<i>June 21, 2017</i>
<i>The British Invasion Years</i>	<i>June 28, 2017</i>
<i>Quakertown Band</i>	<i>July 12, 2017</i>
<i>Bigg Romeo (with Fireworks)</i>	<i>July 16, 2017 with a rain date of July 23, 2017</i>
<i>Lights Out</i>	<i>July 19, 2017</i>
<i>Jimmy and the Parrots</i>	<i>August 2, 2017</i>
<i>Little Red Rooster</i>	<i>August 9, 2017</i>
<i>Sensational Soul Cruisers</i>	<i>August 16, 2017</i>
<i>Eric Mintel</i>	<i>August 23, 2017</i>
<i>Schaeffer Pyrotechnics</i>	<i>July 16, 2017 to July 23, 2017</i>

MOTION CARRIED 5 to 0.

F. Bills List – 2/7/17

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the February 7, 2017 Bill's List in the amount of \$142,603.65.

MOTION was ADOPTED 5 to 0.

VIII. BOARDS & COMMISSIONS PRESENTATIONS

Zoning Hearing Board

Chairman; Bill Lahr reported; in 2016, eighteen hearing were held. The Hammerstein challenge in court has been settled. Mrs. Lyon confirmed.

Mr. Colello commented; many residents request both the Planning Commission and Zoning Hearing Board meeting be televised on Doylestown Television. Telecommunication Board Chairman: Ed Edenbach answered; With the proposed building renovations, both the Planning Commission and Zoning Hearing Board meetings can be scheduled for broadcast.

Planning Commission

Chairperson; Judy Hendrixson reported; the Commission meets on the fourth Monday of each month at 7:00pm and welcome anyone interested attend. Upon Ed Redfield's retirement, the Board appointed Gregory Reppa as the newest member. The Commission encourages a more efficient energy use, denser development and link to better open spaces for good circulation throughout the community. They also encourage better expansion of the bike and hike network.

In 2016, the Zoning and Signage Ordinance was viewed and amended. Land Development Plans viewed included, Town Edge, Pine Run Community Hub and the Doylestown Municipal Complex. Sketch plans viewed included, the Tabor property.

For 2017, Land Development Plans scheduled and may come under review are Doylestown Hospital, Cross Keys Area Development Study, Butler Avenue Corridor Study, Toll Brothers development on Bristol Road, Tabor Property, New Britain Road Development and continued plans for the Grasso Property. Other projects include, review of the Zoning Ordinance and clean up of sections of the ordinances, which are no longer valid or in conflict with the Township's ordinance requirements, the Zoning map will be updated and the Comprehensive plan will be re-examined.

Mr. Colello commented; the Township does not have many vacant commercial properties, where other municipalities have. Ms. Hendrixson agreed.

Bike and Hike Committee:

Chairperson; Lynn Goldman reported; the Committee is currently celebrating its twenty fifth year. Completed trail projects include, Heritage Trail with a connection to Turk Road and Phase 2 of the Neshaminy Greenway.

In 2017, a path from the Doylestown YMCA with a connection to the Parkway will be completed. Ms. Goldman thanked the Board for their support. As per resident; Keith Fenimore's idea, the Committee are viewing options for a feasibility study to connect from Turk Road into Green Street. Other projects include, a 911 Memorial as a country wide trail and signage will be installed along the trails. Ms. Goldman concluded by recommending utilizing electric bikes.

Mr. Snyder questioned; if maps of the trail listed on the website are current. Ms. Goldman answered; the Committee is aware and will become more vigilant in updating the trail maps on the website.

Mr. Tomko questioned; who donated the bike fixing station. Member; Tom Kelso answered; in 2016 a grant was received from the Central Bucks Bike Club, who requested a bicycle repair station. The station was created out of concrete and constructed by the Township's park crew. The station is fully functional and located at Lower State Road and the Parkway. Mr. Kelso added; in 2016, the Committee also worked with Bucks County on design of a mile and half section along Route 611 and South Road area. The project was 100% funded without utilizing Township funds and the design contract should be completed in the next few months.

Ms. Goldman thanked Mr. John for his assistance and wished him well on his retirement.

Dog Park Committee

Chairperson; Kathy Brown reported; the Committee is celebrating their 5th year and hold meetings on the first Monday of each month at 5:00pm. Currently there are 380 active members. Memberships are devised of residents at \$50.00 and non-residents at \$60.00. Improvements include, new trees donated by Feeney's and a donated video camera for the entrance. Fundraising collected \$1,300 in 2016.

Orientation has been the key for the dog park and continues once per month. Also in 2016, one incident report was submitted. Events in 2017 included, Fido Float, Howl-0-ween, five year anniversary celebration and an adoption day. For fundraising, magnets are on sale for \$5.00. Ms. Brown concluded her presentation will provide an overview of the dog park's area and thanked Mr. John and Karen Sweeney for their assistance.

Ways & Means Committee:

Chairman: Brenda Bray reported; planning for 2017 was very busy for the Committee in 2016. The function of the Committee is in conjunction with the Township's administration to develop recommendations presented for Board of Supervisors consideration and budget development. Other functions include, financial topics are reviewed, advisory group to assist with budgeting, reporting and long-term planning. Ms. Bray then provided an overview of other functions of the Committee.

Reflections on budget building for 2017 include, working on capital projects, such as road construction. This year a budget time line was developed early with budget workshops and the budget time line was set for 2018. They also assisted township administration with debt issuance, such with the bond and Chapman Bridge. An active role was performed with the Moody's credit

rating with significant tax payer's savings over the life of the bond. The township currently has strong health indicators with a strong reserve and a low debt burden.

Looking into 2018, the budget processed will continue to be monitored with the Township's administration, seek ways to engage and education residents regarding the budget, continue to provide input on multi-year projects, assist administration with reporting the financial impact of the building and bridge projects, fine tune budgeting for capital projects and assist with quarterly financial reporting for the Board of Supervisors. The timeline for 2018 will be posted on the website.

Other special projects include, develop relations for additional pension contributions, compare contracting costs of specific tasks with new positions as full and part-time interns, monitor financing climates and options for completing the municipal building project and Pebble Ridge\ Woodridge sewer project. Finally, examine financial implications and future mandated activities, such as stormwater cost and analyze road maintenance requirements.

Ways and Means Committee meetings are conducted at 7:00pm on the fourth Wednesday of each month, except in November and December.

Mr. Colello congratulated the Committee on a job well done with the preparation of the bond issuance. He then commented; having the Committee assist with the pension to improve the growth index rating is a good thing.

Mr. Snyder commented on the time line schedule, which provides what the deliverable will be and commended the Committee on staying on schedule.

Friends of Kid Castle:

Chairman; Joe Salvati presented a video showcasing the events and accomplishments of the Committee. Upon viewing the presentation, Mr. Salvati commented on his pride of the township and community.

Chief Logan expressed his gratitude of the Kid's Castle Committee's work and how it has provided great pleasure to his foster child. Mr. Salvati responded; the project has been on-going for nineteen years, where hundreds and thousands of people volunteered their time.

Doylestown Township Municipal Authority:

Chairman; Dick Bach reported; the Authority conducts their meetings on the third Thursday of each month at 4:00pm. The Authority selected Keith Hass as the new Director. In December, Sean Gore was hired as an employee. Mr. Bach thanked the staff for their hard work and Mr. John for his support and assistance.

In 2016, the customer base was increased with residential and commercial, totaling 4,420 units. The average, daily volume of water consumed was 982,000 gallons with the ability of 4,000,000 per day, if needed. The inter-municipal relationship continues and is maintained with Doylestown Borough, New Britain Borough, New Britain Township, Buckingham Township, Warrington Township and Plumstead Township. With the agreements and when necessary, replacement of water can be provided.

As an update of the Perfluorinated Compounds (PFC) contamination, for a number of years the well levels were at 70 parts per million. Since treatment, the levels have dropped to 40 parts per million. In May of 2016, a well along the Cross Keys area was discovered to have limits above the allowable limits. As a result, wells were shut down for testing.

In order to maintain supply, water is being purchased through Doylestown Borough. A new line will begin at Saw Mill Road, but will not connect. Instead, it will run to the Cross Key's site. Upon evaluating the site, it was determined the tank will need cleaning and the staff will ensure all new standards are met. The Township's water supply is anticipated to be activated soon. Currently, the staff is awaiting a permit from Penn Dot to allow the pipe be run under the bypass. Applications for grants have been submitted to assist in covering costs for the March 2017 start date.

Other projects include the New Britain Gateway that will extend a loop water line to pick up new customers. Pavilion at Furlong has two options. The first as an on-site water supply and second is to extend a line from Cherry Lane. The staff is currently focusing on providing an on-site water supply at a possible cost of \$900,000. Other sites are, Carriage Hill in Plumstead Township, where the Township continues to receive tap in fees for new homes, Stone Barn Manor and Towns Edge.

The Authority's in house system is being upgraded to monitor wells and report to the central station, should a problem arise. Mr. Bach concluded; the Authority had a good year and expecting a better one in 2017.

Parks & Recreation:

Chairman: John Bray provided a list of 2017 events as, Family Fun Fitness, May 16th, Father's Day Fishing Derby, June 19th and Home Run Derby, May 12th, Howl-O-Ween and Fido Floats. The biggest fund raiser has been the annual Golf Outing, June 6th.

The Amphitheater has become very popular during its first year. New signage was posted to recognize the Thompson Performing Arts Series. Rentals have also been secured for external events, such as churches, and other types of fund raisers. Due to many generous donations, the Art Series has been extended to 17 events, including concerts and movies.

In 2017, sixteen events are planned with the hope of adding more. The concert and fireworks are scheduled for July 16th. The Sensory Trail was completed in August and dedicated in October. The Park & Recreation Program Guide won second place at the 49th Annual Township's Communication Contest as presented by the Pennsylvania State Association of Township Supervisors (PSATS). Mr. Bray thanked Ms Sweeney for her hard work. A new sport named Pickle Ball was introduced, which is popular with adults and seniors. Proceeds from the Golf Outing will be allocated to the on-going renovations of Kids Castle.

Goals for 2017 include, continued work with Thompson Organization, expand programs in the amphitheater with marketing, maintain the consistency of programs with the planning municipal complex renovations and applying for a DCNR grant under the Parks & Recreation open space plan. The Board will be working with the Environmental Advisory Committee (EAC) to remediate the Sauerman Park pond. A facilities condition analysis will be conducted and recommendation presented for improvements. Development of a program plan will be submitted to include new programs, protocol and policies for external rental opportunities to generate revenues. Mr. Bray concluded by requesting donations from residents.

Public Water and Sewer Authority

Chairman; Joe Van Houten reported; the Authority is a result of the ACT 537 enacted in 1966 for treating waste water. The Township is required to provide a sewage management plan in place and presented to the Pennsylvania Department of Environmental Protection (DEP). The purpose of the Township's plan is to meet the goals and objectives as established in the plan and ensure the

protection of the public's health from the impact of improper sewage disposal. The Authority can also amend minor act revisions, which are known as 3M.

In 2016, the Authority evaluated a section of the Township for public connection and met with DEP. As a result, an entire upgrade was not needed and only a 3M component was submitted. Mr. Van Houten added; the Bucks County Health Department is extremely knowledgeable and helpful in working with residents.

The Authority has been working on numerous projects, including one project that has been on-going for fourteen years. Mr. Van Houten then recognized and thanked Mr. John for support and assistance.

Areas of responsibility include education, where the Authority has a page on the Township's website with information on how to manage a septic system and avoid problems. There is also a septic management program in place, noting three cycles as one, two and three. The program outlines when a septic should be pumped and when well water should be tested. Malfunctions are tested through the State of Pennsylvania and placed through DEP. Mr. Van Houten concluded by providing an overview of how a resident can determine if they have a malfunctioning system and soil testing.

Telecommunications Advisory Board:

Chairman; Ed Edenbach reported; the mission of the Board is to work with the staff regarding telecommunications matters from an operational point of view. Doylestown TV and cable franchise negotiation is on-going and an important component of the Board's duties.

In 2106, the Board is at full staff with five members, including two videographers. Many stored videos were posted on the Township's website. Currently, there are forty four programs to choose from. During the first eight weeks, 330 views were recorded. Of the 330, 142 view was for the Senior Task Force, 110 views for Doylestown Health or opioid addiction program, 40 views were township related information, 23 views for environmental. Although not counted due to private sites, an additional 84 view for the Native Garden is recorded. All videos can be viewed along any part of the world. The next step is marketing to create awareness.

Board of Supervisors meeting web streaming are at 48 sessions viewed, which is down a small percentage from last year. Social Media percentage growth is high, but numbers are small at 21,600. However, once adding Kids Castle and Dog Park websites, the Township is the second most popular behind Doylestown Borough. Progress is shown with video content, where more videos were produced and broadcast. On average, 74% with a peak of 84% of video content were televised from the prior year. A new technique for scheduling was adopted and assists with adding more programming. Viewing is divided into seniors, parks and Board of Supervisors.

New programs include, Opioid awareness, an October 12th panel discussion, series of videos relating to Doylestown Health, Who we Are and What we do programs, Road Department and an episode regarding the history of the Municipal Meeting room's Mural of locations along Doylestown Township. Other new programs topics include the Senior Task Force and storm water. The Comcast Cable renewal negotiations are completed, where funds have been received. The TAB Board will also participate in the consortium of the 2018 Verizon negotiation. Cell phone streaming service has been extended throughout the building.

In 2017, the largest project will be the Municipal Complex renovations. An operational plan and determination of what type of system will be implemented, once the renovations are complete is

needed. The timing of the building is fortuitous because of a saving funds to finance an upgrade was created. Additional funds will be available through a Verizon and Comcast grant.

Focus on content will continue with locally produced videos, such as a video of the Municipal Complex renovations. Other programs scheduled will be a segment for the Doylestown Bicentennial Celebration, Who We Are and Bike & Hike Trail. New programs for consideration are potential videos highlighting new residents who can log onto the website as a form of introduction, emergency management, expand programming on the website, set goal of 80% of non-billboard content, process the high definition survey to define what the new cable system is capable of completing, deferred negotiation with Verizon within two years time, continued work with Social Media, technical work with moving to temporary quarters and eventually the new facilities.

Mr. Snyder questioned; how does the TAB board prioritize projects. Mr. Edenbach answered; the Who we Are series is straight forward and local projects are implemented first.

Traffic Advisory Board:

Chairman; Mark Shriner reported; the Board is now comprised of three members and meeting every other month. Every month the traffic statistics are reviewed to determine any actions needed. At some point, the internal statistics may be published on the Township's website. The Board also addresses residents' concerns received via a web form, email or in-person. In 2016, grants were requested for a traffic stop at Lower State Road and Wells Road. Additionally, for a flashing sign at Easton Road near Kutz Elementary School.

A major issue in 2016 was mailboxes being moved with Chapman Road. A total of nine mailboxes were located on the wrong side of the road, where it was a challenge with the postmaster. Mr. Shriner thanked Chief Logan and Ms. Mason for their assistance. Other projects include, traffic studies completed on a number of roads and a speed reduction on Cherry Road.

In 2017, the Board will review past changes for effectiveness in reducing accidents and the intersection at New Britain Road will be studied and use all traffic data for education.

Mrs. Lyons questioned; how is the Traffic Advisory Board now composed. Mr. Shriner answered; the original Board had one member per voting district. The Board has since down sized to a total of three members.

Environmental Advisory Board:

Chairman; Sean Sablosky reported; former Chairman; Ray Hendrick retired in 2016 and praised him as an aspiring and energetic leader.

In 2016 and with the assistance of Supervisor; Shawn Touhill the Board are now selling magnets as a fund raising product. The magnets pay tribute to Mr. Hendricks by having a blue bird showcased. As Mr. Sablosky's past out the magnets, he explained they will be dated, so every year a new model will be created as a collector's item. Each magnet will cost \$5.00 and available for sale at the Administrative offices.

The EAC meets once per month on the second Tuesday of each month at 7:00pm.

One goal as the new chairman is to have the Committee become paperless and move to digital processing to save trees. The Fall Speaker Event was a great success in 2016, with a standing room only attendance at Delaware Valley University auditorium. The event is also scheduled in 2017. In Central Park, the Native Plants demonstration garden continues to show how important native plants

are, especially with landscaping. A Bird Town booth was set up during ADay and the riparian corridor map continues to be worked on and mailed to residents. The Annual Summit was held, where other EAC committees attended and will be held again in 2017. Mediation was completed for the Sauerman Park pond, but yet to be resolved. A census for tree management will be devised, recognizing the current owners of record trees and recycling will continue with CFLs and LEDs to make economic sense.

On behalf of the entire Board of Supervisors, Mrs. Lyons congratulated all Boards and Commission on their hard work and continued service to the community.

IX. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, February 21, 2017 at 7:00 PM
- B. The Bicentennial Committee will meet on Tuesday, February 21, 2017 at 4:00 PM
- C. The Administrative Offices will be closed on Monday, February 20, 2017 in observance of Presidents' Day
- D. 2017 Stormwater Survey – Residents can complete this survey on the Township website at www.doylestownpa.org to share thoughts about our stormwater outreach
- E. Ski Tickets and Movie Tickets are available. Please contact or visit the Administration Offices for pricing.
- F. Christmas Tree Drop-Off – Trees can be dropped off at the New Britain Road entrance of Central Park
- G. Nominations for the Unsung Hero Award are being taken – please have nomination into the Administrative Offices by March 7, 2017. You can email or drop of nominations.

X. ADJOURNMENT

Hearing no further business, the February 7, 2017 Board of Supervisors Regular meeting was adjourned at 6:33pm.

Respectfully submitted by

Stephanie J. Mason