



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
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215-348-9915

~ Minutes ~

Tuesday, May 17, 2016

7:00 PM

Public Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson; Barbara N. Lyons, Vice Chairman; Richard F. Colello and Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton and Township Engineer; Mario Canales.

Absent: Chief of Police; A. Dean Logan. In Chief Logan's absence, Lt. Matt O'Connor was present

A. Pledge to the flag

B. Presentations

1. Unsung Hero Award – George Lowenstein

On behalf of the Doylestown Township Board of Supervisors; Mr. Colello presented Planning Commission member; George Lowenstein with the 2016 Unsung Hero Award in recognition of his 35 years of service to the township. Mr. Lowenstein has been a member of the Planning Commission since 1981. During his service, Mr. Lowenstein returned to college and received a Master's Degree in planning.

Mr. Lowenstein contributed in the review of several development plans to include, the Subdivision Land Development (SALDO), Performing Arts Committee, Zoning, Land Development and the Edison Village and Route 611 Corridor studies.

Mr. Lowenstein introduced his daughters, Debra and Sarah along with his grandchildren, Dreyson and Eva. He then thanked the Board for the honor. He enjoys his duties as a representative of the Township and works in the best interest of the residents of the township. It's always wonderful to assist the township and residents without detriment.

2. Power Point Presentation of Eagle Scout Project and Donation to Kids Castle – Jose Donawald

Boy Scout Troop member, Jose Donawald addressed the Board to present his Eagle Badge project. Mr. Donawald constructed a shade table and bench that were placed in Central Park along the newly added trail. The budget and donated goal to complete the project was \$600.00. Instead, Jose was able to raise \$910.00 and offered to donate the surplus of \$313.06 to the Kid Castle project, with the

approval of his Troop Council. Jose presented a check. He then concluded by presenting a brief power-point showcasing the project.

C. Visitors/Public Comments

No comments

II. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, June 7, 2016 at 4:00 PM.
- B. The Doylestown Township Board of Supervisors will hold a 2017 Budget Work Session on Tuesday, June 14, 2016 at 4:00 pm at the Municipal Building. Public is welcome to attend.
- C. Doylestown Township Administrative Offices will be closed on May 30, 2016 in observance of Memorial Day.
- D. Barkminster Dog Show – Saturday, May 21, 2016 at Central Park – 10AM – 12:30PM – FREE – for more information visit
- E. Sounds of Summer Concert Series begins on Friday, May 27, 2016 at Central Park Kickin off Summer with CB Cares-Y2C at 7:00pm – Free.
- F. Monday, May 30, 2016 (Memorial Day) Ribbon Cutting Ceremony at the Covenant Bank Amphitheater in Central Park at 4:45pm followed by the Covenant Bank Jazz Fest at 5:00pm - Free.
- G. Doylestown Township Annual Golf Outing – June 6, 2016 at Doylestown Country Club. Please contact the Administration offices or to register.
- H. 2016 Discount Park Tickets are NOW available! To purchase ticket please contact the Administration Office.
- I. Father's Day Fishing Derby, June 19, 2015 (rain or shine) at Peace Valley Park. Sailor's Point. To pre-register or for further information please go to or contact the Twp. Administration offices.

III. MINUTES APPROVAL: May 3, 2016

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors May 3, 2015 Regular meeting minutes be approved with the following corrections as noted by Mr. Colello:

- 1) Page 3; under the Chestnut Valley Drive Status Report, second paragraph; remove one zero from the figure to make it \$36,000
- 2) Page 3; under the Chestnut Valley Drive Status Report, third paragraph; change to Mr. Garton instead of Ms. Garton
- 3) Page 3; under the Chestnut Valley Drive Status Report, fourth paragraph; change DTMA to the Public Works Road Crew.

MOTION was ADOPTED 5 to 0.

IV. CORRESPONDENCES

1. New Britain Township Comprehensive Plan – Draft Update

Ms. Mason referenced New Britain Township Zoning Officer; Devon Ambron's May 5, 2015 memorandum requesting Board comments of revisions made to the 2005 New Britain Township Comprehensive Plan Draft by May 27, 2016. Typically the Board will refer all comments to the Doylestown Township Planning Commission, where a copy has been presented. All Board comments can be incorporated with the Commission's in time of the May 27th deadline. Mr. Garton added; the Board is not required to comment.

For consistency, Mr. Snyder commented the charts listed in the comprehensive plan should reference Doylestown Township, instead of only Doylestown.

Sound Barrier Evaluation - PennDOT

Ms. Mason reported on the receipt of Kenneth M. McClain's May 9, 2015 letter. Upon the Pennsylvania Department of Transportation sound barrier evaluation along the Carriage Hill Community, the criterion to install a sound barrier along Route 611 and Broad Street interchange has not been met. Ms. Mason added; in addition to the PennDOT rejecting the request, the township does not have funds available to complete the project.

Mr. Snyder questioned was a ramp added after the development was constructed. Mr. Garton responded; the development gave up some land for improvements. Mr. Garton suggested the township staff investigate and provide a commentary noting the discrepancy to PennDOT and State Representatives.

V. REPORTS

A. Solicitor

No report

B. Police Chief

No report

C. Township Engineer

Mr. Canales reported the Road Program with exception of road striping has been completed. Weather permitting, the striping will be completed by the end this week or week beginning May 23, 2016. Additionally, a couple of stop bars will need to be installed. Upon a question from Mr. Snyder, Mr. John indicated the bid project is completed.

D. Manager

1. Training Request

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve Director of Finance; Kenneth Wallace attend with an over stay the PICPA Local Government Conference from July 11th through the 12 of 2016 in Hershey, Pennsylvania. Total cost with lodging totals \$625.00, where the Doylestown Township Municipal Authority will share in the cost.

MOTION CARRIED 5 to 0.

E. Supervisors

Mr. Touhill reported the Park and Recreation Department has scheduled thirteen events during the Thompson Performing Arts Series, which ends August 14, 2016. The last performance will be a Back to School DJ Dance Party. Additionally, other programs are being developed through the Environmental Advisory Committee (EAC).

The EAC Summit is scheduled for June 16, 2016 with speakers Jeanne Ortiz and David Benner. Weeding continues at the Native Garden, where the next is scheduled for May 28, 2016 from 9:00am to 11:00am. Volunteers are needed. Additionally, there is an effort to make the Bird Blind more ADA compliant with wheelchair accessibility by updating the ramp.

Mr. Touhill concluded by commenting many of the EAC members are active in different areas within the township. As an example; Jeannine Mitchell will be conducting a bird walk with second graders from Kutz Elementary School. Other members will use their own backyards as part of the Garden tours. Upon a question from Mr. Snyder, Mr. Touhill indicated the Summit will run from 7:00 to 9:00pm.

Mr. Colello referenced a Department of Environmental Protection (DEP) note included in the Board's packet regarding radon requirement. The letter suggests the township place a radon control method as part of the building codes. Ms. Mason responded; the Codes Department is aware of the letter and will have them address the matter. Mr. Colello then noted the radon requirement does not include building which are not new or a townhouse. Ms. Mason offered to double check the issue with Township Code Officer; Salisbury Sinclair.

Ms. Manion reported; the Bike and Hike Committee's Lower State Road trail project is moving along and also has additional, interesting projects in the works. She encouraged anyone interested to attend the Bike and Hike meetings to learn more.

Mrs. Lyons reported; the Bucks County Association of Township Officials have begun discussions on medical marijuana dispensing zoning. She suggested having the Planning Commission begin discussions as well to develop a zoning ordinance.

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. FEMA - Designation of Agent Resolution

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Designation of Agent Resolution naming Director of Code Enforcement; Sinclair Salisbury as contact for the January 2016 Snow Storm FEMA 4267 DR PA.

MOTION was ADOPTED 5 to 0.

B. NEW BRITAIN TOWNSHIP

1. Neshaminy Greenway Trail

Ms. Mason reported New Britain Township was awarded a \$1,225,000 million Transportation Alternative Program (TAP) Grant to construct a portion of the Neshaminy Greenway Trail. DVRPC Project Manager; Joseph Banks suggested Doylestown Township, along with Chalfont Borough enter a Memorandum of Understanding to outline their responsibility of the project. The Borough of Chalfont and New Britain Township have already approved the memorandum and seeking approval of the Township with execution.

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors to execute and enter into a Memorandum of Understanding along with New Britain Township and Chalfont Borough on behalf of the Neshaminy Greenway Trail project.

MOTION was ADOPTED 5 to 0.

C. LOWER STATE ROAD TRAIL

Ms. Mason explained; the Pennsylvania Department of Transportation ECMS is a electronic management system for grants and projects. In March, 2016 the Board approved a resolution to create a construction inspection portion of the Transportation Alternative Program (TAP) Grant. As a result, Ms. Mason along with Mr. John and Bike and Hike Committee member; Tom Kelso reviewed documents received from several firms, which PennDOT placed on their systems. Pennoni, Baker, Carroll Engineering, TPD and KSE all submitted proposals with fees set by PennDOT. All fees will be paid 100% through the TAP Grant. Pennoni Associates were selected as the engineer for the project.

Mr. Snyder questioned what will be the duties of Pennoni and Associates. Ms. Mason explained; once the trail project is bid and the contractors are on site, Pennoni inspections will ensure the construction of the trail is completed in accordance with the plans.

D. PROCLAMATION

1. Eagle Scout – Jacob Michael Hill

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors ratify Boy Scout Troop 71 member; Jacob Michael Hill was awarded the rank of Eagle Scout at the May 15, 2016 Court of Honor Ceremony.

MOTION CARRIED 5 to 0.

E. TRAFFIC SIGNAL MAINTENANCE 2016

1. Armour & Sons Electric, Inc.

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors renew the Traffic Signal Maintenance agreement awarded in 2014 to Armour & Sons Electric, Inc of Langhorne, PA. Further, Armour & Sons confirmed all unit pricing will remain the same for the upcoming year as per the Traffic Signal Maintenance Agreement of March 11, 2014. Pricing will begin from May 17, 2016 until May 17, 2017.

MOTION CARRIED 5 to 0.

F. ARLE GRANT - TRAFFIC SIGNAL MODIFICATIONS

1. Upper State Road and Almshouse Road Traffic Signal Modifications

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors award the Upper State and Almshouse Road Traffic Signal Modification bid to Armour & Sons of Langhorne, PA in the amount of \$36,525.00 as part of the ARLE Grant for installation of traffic detection equipment along Upper State/Shady Retreat and Almshouse Roads.

MOTION was ADOPTED 5 to 0.

G LAND DEVELOPMENT

1. Fitzgibbons Subdivision

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Geoffrey and Jayne Fitzgibbons of 138 Watercrest Drive Development Agreement regarding Tax parcel 9-22-79-18.

MOTION was ADOPTED 5 to 0.

H. Bills List – May 17, 2016

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the May 17, 2016 Bill's List in the amount of \$298,895.20

MOTION was ADOPTED 5 to 0.

I. Treasurers Report - May 17, 2016

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the May 17, 2016 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

VIII. ANNOUNCEMENTS

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IX. ADJOURNMENT

Hearing no further business, the May 17, 2016 Doylestown Township Board of Supervisors Regular meeting was adjourned at 7:37pm.

Respectfully submitted by

Stephanie J. Mason