



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
[www.doylestownpa.org](http://www.doylestownpa.org)  
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215-348-9915

~ Minutes ~

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**Tuesday, June 2, 2015**

**4:00 PM**

**Public Meeting Room**

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### **I. 4:00 PM REGULAR MEETING**

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; Ken L. Snyder and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

Absent; Board of Supervisor; Shawn Touhill and Solicitor; Jeffrey Garton

- A. Pledge to the flag
- B. Visitors/Public Comments - No Comments

### **II. ANNOUNCEMENTS**

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, June 16, 2015 at 7:00 PM.
- B. The Doylestown Township Board of Supervisors will hold a 2016 Budget Work Session on Thursday, June 4, 2015 at 4:00 pm at the Municipal Building. Public is welcome to attend.
- C. 2015 Discount Park Tickets are NOW available! To purchase tickets please contact the Administration Office.
- D. Father's Day Fishing Derby, June 21, 2015 (rain or shine) at Peace Valley Park. Sailor's Point. To pre-register or for further information please go to or contact the Twp. Administration offices.
- E. Sounds of Summer Concert Series begin on Wednesday, June 24, 2015 at Central Park with a performance by 1910 Fruitgum Company starts at 7:00 pm and is free to the public.
- F. The Doylestown Township Golf Outing scheduled for June 1, 2015 has been rescheduled for June 15, 2015. Registration begins at 8:00am onsite with a starting time at 9:00am

### **III. MINUTES APPROVAL: May 5, 2015**

Mr. Snyder made a MOTION; seconded by Ms. Manion the May 5, 2015 Board of Supervisors Regular Meeting minutes be approved.

MOTION was ADOPTED 4 to 0

#### IV. CORRESPONDENCES

Ms. Mason reported on receipt of President of MileStone Bank; John C. Spier May 29, 2015 letter requesting to sponsor the Central Bucks Band Shell under construction in Central Park. Mr. Spier proposed a sponsorship of \$10,000 per year for the next five years subject to a formal agreement in written form. Ms. Mason recommends the Board take the matter under advisement and refer to Township Solicitor; Jeffrey P. Garton for further review. She also suggested the Board readdress the matter for consideration at a future meeting.

The Doylestown Township Board of Supervisors agreed by consensus to refer the matter to the Township Solicitor and readdress at the June 16, 2015 Board of Supervisors Regular meeting.

Mr. Colello questioned if the township is going to recognize long term contributors for the band shell. Director of Parks and Recreation; Karen Sweeney answered; the process can be applied, but details will need to be reviewed first. Ms. Lyons added; the township policy for naming needs to be reviewed as well. Mrs. Lyons then suggested; beginning a relationship with new and current institutions to offer their ideas.

#### V. REPORTS

A. Solicitor - No Report

B. Police Chief

Police Chief Logan reported break-ins continue to occur along the township and urged residents to lock their vehicle doors and do not leave any valuables in vehicles.

Chief Logan requested Board approval to move forward with the hiring process to fill several positions. The department has been shorthanded since January and anticipate being shorthanded in December with another officer leaving the force. The process will begin by contacting the best available candidates who recently completed the Bucks County Police Consortium test.

Mrs. Lyons made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize Police Chief Logan to begin the police officer hiring process.

MOTION CARRIED 4 to 0.

C. Township Engineer -No Report

D. Manager - No Report

E. Supervisors

Mr. Snyder encouraged any resident interested to attend the June 4th Budget Work Session. There is a lot of good work completed and information provided.

The Environmental Advisory Council (EAC) has completed the walking path along the gardens as an Eagle Scout project. The EAC will now move forward with their plantings within a month.

Mr. Snyder noted last year's approval to construct additional paths along the township's parks to begin this year and suggested to first have the township work with the EAC in identifying path location before digging begins. Recently, the EAC detected patches of milkweed near the meadow. Milkweed has not been sprouted for years and the EAC would like to preserve these plantings for monarch butterflies and other ground nesting creatures. Mr. John responded; the Department will only review the request, because of the difficulties in completing the trails.

Mr. Snyder referenced the May 25th edition of the Herald newspaper which includes an article regarding Township's Botanist; Ray Hendrick praising his work. Mr. Hendrick also received the VIA Community Recognition Service Award for his support of Doylestown Township Parks.

Ms. Manion questioned if the June 15th Golf Outing have registration available for a team of four. Ms. Mason answered; registration is available for a team of four. Ms. Manion reminded the public all proceeds will benefit the Save Kids Castle project to assist with the ongoing restoration.

Ms. Manion encouraged any resident to attend the Telecommunication Advisory Board (TAB) meetings where they are currently revamping the operation to become more attractive and improve programming.

Ms. Manion requested a supervisor liaison take over the Traffic Advisory Committee's remaining six meetings due to her scheduling conflict. A discussion ensued amongst the Board reviewing scheduling options to replace the Supervisor Liaison of the Traffic Advisory Committee.

Ms. Manion made a MOTION; seconded by Mr. Colello to nominate Mr. Kenneth Snyder as newly appointed Supervisor Liaison to the Traffic Advisory Committee.

Mr. Snyder was elected newly appointment Supervisor Liaison to the Traffic Advisory Committee by a 4 to 0 vote.

Mr. Colello reported the Doylestown Township Municipal Authority (DTMA) requested to stay in existence and no action taken with the Water Authority. In order to achieve this, the DTMA created two initiatives. The first is to begin discussions with the Grasso Group regarding the digging, dedication and piping of a well. This will enable expansion along the area and solve the issue with prior contamination along Furlong Road. The second will be possibly installing sewers along the Pebble Ridge area. A specific section will be considered to install water that is economical, feasible and acceptable by residents.

The Planning Commission recently met with applicants; Buckingham Retail Properties' to review their second presentation to construct a Wawa along Route 313 and Ferry Road. The second presentation was to explain how gasoline stations are not hazardous to resident living nearby. Upon hearing the presentation and resident's comments, the commission recommends the plan not be approved and requested applicants improve the plans, specifically with the intersection.

The Public Water and Sewer Committee recently released the easements. However, Mr. Colello was unsure of the status. Currently, twenty easements were released and the next steps will be addressed shortly, depending on a response.

Mrs. Lyons reported the Saturday, May 30th Bark-Minster event was a well-attended success.

Mrs. Lyons responded that upon several meetings with township staff, administration and architects resulted in either the restoration of the existing building or a more extensive renovation including a sustainable expansion of facilities. The architects are scheduled to attend the June 16th regular meeting to present all options for Board review. The Board will not be making any recommendations and the presentation will be depended on budget discussions. There is no significant cost difference between the

two options. The goal is have an idea by September after public notification. As per Ms. Mason's suggestion, in house tours is considered to provide an overview of the proposed renovations for residents.

## VI. UNFINISHED BUSINESS

## VII. NEW BUSINESS

### A. Request Authorization to Advertise Amendment to Zoning and Land Development Ordinances – and General Code Book Clean Up

Township Planning Consultant; Judy Stern Goldstein presented three separate packets for Board review. The first contains draft amendments to the Zoning Ordinance, which includes clean up items as presented by Director of Code Enforcement; Sinclair Salisbury and the Doylestown Township Planning Commission. Inconsistencies have been noted. Also, issues to bring the Zoning Ordinance into compliance with current MPC requirements with regards to mineral extraction, changing the quarry, section of mineral extractions to be consistent with the MPC is noted. These issues have been forwarded to the Planning Commission; Board approval for advertisement is not needed.

The second packet pertains to the Subdivision Land Development Ordinance (SALDO) amendments regarding clean up issues, where the Planning Commission is currently reviewing.

The third packet concerns Basic Code Clean up pertaining to taking out the building section of the code due to the General Code (UCC) currently being utilized. This will amend the new section to the barking dog issues and kennels.

Mrs. Lyons questioned if the size of the property, such as a ten acre parcel will have an effect on barking dog restrictions. Ms. Stern Goldstein answered; the ordinance will still apply. Ms. Stern Goldstein referenced items 1, 2 and 3 and explained; the ordinance does not apply to licensed kennels with at least twenty acres and facilities within two hundred feet away from the property line. The ordinance will apply to residences with five or ten acres and not a licensed kennel.

Ms. Stern Goldstein continued; Parks and Recreation has a number of items, including Chapter 119 with a recommendation through Director of Parks and Recreation; Karen Sweeney. The items are all clean up where most are small nuisances as confirmed by Ms. Sweeney for the record.

Upon referencing page four of the draft ordinance, Ms. Stern Goldstein indicated Chapter 127 removing pumping is similar to removing the general construction, because it is currently handled by the UCC. Sewers dealing with appeals as per Chapter 136, Sections 24 and 25 as confirmed by Sinclair Salisbury. Storm water management clarified water from individual car washing and/or grammatical corrections. Street and sidewalk section is defining bicycle paths to be consistent with the definitions elsewhere in the code. Sections 28 and 29 are consistency items changed where everything else will be in full force and effect.

Mrs. Lyons commented the in-law suites section is very confusing and contradictory. Ms. Stern Goldstein responded there were various recommendations for consideration. The in-law suites and group homes are still being worked through. Some clean ups are for definitions of family and to meet HUD regulations. The group home issue is still pending. In-law suites have a connection with the group home issue where some will be brought back with philosophical questions for the Board. The ordinance can be written in any manner. However, some issues are related to how multiple generation of family living together is treated and if considered as separate dwellings. Additionally, how to address the changing nature of what a family is defined as.

Mrs. Lyons questioned if all issues are up for discussion. Ms. Stern Goldstein indicated yes for the zoning and SALDO ordinances. Ms. Mason offered to receive any questions for the Planning

Commission. Mrs. Lyons requested the commission review the in-law suite section as it's contradictory and needs definition. Specifically, the section pertaining to the restriction on deeds. She requested clarification on who does it apply to and is it forever. Ms. Stern Goldstein recommends not to treat as an in-law suite because of the antiquated term and concept of ever changing families.

Chief Logan questioned item three of the blue code book alarm ordinance. Ms. Stern Goldstein stated the alarm ordinance cannot be completed until information regarding changes are received. Chief Logan then questioned if the section includes the Solicitor's amendments. Ms. Mason indicated yes. Chief Logan indicated he will review the alarm code and provide his recommendations. Once received, Ms. Stern Goldstein will incorporate them into the ordinance for Board review. Ms. Mason informed; Board authorization for advertisement will be presented for solicitor presentation upon receipt of Chief Logan's recommendations. Ms. Mason requested Board authorization to advertise amendment of the building and code sub division section as Chapter 65, Building Construction and other blue code book.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorize advertisement of Chapter 65, Building Construction section of the June 2, 2015 and other Blue Code Book Amendments not the zoning or the SALDO.

MOTION was ADOPTED 4 to 0.

**B. 2015 Tree Pruning and/or Takedown Bid**

Mr. Snyder questioned the gap in submitted bids from \$48,240.00 to \$104,975.00. Mr. John answered; previously, both of the lowest bidders completed excellent work for the township. The third bid was received for the first time for tree pruning, but the contractor has cut the grass along township office property. Mr. John stated the gap is not large enough to switch up for the work intended. Mr. Snyder then questioned if Mr. John was satisfied with the work performed with the bidders. Mr. John indicated yes.

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award the 2015 Tree Pruning and Take Down bid to Davey Tree Company of Horsham, PA in the amount of \$48,240.00.

MOTION was ADOPTED 4 to 0.

**C. Bills List – May 19, 2015**

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the May 19, 2015 Bill's List in the amount of \$601,833.61.

MOTION was ADOPTED 4 to 0.

**VIII. ANNOUNCEMENTS**

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**IX. ADJOURNMENT**

The June 2, 2015 Doylestown Township Board of Supervisor Regular meeting was adjourned at 4:32pm.

Respectfully submitted by

Stephanie J. Mason  
Secretary