



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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215-348-9915

~ Minutes ~

Tuesday, April 7, 2015

7:00 PM

Public Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

A. Pledge to the flag

Mrs. Lyons reported prior to the meeting, the Road Inspection was completed and a plan is being put in place. Details of the inspection will be provided at the next budget session.

B. Presentation – Kids Castle – DCNR Grant – J. Salvati

Acting Chairman of the Friends of Kids Castle Committee; Joe Salvati requested Board approval to submit an application for a matching grant towards an inclusive play space for Kids Castle. The play space will assist children with sensory processing disorders, autism and people of all ages with wheel chairs.

As he referenced renderings of the proposed play space, Mr. Salvati explained the money will go towards purchasing poured in place safety surfacing materials and equipment. Along with funds raised with in-kind donations and grants, their goal of \$454,000 to complete the Kids Castle project. The committee has a targeted plan in place to raise the remaining balance with requests of sponsorship from potential donors and applying for another grant for \$25,000. Results of rewards are expected in May, 2015. Additionally, a meeting with the Parks & Recreation Board is scheduled next week to discuss distribution of funds raised from the Annual Golf Outing towards the Kids Castle project. One of the committee's volunteer is currently working on a \$35,000 donation. It's anticipated the committee will raise well over the \$62,000 needed to complete their goal.

If the Department of Conservation and Natural Resources (DCNR) grant is awarded, the committee will be able to become more flexible with sponsor pricing of each of the pieces in the grant area. As an example; there are five pieces, plus one large plank piece that can be split up into five additional sponsorships. This will enable the sponsorship to become more attainable. Mr. Salvati concluded with requesting Board approval of the submission of the DCNR grant in order build the Kingdom at Kids Castle so every kid has a place to play.

Mrs. Lyons questioned; if the \$62,000 needs to be raised before the DCNR grant is awarded. Mr. Salvati indicated, the money can be raised over a period of two years when the work begins. Ms. Manion added; one of the items covered with the grant will be the poured-in-place safety surfacing, where it's normally difficult through sponsorship. Mr. Salvati further explained, the section was particularly difficult because of the way it's situated and one piece could not be purchased. The grant will enable most of the poured-in-place to be installed, rather than in pieces over a period of two years. If the grant is not awarded, the

committee will continue with the original plan with sponsoring each piece.

Mr. Snyder questioned what is the plan to install the poured-in-place along other portions of the play area. The remaining areas will be a part of Phase II fund raising, where pieces will be installed as money is raised. There are plans to install four additional pieces in the summer of 2015.

Mr. Snyder then questioned what is the township's monetary responsibility. Mr. Salvati answered; there is a commitment for \$15,900.00, which is dedicated in installing a pathway. Mr. Snyder then questioned if the \$25,000.00 grant the committee is planning on applying for has a matching option. Mr. Salvati indicated the grant does not have a matching option and the committee will not apply for a grant where it will place the township in a position in where they have to guaranty something without coming to the Board first.

Mr. Snyder questioned how is the equipment that will be placed in Kids Castle different from the Sensory Trail. Mr. Salvati could not comment on the equipment, but explained the Sensory Trail will be a quiet area for children with disabilities to explore. Kids Castle's equipment will provides a natural environment with other children, so they may play together.

Upon Mr. Snyder's question, Ms. Mason reported Buck County's Planning Commission Director; Lynn Bush was informed of the township's submission to apply for the DCNR grant, as per the grant requirements. Mr. Salvati then clarified, \$28,000 is from in-kind services is not budgeted funds withdrawn from a township account. The funds are recognized as work to be completed by the township. Ms. Mason added; funds will be included in the 2016 budget, due to the grant not being awarded until late fall. Mr. Salvati indicated depreciation will also be included with the \$28,000.000 due to township equipment use. However, the township will receive credit where if the grant is awarded, the allotted funds can be placed towards the goal.

Ms. Manion commented there has to be a plan and process in place of where the funds will come from and commended Mr. Salvati on a job well done in doing so.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize to execute the Department of Conservation and Natural Resources (DCNR) grant application for the Kids Castle Parks Rehabilitation program.

MOTION was ADOPTED 4 to 1, with Mr. Snyder voting nay.

C. Visitors/Public Comment

None

II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, May 5, 2015
- B. Doylestown Township 2016 Budget Work Session – April 9, 2015 at 4:00 PM
- C. Township Leaf & Yard Waste Collection – April 18, 2015, from 9 AM – 11 AM - New Britain Road entrance to Central Park.
- D. Arbor Day Tree Planting – April 25, 2015, 9:00 AM at the Environmental Education Area in Central Park.

- E. Environmental Advisory Council's "Spring Birdwalk" – April 25, 2015 – 8:00AM-10AM at Central Park Pavilion #1. Cost is \$5 per person. Contact the Administration offices or you can register at www.doylestownrec.com
- F. Touch-A-Truck –Saturday, May 2, 2015– Central Park 10AM – 1:00 PM
- G. Home Run Derby – Thursday, May 14, 2015 – Turk Baseball Fields – Check in 4:30PM
- H. Doylestown Township Annual Golf Outing – June 1, 2015 at Doylestown Country Club. Registration Deadline: May 15th. Please contact the Administration offices or www.doylestownrec.com to register.
- I. CB Cares Celebrity Chef & Waiter Gala – May 31, 2015 at Doylestown Country Club. For information go to CB-Cares.org, for tickets call 215-489-9120

III. MINUTES APPROVAL: Regular Meeting – 3/17/15

Mr. Colello made a MOTION; seconded by Mr. Touhill the March 17, 2015 Doylestown Township Board of Supervisors Regular Meeting minutes be approved with the following corrections as noted by Mr. Snyder...

Page 5, Section VI; New Business, Paragraph 3; Road Materials - change sentence to read, With 76 miles of roads, the Township strives to restore at least three *miles* of roads per year.

MOTION was ADOPTED 5 to 0.

Mr. Colello made a MOTION; seconded by Mr. Touhill the March 19, 2015 Doylestown Township Municipal Authority Joint Work Session notes be approved.

MOTION was ADOPTED 4 to 1 with Ms. Manion abstaining.

IV. CORRESPONDENCES

Ms. Mason reported Doylestown Township nominee; Mrs. Barbara N. Lyons was selected as the winning supervisor of the Pennsylvania State Association of Township Supervisors (PSATS) 26th Annual President Leaderships Award contest. An award will be officially presented at the 93rd Annual Education Conference scheduled for Wednesday, April 22nd during the general session.

Mrs. Lyons introduced her attending family and thanked the Board and township staff for the nomination.

State Representative; Marguerite Quinn reported Mrs. Lyons was selected out of 1,400 municipalities and represents a great honor for Doylestown Township. She then thanked Ms. Lyons and the Board for their work and accomplishments in continuing to improve the township. On behalf of State Senator; Charles McInhinney, Representative Quinn read a letter congratulating Mrs. Lyons on the award.

V. REPORTS

- A. Solicitor
No Report
- B. Township Engineer
No Report

C. Police Chief

Chief Logan reported on the recent occurrence regarding personnel matters at Kutz Elementary School. On March 27, 2015 and earlier today, Chief Logan was briefed on incidents that occurred with personnel and emails, which made the staff and parents feel uncomfortable. The emails have been reviewed by the District Attorney's office and no criminal conduct was determined. A meeting with the parents and school district is scheduled for the evening of Wednesday, April 8th to discuss issues. Additionally, as a form of precaution, Chief Logan has deployed officers to patrol the school campus during normal business hours.

Due to a personnel matter with the school district, no further comment can be made.

D. Township Manager

No Report

E. Supervisors – K. Snyder - Delaware Valley College Graduate Policy Studies External Review Board – Request Member

Mr. Snyder introduced Environmental Advisory Committee Member; Tanya Casas. On behalf of Delaware Valley University, Ms. Casas she manages the Policy Studies program, which is a Master's program where students are trained in policy analyzes and evaluation. The department has been working with the National Association of Schools of Public Affairs, which is an accrediting policy of the program. Although the program in not yet accredited, part of the process is to build an advisory board.

Ms. Casas requested Board consideration to have one member join the Policy Studies Program Advisory Board to assist in the program receiving accreditation. The member will attend two to three meetings per year, assist in the overseeing of the curriculum, speak with faculty members and assist in building a successful program.

Mrs. Lyons responded; the Board will discuss the request further and contact Ms. Casas at a later time with their decision of a member.

Mr. Snyder reported the Native Garden cleanup was rescheduled to May 2nd at 9:00am. With the assistance of Ms. Mason, a meeting with a representatives from the State, Pennoni Associations, Pickering, Corts and Summerson and Mr. John was conducted to discuss procedures and process for bridge inspections and repairs in response to the issues with the Chapman Bridge.

Mr. Touhill reported the Peace Valley Trail bridge was placed. Due to the approaches needing to be completed, it's not currently open for use. The bridge will assist in completing the trail from Ferry Road leading towards the parks.

B) At the Senior Aging Task Force meeting, State Representative; Marguerite Quinn spoke and was interviewed. In addition, the 33rd Senior Games were announced where brochures and sign-up sheets are available at the Township's Administrative offices. The games will be held from June 1st until the 6th of 2015. Participants will need to be 50 years old or over and events will be spread out throughout the county.

VI. NEW BUSINESS

A. Land Development –Buckingham Retail Properties, LLC – Plan Review Extension

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors grant an extension to applicants; Buckingham Retail Properties, LLC until June 30, 2015 to submit their Preliminary Land Development plan.

MOTION CARRIED 5 to 0

B. Bids

1. Fuel Bid

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors award the Bucks County Consortium Fuel Bid to Superior Plus Energy Services, Inc for supply and delivery of diesel and gasoline fuels at the Market Fluctuation Pricing plus fixed delivery pricing of \$0.1400 (diesel) and \$0.1470(Gas) per gallon delivered and \$0.7500 per gallon for propane delivered.

MOTION was ADOPTED 5 to 0

2. Sign and Post Bid

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors award the 2015 Sign and Post bid for supply and delivery of sign and post materials beginning on April 1, 2015 until March 31, 2016 to the following...

1) Chemung Supply Corporation in Elmira New York in the amount of \$3661.00

2) Custom Products Corporation in Jackson, MS in the amount of \$4,349.78

3) Garden State Highway Products, Inc in Vineland, NJ in the amount of \$4,124.18

MOTION was ADOPTED 5 to 0.

C. Zoning Hearing Board Application – David & Jennifer Beebee, 227 East Road – Variance Request

The Doylestown Township Board of Supervisors agreed by consensus to forward David and Jennifer Beebee at 227 East Road request for a variance to improve a driveway and deck to the Zoning Hearing Board.

D. 2015 Sounds of Summer – Entertainment Contract – The Boy Band Project

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the agreement between the Township and Robin Klinger Entertainment, LLC and have The Boy Band Project perform at the 2015 Summer Series on July 15, 2015.

MOTION was ADOPTED 5 to 0.

E. Treasurers Report -

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve the April 7, 2015 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

F. Bills List – April 7, 2015

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the April 7, 2015 Bill's List in the amount of \$151,162.36.

MOTION was ADOPTED 5 to 0.

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VIII. ADJOURNMENT

The April 7, 2015 Doylestown Township Board of Supervisors Regular meeting was adjourned at 7:52pm.

Respectfully submitted by

Stephanie J. Mason
Secretary