



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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215-348-9915

~ Minutes ~

Tuesday, March 3, 2015

4:00 PM

Public Meeting Room

I. 4:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, and Chief of Police; A. Dean Logan. Absent: Township Engineer; Mario Canales.

A. Pledge to the flag

Mrs. Lyons announced the Board will meet in Executive Session, after tonight's meeting to discuss matters of the Police Benevolent Association (PBA) ongoing negotiations.

B. Visitors/Public Comment

Mrs. Lyons acknowledged receipt of the February 28, 2015 letter received from resident; Joseph Paternostro and will direct to the Zoning Hearing Board for reference of the Hammerstein hearing.

II. ANNOUNCEMENTS

A. The next meeting of the Board of Supervisors is scheduled for Tuesday, March 17, 2015 at 7:00pm, in the Municipal Building

B. Daylight Savings Time begins on Sunday, March 8th. Remember to set clocks AHEAD 1 hour. It's a good time to replace the batteries in your Smoke Detectors.

C. Washington DC Cherry Blossom Trip – 3/21/15 - \$50 per person. To sign up for this trip go to our website -

D. Doylestown Township Blood Drive, Friday, March 27, 2015 – 2PM – 7PM at the Activity Center. To sign up please go to redcrossblood.org

III. MINUTES APPROVAL: February 17, 2015

Mr. Touhill made a MOTION; seconded by Mr. Snyder the February 17, 2015 Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0

IV. CORRESPONDENCES**V. REPORTS**

- A. Solicitor
No report
- B. Township Engineer
No report
- C. Police Chief
No report
- D. Township Manager

1. Pebble Ridge/Woodridge and Vicinity Public Sewers Project

Ms. Mason referenced her February 24, 2015 memorandum regarding the Pebble Ridge \ Woodbridge Sewer project and reported the process in moving along where plans and materials have been received. At this time, the appraisals of the 20 needed easements have been completed and we are requesting the Board to authorize the acquisition of the necessary easements. This will permit the Authority in placing bids and begin preparing the ordinance. The summary identifies the twenty 30' wide easements along with the taking for each.

Ms. Mason continued, a few residents off Bristol Road requested public sewer connection due to need. However, the connection will need to be made at a later time as part of the 537 Planning Module amendment. The Public Water and Sewer Advisory Committee discussed the issue with the residents and are in favor of making sure the pumping station that is part of the project is sized accordingly. Upon a question from Mrs. Lyons, Mr. Garton clarified the township cannot move forward with bids if an easement is not acquired. This will cause delayed damages with the contractor, so Board authorization is critical. Authorization to begin the bidding process can be made with a condition upon receipt of all easements.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize the township acquire the necessary easements pertaining to the Pebble Ridge/ Woodridge and Vicinity Public Sewers Project. Further the Board authorizes the Bucks County Water & Sewer Authority to move forward with the bidding process, upon receipt of all easements.

MOTION was ADOPTED 5 to 0.

Mr. Colello questioned how long will the process take. Mr. Garton answered; if the easements are not secured by voluntary means or negotiations, condemnations proceedings may begin and can take time. As part of the condemnation process, a need is to be filed and the property owners have thirty days to file preliminary objections. If no objections are filed, the township will be deemed as acquiring the easement. The two reasons to file preliminary objections are public purpose or procedural irregularities.

Mr. Snyder questioned if the township has heard from the Authority with regards to timeline for

getting the easements. Ms. Mason responded, "not yet". The plans have been received and a meeting is scheduled to discuss storm water work and paving. Mr. Snyder then questioned will a schedule of work in terms of months be communicated with the residents. Ms. Mason answered; once the authorization is received, the acquisition of the easement will begin and bids will be finalized. Ms. Lyons clarified; a step by step definition of what the process is should be provided in terms of years. This will assist the residents to prepare financially and provide a schedule of when payment will need to be made.

Mr. Garton indicated the easement will be the first step and before the bid process. Once the bids are submitted, and ordinance will need to be adopted to approve the project. Once the ordinance is adopted, the contractor who issued the bid receives a notice to proceed. All of the construction work will be done before funds are established, because time of construction costs will include bids, soft costs and change orders. Mr. Garton predicted no money will be received until fall or early winter of 2016. Mrs. Lyons added; it's also important information for the Board to have so they may communicate the information accurately.

2. Update - Green Light Go – Swamp & Easton Roads

Ms. Mason reported at the February 17, 2015 Board of Supervisors regular meeting, the possibility to pass the Green Light Go project for Swamp and Easton Roads was discussed. After the meeting, it was discovered the Bucks County Planning Commission awarded Gilmore and Associates a grant to review the traffic at the intersection. As per concerns with our neighbors, the grant application was not submitted on Friday, February 27th. Instead, it was decided to wait until Gilmore and Associates completed the study. Ms. Mason also reported Plumstead, Buckingham, Doylestown Borough and Doylestown Township have agreed to participate in a joint application when the time is right.

E. Supervisors

Mr. Touhill reported during the March 2nd meeting of the Central Bucks Regional Aging Taskforce, several representatives from the Consumer Weights and Measures and AARP discussed free and available services to lower and middle income seniors. The presentation was part of the new format as an interview to be televised. Mr. Touhill then informed any lower to middle income seniors can schedule an appointment at the Central Bucks Senior Center to receive filing income tax assistance. State Representative, Marguerite Quinn's office will oversee scheduling until taxes are due on April 15, 2015.

At the next meeting, the Central Bucks Regional Aging Taskforce will be considering options on shorten the name of the committee. Additionally, speakers are being scheduled through the spring and Mr. Touhill concluded by requesting anyone who would like to make a presentation to be broadcast, please contact the committee.

Mr. Snyder reported the Ways and Means Committee will be holding their 2016 Budget Kick Off meeting on April 9, 2015. The public meeting will include a very good agenda.

The Environmental Advisory Committee's (EAC) Native Garden Cleanup is scheduled for March 20th and 21st from 9:00am until 12:00pm at the Environmental Education Center. Kestrel boxes have been placed off the Route 202 Parkway near Lower State Road and in Central Park. Arbor Day is scheduled for April 25, 2015 beginning at 9:00am at the Environmental Education Center.

Mr. Colello requested Board consideration to schedule a public meeting with the Doylestown Township Municipal Authority (DTMA) on March 19, 2015 at 3:00pm. The Board agreed by consensus to meet with the exception of Ms. Manion, who cannot attend.

Mr. Colello then suggested when meetings are scheduled, the Chairperson and liaison of the committee schedule a date then notify the Board. Upon a brief discussion, it was agreed to have the Board Chairperson and liaison provide three dates prior to notifying the Board.

The Planning Commission February 23rd meeting was well attended to discuss the proposed Route 313 \ Ferry Road land development plan to construct a WaWa convenient store and gas station. Residents' concerns were discussed regarding cut through traffic that causes a backup along the community. The applicants are scheduled to meet with the Planning Commission again on March 23 further to discuss the proposal with the residents.

Mrs. Lyons reported Boy Scout; Matthew Bahner who is scheduled to receive an Eagle Scout proclamation earned his award by building twenty kestrel boxes.

On behalf of Ms. Manion, Mrs. Lyons attended the Kid Castle Committee meeting and commended on a job well done by Chairman; Joe Salvati.

VI. NEW BUSINESS

A. Update to Personnel Manual – ACA Requirements

Ms. Mason reported through the township's health trust, information was provided to assist in complying with the Affordable Care Act (ACA) and amendments needed to the township's personnel manual. Changes will be made to both documents adopted prior to 2012 and adopted with amendments for employees hired after 2012.

Changes include, full time employee requirements to work thirty hours or more and making sure temporary and part time employees are not approaching the threshold. Wording is changed with backup provided to show changes needed to take place. The ACA will require the township to provide health coverage to children of full-time employees until the age 26, including biological, adopted and eligible for foster children. Lastly, a place and work schedule will need to be provided for nursing mothers, not including lavatories. Mason concluded by requesting Board authorization for changes to be made on documents.

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorize the update of the Township's Personnel Manual as outlined on Ms. Mason's February 24, 2015 memorandum to comply with Affordable Care Act (ACA) requirements.

MOTION was ADOPTED 5 to 0.

B. Support CB East Stadium Naming – 1st Lieutenant Colby J. Umbrell

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve the resolution and support the renaming of the new Central Bucks High School East Stadium in honor of 1st Lieutenant Colby J. Umbrell.

Mr. Colello commented the request does not fit within the township's guidelines of being within

the health, safety and welfare of the community. He also doesn't see the need for the township to be involved. Central Bucks School District had several discussions regarding the matter and the township should be careful when approving this type of resolution. The implication is most residents support the proposed renaming, where there is no basis. There is no recorded data to support the consensus and to place a resolution indicating may be dangerous.

Ms. Manion responded by indicating the resolution is to recognize 1st Lieutenant Umbrell as a Doylestown Township resident and support the renaming of a stadium in his honor. She continued many previous resolutions were adopted without polling the Doylestown community.

Mrs. Lyons commented the resolution specifically states a celebration and honor of a Doylestown Township resident. It doesn't have any force or effect of what the school board decides.

Mr. Snyder questioned Mr. Colello what is the downside of the resolution. Mr. Colello answered; the Board will be representing the resident's support of the resolution and may not be an accurate statement. The Board acts on behalf of the conscience of the township and the issue should be furthered along for the residents. Mr. Colello then questioned, what is the upside of the resolution and why should the township be involved. Ms. Manion responded; the Board is representing their support of the renaming and 1st Lt. Umbrell.

A discussion ensued amongst the Board regarding what determines a need to pass a resolution.

MOTION was ADOPTED 4 to 1 with Mr. Colello abstaining.

C. Eagle Scout Proclamation – Matthew Bahner – Troop 71

Mr. Touhill made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors award Boy Scout Troop 71 member; Matthew Bahner be awarded rank of Eagle Scout at the March 22, 2015 Court of Honor ceremony.

MOTION was ADOPTED 5 to 0.

D. Zoning Hearing Board

1. C. Serpico, 155 Pine Mill Cr. – Request Variance

Upon Mrs. Lyons request for clarification, Mr. Garton explained Christopher and Maureen Serpico of 18 Berkeley Court have two vacant lots as separate parcels. The residents would like to build a house and requesting relief for removal of woodlands.

The Board agreed to send Christopher and Maureen Serpico of 18 Berkeley Court two requests for a variance to the Zoning Hearing Board with Mr. Touhill abstaining, as per the recommendations of Ms. Mason.

2. C. Serpico, 149 Pine Mill Cr. – Request Variance

E. Bills List – March 3, 2015

Mr. Touhill made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the March 3, 2015 Bill's List in the amount of \$58,025.93.

MOTION was ADOPTED 5 to 0.

VII. ANNOUNCEMENTS

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VIII. ADJOURNMENT

The Doylestown Township Board of Supervisors March 3, 2015 Regular meeting was adjourned to Executive Session at 4:32pm.

Respectfully submitted by

Stephanie J. Mason