



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
[www.doylestownpa.org](http://www.doylestownpa.org)  
Twitter: @DoylestownTwp  
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215-348-9915

~ Minutes ~

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Tuesday, November 18, 2014

7:00 PM

Public Meeting Room

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### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton, Chief of Police; A. Dean Logan.

Absent: Township Engineer; Mario Canales

#### A. Pledge to the flag

The Board met in Executive Session, prior to the meeting to discuss personnel matters.

#### B. Visitors/Public Comments

Resident; Mary L. Raskin of 68 Buttonwood Lane requested the Board have a township staff examine a possible damaged drainage pipe located near her property. Ms. John responded; someone from the Roads Department will contact Ms. Raskin to schedule a day to examine the pipe.

Ms. Raskin then requested Board assistance with clean up of her neighbor's property. The site is in need of leaf and trash cleanup as well as maintaining their home. She suggested contacting the homeowners to discuss low interest loans or assistance from the Doylestown Angels. Mr. Garton clarified; Snow Angels is an organization based in Newtown which assists with snow removal. Ms. Mason suggested contacting Habitat for Humanity of Bucks County.

Mrs. Lyons explained the township staff is limited with assistance for private properties, because they represent the entire township. Also, the township cannot use tax dollars for private means. However, they can coordinate with different organizations to assist, such as a community program. Mrs. Lyons then suggested to check the township's website for further information. Mr. Garton requested to provide the address to Mr. John to ensure the residents are abiding with certain property codes.

### II. ANNOUNCEMENTS

A. The next meeting of the Board of Supervisors is scheduled for Tuesday, December 2, 2014

B. Doylestown Township Municipal Building will be closed on Thursday, November 27th and Friday, November 28th in observance of Thanksgiving.

**III. MINUTES APPROVAL – Budget Work Session 10/17/14 & Regular Meeting 10/21/14**

Mr. Snyder made a MOTION; seconded by Mr. Colello the October 17, 2014 Doylestown Township Budget Work Session meeting minutes be approved.

MOTION was ADOPTED 3 to 2 with Ms. Manion and Mr. Touhill abstaining due to their absences.

Mr. Touhill made a MOTION; seconded by Ms. Manion the October 21, 2014 Doylestown Township Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0.

**IV. REPORTS**Temple Judea/ Perkasio Borough Industrial Development Amendment to Note

Mr. Garton reported in 2011, Temple Judea through the Perkasio Borough Industrial Development Authority borrowed a certain amount of money to construct their facility. They were also seeking to have tax exempted funds, where the interest is not taxable income to the lender. As part of the process, the Internal Revenue Service (IRS) requires the municipality where the project is located must approve their non-profit status as a public purpose for people in the community. Because the adjustment in interest rates, they are refinancing, lowering the interest rate to change monthly payment. Temple Judea is now requesting Board approval to recognize their non-profit nature, approve the resolution and the Board of Supervisor's Chairman execute a certification, which all are related to the refinance. The township will have no financial obligation as part of the transaction. It is only to follow the rules and regulation of the IRS.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors recognize Temple Judea non-profit status, approve the resolution to allow a refinance of the property and have the Board of Supervisor's Chairman execute a certification.

Mr. Colello noted on Paragraph three of the resolution states "President instead of Chairman of the Board of Supervisors. Mr. Garton responded; the title will be amended.

MOTION was ADOPTED 5 to 0.

**A. Solicitor**

No Report

**B. Police Chief**

Chief Logan reported on the passing of Dennis Loux, Sr on Sunday, November 16th after a lengthy illness. Mr. Loux was a lifetime member of the Doylestown Fire Department, where most recently served as the Fire Chief of the Fire Police. He also served as past president of the Bucks County Police Fire Association. On behalf of Doylestown Township, Chief Logan sends condolences to his family.

**C. Township Engineer**

No Report

**D. Manager**

No Report

**E. Supervisors – B. Lyons - Grants Awarded for Trails**

Mr. Colello reported on recent meeting regarding the flood ordinance with the Planning Commission and

Township Engineer; Mario Canales. The ordinance will be ready for Board review at the December 2nd Regular meeting.

Mr. Colello informed the public of the wide variety of information posted on the township's website [www.doylestownpa.org](http://www.doylestownpa.org) such as, listing seven wanted individuals, police department forms for handicap plaques, free gun locks, house check form where the police will check on any residence while a homeowner is away. The Park and Recreation web page provides adult enrichment, explore the arts, trips and tours, sports and wellness and obedience classes for dogs. Recently, the township posted the Solicitation Ordinance, where a section is offered to be placed on the no soliciting list. To avoid exempt solicitors, the website suggests a sign be placed at the entrance of a residence indicating no peddlers or solicitors permitted.

Mr. Colello then reported many of the township's trails are substituted for sidewalks. For example; a trail is proposed to be placed from the Route 202 Parkway along Lower State Road towards the Central Bucks YMCA to prevent people from walking in the roads. The website also provides maps of the both hiking and biking trails areas where it's safe to use. Blank areas for future noted on the maps will be constructed in 2014\2015.

Mr. Snyder reported the Telecommunications Advisory Board (TAB) is in the process of organizing their broadcast tapes and reviewing committee videos to ensure all are still relevant. In addition, computer hardware upgrades are in the process to ensure audio and video feeds are working properly.

The Environmental Advisory Council (EAC) has added information to the kiosk off Lower State Road.

Mrs. Lyons reported the township has been awarded a grant for the Transportation Alternative projects from Penn Dot in the amount of \$792,634. The funds will assist in constructing trails along Route 202 Parkway towards the Central Bucks YMCA, Central Bucks West High School, Delaware Valley College and around the Septa Train tracks. This will provide a safe walking area for a very dangerous and traversed corridor. Additionally, the Commonwealth Financing Authority awarded a grant in the amount of \$182,000 to assist in constructing the Heritage Trail. The trail runs from New Britain Road towards South bound Route 611 then connecting the Turk Road trail near Kutz Elementary School. Most recently, \$326,000 was received for the Phase III construction of Neshaminy Greenway trail. A ribbon cutting ceremony was held last week for Phase II.

Mrs. Lyons reported in 2006 the township took initiative to ban smoking and littering in public parks. During her attendance at the Pumpkin Fest, she realized the County does not have an initiative in effect. She requested the Board consider designing a resolution to ban smoking in county parks to be forwarded to the County Commissions of Bucks County for consideration.

Mr. Colello suggested having other municipalities join in the request for more weight. The Board agreed by consensus to draft a resolution.

Mrs. Lyons reported on three fatalities from drug overdoses, which occurred only last week. A total of ten fatalities of individuals from ages 18 to 23 occurred since November of 2013. Most of the overdoses were from the use of prescription medication. Only 50% of parents speak to their children about alcohol, tobacco and drug use. Early intervention and education is a key factor in curbing addiction. Mrs. Lyons bought and provided to Doylestown Television station (DTV) for broadcast, a movie by the name of "Anonymous People", which depicts thirty well known individuals and their struggles with addiction. She also requested links of the Southeastern Council's addiction and drug education resources be added to the township website.

Mr. Snyder commented; a notation and links should be added to the township newsletter, as well.

Mr. Colello commented clearer information regarding the township's drug drop off information should be

provided. Chief Logan clarified last year the police department participated in twelve national drug take back events. There are several drop off locations along the township, where the bins become very full. He then explained the Drug Enforcement Administration (DEA) sponsors a national drug take back to have all expired or unused prescription drug disposed of properly and avoid any unauthorized use. The green boxes also have a list of all drugs accepted and additional information can be found on the police department's website. Upon a question from a resident, Chief Logan indicated hours to drop off medication varies, but the police department is open during regular business hours.

Resident; Mary Raskin questioned where the Board stands on Narcan for heroin overdoses. Chief Logan responded the State Department of Health dictates who can administer medication for overdoses. The Department is currently reviewing options of similar drugs in the hands of first responders.

The Board agreed by consensus to move forward with posting drug and alcohol information on the website and have videos broadcast.

Mrs. Lyons thanked the township staff, commission and everyone involved who assisted in receiving funds for constructions of the trails.

With the assistance of Ms. Mason, Mr. Touhill reported at the next PSATS conference, Doylestown Township was asked to conduct a presentation on building bridges across boundaries regarding municipal boundaries and trails.

## V. UNFINISHED BUSINESS

### A. Central Park Amphitheater– from 10/21/14 meeting

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the township purchase a stamped engineering plans in the amount of approximately \$5,000 for construction of a proposed stage to be located in Central Park with comments. Mr. Colello explained the word "amphitheater" is inappropriate since the structure will be 20x40 foot. He prefers to instead use the word "stage" instead. He continued, if any Board member votes not to move forward with the construction in 2015, it will not be prudent for vote to spend funds for the plans.

Mr. Touhill provided a brief history of the development for the proposed amphitheater (stage). While referencing an illustration of a similar facility in Chester County. He explained the stage will not be very large and will not have seating. The amphitheater will be located in Central Park where the roof line sits off the parking lot at the bottom of the hill. The scale of the structure shows the light stanchion appears taller.

The township has been providing free summer concerts since 1995, beginning with three concerts. Currently, six to eight concerts per year are scheduled. When State Performing Council cut the grants by \$7,500 and reduced the concerts to six per year, the township maintains their commitment with a wonderful group of volunteers from the Performing Arts Committee. Of the six concerts, three are held in Doylestown Township and the others held in Doylestown Borough. Attendance varies from hundreds to 7,000. With the concerts split between the Township and the Borough, an amphitheater will not negate the need to cooperate with the Borough. It will actually offer more opportunities for additional shows. Additionally, the stage will provide other opportunities to work with non-profit organizations.

Mr. Touhill further explained, the stage will not be redundant with the Borough's proposed structure due to their project taking an additional five years to complete. The Park and Recreation Board stated the extra stage will act as a compliment and not a detriment. In 2015, the township will be celebrating its 20th anniversary for the Performing Arts summer concerts program where additional shows are anticipated. All shows are funded primarily through donations except the split between the borough and township. The borough and township covers about two shows at \$15,000. Donations pay for the

remainder.

The reason why the amphitheater is proposed was due in part to the current state of the show mobile. Its condition has been slowly deteriorating and reached its life expectancy. A new show mobile will cost approximately \$135,000 and to refurbish will cost \$85,000 to \$100,000. The cost of a new permanent amphitheater is comparable to purchasing a new show mobile. Also, the plan to construct a new stage has been in the plans since 2007. The funding will not be paid by the tax payer. Mr. Touhill concluded he is in favor of the proposed amphitheater.

Ms. Manion questioned what will the Borough use to conduct their concerts if the show mobile is no longer offered. Ms. Mason responded; a discussion will be needed with Borough in terms of whether they could use the show mobile or rent a stage.

Ms. Manion then requested clarification on restrictive funding. She questioned if a previous Board approved restrictive funding or a recommendation from the Park and Recreation Board to create a Performing Arts council fund was issued. Ms. Mason answered; the restrictive funding was created approximately twenty years ago with the volunteer Performing Arts Council as a separate bank account from other general operating funds of the township. However, Ms. Mason offered to research the minutes for clarification. Mrs. Lyons added; the money that was raised from the Performing Arts went into an account for fundraising specifically for the council. The restrictive account can only be used for Performing Arts endeavors. Although the term restrictive may be used loosely, the funds can only be used for a specific purpose. The accounts are created correctly for the municipality based upon audits. Ms. Manion then asked if the Board can authorize the funds to be used outside Performing Arts projects. Ms. Lyons responded, there may be authority in a tax sense, but it would not be part of the township's policy. The township recorded the funds to be used in a Performing Arts capacity and would not be a proper impression to allocate towards another project. Mr. Garton added; although it may not be an illegal action to use the funds other than for Performing Arts projects, but it would be moral issue. Ms. Manion commented she would like to make sure the Board is being fiscally prudent to avoid a shortfall. She stated there a many issues that need to be discussed.

Mr. Snyder shared many of Ms. Manion concerns, especially with the township's plans to build a new amphitheater for three scheduled concerts. He understands the need to spend \$5,000 to purchase the plans. However suggested when the Board is ready to move forward with approving the \$145,000 for the structure, first identify a plan with the Borough, how will the program grow with the concerts, the number and what types of programs will be in place. He suggested the Park and Recreation Board oversee and provide a summary. Mrs. Lyons indicated a plan is in place and sees no issues with the Borough holding their concerts in the township. She also prefers not to spend \$5,000 if there will not be a commitment to move forward with the construction. Ms. Mason added the project is noted in the township's 2015 budget.

Mr. Colello commented he is convinced the major sponsors where under the impression their donations are going towards the Performing Arts projects and the township has a moral obligation to move forward.

Resident; Donald Raskin of 68 Buttonwood Lane questioned if there is a document that can be handed to the potential engineer that describe what is expected to prevent the \$5,000 quote not to change as the project does. Mrs. Lyons answered; the structure is pre-fabricated with very specific and completed engineering. The township's Public Works team will be using the building permit plans to prepare the ground for construction.

Resident; Cecile Balizet commented it's important for the Board to be fiscally responsible and look at the overview of the funds. The resident's impression of the Performing Arts funds were not targeted for an amphitheater. The impression was to allocate funds towards Performing Arts or future big name acts to perform at the summer concerts. She doesn't believe additional revenue will come from building an amphitheater. For example, she noted the gaming tables installed in the park are rarely used. Ms. Balizet

is also concern with future maintenance issues. She then suggested the location of the amphitheater be changed to facing New Britain to keep the open space along the park.

Park and Recreation Board member; Bob Salanik of 206 Pebble Ridge Road explained a plan for an amphitheater has been part of the township's master plan for several years. The Park and Recreation Board is in favor of the project and expects groups that will rent the facility to generate revenue. With a permanent structure, it will last for many years. With repairing the show mobile, it will only last for a possible additional ten years. After many discussions at length and planning, the Board unanimously recommended to move forward.

Parks and Recreation Board member; Blythe Kelly of 135 Wells Road stated the amphitheater is aesthetically pleasing as a wood structure that will blend in with the park, topography and Kids Castle. With the show mobile non operational, the township needs to look at options and the money will be well spent towards a new amphitheater. Additionally, a decision should be made quickly due to the condition of the show mobile. To address Ms. Manion's questions, some of the ideas to generate revenue was to contact local theater companies, karate and schools to solicit performances. Ms. Kelly concluded; in speaking with some donors, most have anticipated funds would be allocated towards an amphitheater.

Mr. Touhill questioned if the proposed amphitheater was vetted with other commissions and boards, Ms. Mason answered; it was recently vetted with the Environmental Advisory Council (EAC). The EAC was in favor of the structure and stated it will benefit many of their programs, such as nature, bird walk and performances by some of their members regarding the Monarch butterfly. They also agreed the stage will open up opportunities for a number of additional programs, such as theater camps.

Mr. Touhill concluded by reiterating a summary of proposed plans for the amphitheater should be provided.

MOTION was ADOPTED 4 to 1 with Ms. Manion voting nay

B. 2015 Board of Supervisors Meeting Schedule – R. Colello – from 10/21/14 meeting

Mr. Touhill made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the 2015 Meeting Schedule time change to note the January 5th Reorganization and March 3rd, June 2nd, December 5th Regular meetings to begin at 4:00pm. Also, to have the February 3rd and October 5th Regular meetings begin at 5:00pm, as per the recommendation of Supervisor; Richard Colello.

Mr. Colello commented it will be difficult for him to attend the four rescheduled 4:00pm meetings due to his work schedule. However, he will make the proper adjustments. Mrs. Lyons indicated the schedule will remain as proposed.

MOTION CARRIED 5 to 0.

C. Engagement of Interested Arbitrator – from 10/21/14 meeting

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Engagement of Interested Arbitrator between the township and Offit, Kurman Attorneys at Law for the Police Benevolent Association (PBA) contracts.

MOTION was ADOPTED 5 to 0.

**VI. NEW BUSINESS**

A. Budget Presentation

Ms. Mason reported in preparation of the 2015 township budget, unknowns and risks were anticipated. Some risks can be categorized as building renovations, changes in the EIT and PBA contract. Assumptions are built into the budget and with the assistance of the Ways and Means Committee, the township was able to look out five years. Salaries for uniform and non-uniform employees are also built in and based at 2.6%. Health care increased by 4.7%. A 1.5% multi trust discount is included with the non-uniform employees contributing to the cost of the premiums with the projected fund balance, it has been a goal of the supervisors to keep a general fund balance of one million dollars for general operations, salaries and utilities. In addition, the restrictive funds as pass through funds from taxes, fire fund and money provided through the state. The sum of the restrictive and general funds creates a very healthy fund balance at 6.8 million. This balance will assists in balancing the budget without a tax increase.

The revised 2014 budget had a millage rate of 10.25%, revenues at \$12,733,395, expenses overall at \$13,781,269 with again, leaving a healthy fund balance. It also includes inter-fund transfers.

For the preliminary 2015 budget, revenues are anticipated at \$11,651,674 with expenditures at \$13,544,389. \$1,892,17 of the fund balance. However, by the end of 2015 a balance of almost 5 million dollars will be available, including the inter-fund transfers.

Major expenditures include road restoration at \$500,000, bike and hike trail for the Heritage Trail and finish out at the Neshaminy Greenway and Destination Peace Valley projects. The proposed amphitheater is also included. The ARLE grant, traffic signals and street light upgrade program, the emergency generator and other capital items at approximately 2 million dollars.

Upon comparing the 2014 revised budget to 2015 preliminary budget, some revenues have increased where it's not anticipated will remain as it was in 2014, by utilizing the fund balance. The same comparison was completed between expenditures, by looking at various budget items where the revenue decreased in what was projected. The real estate millage is broken down by keeping it at 10.25 mills. There is a re-allocation from the debt services moving a half of mill to balance everything out.

Ms. Mason concluded by comparing the township's portion to the entity tax to show the average house is assessed at \$40,000 is \$411.14 at 10.25%.

Director of Finance; Ken Wallace explained how revenues enter the township with the major source being earned income tax at 34% of the revenue budget. Real estate tax is at 24%, permit and fees are at 10%. Capital fund raising and grants also brings in revenue.

Revenues are expended by department. The police department is 27% of the expenditures budget, administration at 18% with a small portion towards Code Enforcement. Capital expenditures represents 16% of the budget for 2015.

While referencing a pie chart, Mr. Wallace explained the chart is devised by function and broken up by salaries, wages and fringes which makes up 52% of the budget by function. All department expenses represents receipt of tax money. In conclusion, Mr. Wallace continued to explain all charts presented this evening represent how revenue is taken in for the township and how it's expended by function and department.

Ms. Manion commented Mr. Wallace's presentation provided an easy and effective way of explaining the finance's department duties.

Public Comments: None

Ms. Manion made a MOTION; seconded by Ms. Colello the Doylestown Township Board of Supervisors approve the Doylestown Township 2015 Preliminary Budget for hanging.

MOTION was ADOPTED 5 to 0.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Doylestown Township Revised 2014 Budget.

MOTION was ADOPTED 5 to 0.

B. Capital Assets Increase Request

Ms. Mason reported in preparation of the 2015 township budget, unknowns and risks were anticipated. Some risks can be categorized as building renovations, changes in the EIT and PBA contract. Assumptions are built into the budget and with the assistance of the Ways and Means Committee, the township was able to look out five years. Salaries for uniform and non-uniform employees are also built in and based at 2.6%. Health care increased by 4.7%. A 1.5% multi trust discount is included with the non-uniform employees contributing to the cost of the premiums with the projected fund balance, it has been a goal of the supervisors to keep a general fund balance of one million dollars for general operations, salaries and utilities. In addition, the restrictive funds as pass through funds from taxes, fire fund and money provided through the state. The sum of the restrictive and general funds creates a very healthy fund balance at 6.8 million. This balance will assist in balancing the budget without a tax increase.

The revised 2014 budget had a millage rate of 10.25%, revenues at \$12,733,395, expenses overall at \$13,781,269 with again, leaving a healthy fund balance. It also includes inter-fund transfers.

For the preliminary 2015 budget, revenues are anticipated at \$11,651,674 with expenditures at \$13,544,389. \$1,892,17 of the fund balance. However, by the end of 2015 a balance of almost 5 million dollars will be available, including the inter-fund transfers.

Major expenditures include road restoration at \$500,000, bike and hike trail for the Heritage Trail and finish out at the Neshaminy Greenway and Destination Peace Valley projects. The proposed amphitheater is also included. The ARLE grant, traffic signals and street light upgrade program, the emergency generator and other capital items at approximately 2 million dollars.

Mr. Wallace addressed the Board to request an accounting change. Currently the township has a \$5,000 threshold for capitalization of expenditures. The request is to increase the threshold to \$15,000. Upon speaking with auditors, they are in agreement with the change request. It is a process improvement to take capital expenditures that are less than \$15,000 to expense them out. Anything above \$15,000 will still be capitalized, such as automobiles and equipment that will be depreciated over time.

Mr. Touhill made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Township's Finance Department complete an accounting change to increase the \$5,000 threshold to \$15,000.

MOTION was ADOPTED 5 to 0.

C. Pebble Ridge/Wood Ridge and Vicinity Sewer Project Proposed Agreement with Bucks County Water and Sewer Authority

Mr. Garton explained the township has been studying the Pebble Ridge \ Wood Ridge area for the purpose of connecting public sewers for a number of years. The Department of Environmental Protection (DEP) has reviewed the findings and recommended the area be prepared for connection. The sewer is provided by the Bucks County Public Sewer Authority and will be the agency constructing the sewer lines.

The agreement will identify the project location along the Pebble Ridge\Wood Ridge and Vicinity area

with a map showcasing the location. In addition, it refers the plans and specifications will be prepared by Gilmore and Associates. Once the plans and specifications are completed, they will be incorporated into the agreement and pre-approved by the Township and Authority before any work or bids can commence. It will also note a pump station that will be part of the project and within total cost of the project. The construction will only be undertaken by competitive bids so to comply with state bidding requirements. The Authority will be responsible for conducting the bidding process. Following the bids, the Authority will then notify the Township of the costs. If the bids are returned by 15% or higher, then the engineer's estimate the township may opt out before proceeding with the project. Upon opting out, reimbursement must be made to the Authority for their costs. In addition, the Authority will complete on lot improvements for individual properties along the area. They will also ensure public sewer will be located to the point where it connects to the home. The Improvements will not be included in the overall cost, but separately billed to individual homeowners. The residents will not be required to have the Authority complete the improvements. Private contractors will be allowed to complete and have the Authority ensure connections are properly constructed. Once notice is provided to the individual property owners regarding public sewer connection, a certain amount of time will be provided to complete improvements.

Costs for the connection will be divided to the homeowners on an EDU basis. So that everyone who is benefited will pay an equal amount, the project will also be included as part of individual property assessment. It will be equalized among the property owners as a group. The property owners will be given 90 days to pay their cost. If payment is not received, the township will file a lien and will transfer money received to the Authority to pay for the project. Liens will also be assigned to the Authority. The Township and Authority will cooperate to receive permits. All failing systems will be required to connect. The Board will need to discuss the issue of if a property is sold, the homeowner will be not obligated to connect.

Upon connections, customers will now be known as customers of the Authority and pay a tap-in fee. Upon completion of the project, the Township will transfer all of the sewer systems to the Authority in the amount of a \$1.00. The Authority will provide all necessary insurance requirements. If a property owner has two lots with two parcels and elect to have a connection point, they will be responsible for double the cost. If the lots are merged, only one payment is required. Once the process is complete, the Township will have to adopt an ordinance to confirm the obligation to proceed with the project.

Mr. Garton then reviewed questions received from the Board and provided the following answers...

*1) What does fully set forth by length mean? Answer; Instead of reciting everything, it's incorporated by reference as part of the agreement.*

*2) Yes, the property owner may have authority to do their own lot work. However, the Authority is not required to complete. Each resident will pay their own share to the Authority or to a private contractor.*

*3) When merger occurs? As long as the zoning ordinance doesn't change with the minimum lot size, the lot can be re-subdivided into two lots with approval from the township. However, tapping into the sewer is still required.*

*4) Clerical change; Pebble Wood to Pebble Ridge*

*5) Offering bank assistance? Answer; Univest Bank has offered to entertain low interest loans to qualified persons.*

*6) Is electric an issues? No answer can be provided at this time.*

*7) Are estimated engineering costs available? Answer; estimated engineering cost will be provided once the design plans are completed. Once received, the township may choose the option to opt out.*

8) *Grinder pumps? Answer; individual lots may not need grinder pumps where gravity may assist.*

9) *Who advises the homeowners' responsibility outlined in Paragraph 4? Answer; it will be the responsibility of the Township and Authority will cooperate how to proceed.*

10) *Language contingencies will be corrected.*

11) *Will the cost be fixed: Answer; There may be some change orders as the result of construction. It will be a fixed price and may vary from each property owner if on lot improvements are needed.*

12) *Failing systems with mandatory hook up? Answer; connection will not be required for non failing systems. The Board will need to address the issue regarding language if connection is needed when a home is sold.*

13) *What is a tap in fee? Answer; As per the Authority's requirement, a tap in fee pays for the treatment capacity component, such as the Kings Plaza Treatment facility. This does not include the lines in the street, but the treatment component.*

Mrs. Lyons questioned the opinion of the Board with regards to a required connection when a home is sold. The Board agreed by consensus not to require a mandatory hook up when a home is sold. Mr. Garton indicated they may not be a fundamental difference and not compelled by the ordinance or agreement. Mortgage companies are difficult with homes having on lot systems.

Mr. Colello questioned if a certified engineer will need to confirm the system is not failing prior to a home being sold. Mr. Garton indicated yes. The township will have the opportunity to double check with the Health Department.

Resident: Bob Salanik of 206 Pebble Ridge Road questioned will the connection be for both water and sewer? Mr. John answered; only sewer lines will be installed. Wells will clean up once on site sewers issue is resolved. Mr. Colello added; the cost to place the infrastructure has to be off set by the number of customers. The entire Pebble Ridge community will need to be in agreement to be provided with both sewer and water connection. Mr. Salanik then requested if an estimated timeline and communications with the community can be provided. Mr. Garton answered; once the design is completed, a public meeting will be scheduled. The bidding process will begin approximately 90 days after the designs are completed. He added; the designs are expected to be completed by the end of 2014. For communication, notices will be forwarded to the Pebble Ridge \ Woodridge and Vicinity community once the design plans are ready to be presented to the Board.

Resident; Ms. Raskin questioned if the water and or ground flushing been reviewed for quality. Mrs. Lyons indicated yes. Mr. Garton added; the water will be going back into the stream, with so many failed systems, the township is having a problem with the quality of water and fecal coliform where it's becoming a health hazard. Ms. Raskin then questioned if the Health Department have a role in authorizing the proposed connection. Mrs. Lyons responded; the Health Department have limited jurisdiction regarding the connection plan. They only oversee failing systems. The Department of Environmental Protection oversees the connection process. With regards to capacity, the Green Street Treatment Plant will be used.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Pebble Ridge \ Woodridge and Vicinity Sewer Project proposed agreement with Bucks County Water and Sewer Authority. Further, the agreement will include Board's decision not to impose a mandatory connection to a home which is sold without a failing system.

MOTION was ADOPTED 5 to 0.

D. Temple Judea/ Perkasio Borough Industrial Development Amendment to Note – See Reports

E. 2014-15 Rental of Snow Removal Equipment with Operator Bid

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors award the 2014 \ 2015 Snow Removal Equipment with Operator Bid to B & E Karts for three vehicles with snow plows and operators; Puppy Dog Landscaping for one unit; and to Spears Excavating for six vehicles with snow plows and operators on a per unit, per hourly rate as listed above and rejecting all other units per above recommendations.

MOTION was ADOPTED 5 to 0.

F. Eagle Scout Proclamation – Duncan Michael Kiley, Troop 6

Mr. Snyder made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors award the Eagle Scout Proclamation to Duncan Michael Kiley of Boy Scout Troop 6 at the December 16, 2014 ceremony.

MOTION CARRIED 5 to 0.

G. Heritage Trail – Notice of DCED Grant Approval

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the agreement between the Township and Department of Community and Economic Development (DCED) regarding grant approval for the Heritage Trail and have appropriate officers execute the documents as submitted by DCED.

MOTION was ADOPTED 5 to 0.

H. Neshaminy Trail – Change Order #2 and Payment Invoice #4

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the Neshaminy Greenway Trail Change Order# 2 in the form of a credit of \$3,000.

MOTION was ADOPTED 5 to 0.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve payment of invoice #4 in the amount of \$35,795 for the Neshaminy Greenway Trail as part of the grant application.

MOTION was ADOPTED 5 to 0.

I. Peace Valley Trail – Pedestrian Bridge – Change Order #2

Bike and Hike Committee Vice Chairman; Thomas Kelso reported the change order request is regarding the pedestrian bridge as part of the completion of the Peace Valley Trail. Upon negotiating with the contractor for a change order, he agreed to charge \$125,000 to complete the bridge and abutments instead of the original quote of \$185,000. The township will work towards completing the approaches. With the newly negotiated price, the budget is now at \$425,000. This has enabled the project to remain under budget.

Mr. Touhill made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Change Order #2 in the amount of \$425,000 to complete construction of the pedestrian bridge and abutments with regards the Peace Valley Trail.

MOTION was ADOPTED 5 to 0.

J. Stone Barn Manor – Development Agreement

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Development Agreement between the Township and Stone Barn Manor.

MOTION was ADOPTED 5 to 0.

K. Treasurer’s Report – November 18, 2014

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the November 18, 2014 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

L. Bills List – November 18, 2014

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve the November 18, 2014 Bill's List in the amount of \$ 697,256.22.

MOTION was ADOPTED 5 to 0.

**VII. ANNOUNCEMENTS**

A. The next meeting of the Board of Supervisors is scheduled for Tuesday, December 2, 2014

B. Doylestown Township Municipal Building will be closed on Thursday, November 27th and Friday, November 28th in observance of Thanksgiving.

**VIII. ADJOURNMENT**

The November 18, 2014 Doylestown Township Board of Supervisors Regular meeting was adjourned at 8:51pm.

Respectfully submitted by

Stephanie J. Mason  
Secretary