



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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215-348-9915

~ Minutes ~

Tuesday, June 17, 2014

7:00 PM

Public Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; Ken L. Snyder, Shawn Touhill.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Nate Fox, Chief of Police; A. Dean Logan and Township Engineer; Mario Canales.

Absent Supervisor; Ryan Manion

A. Pledge to the flag

The Board met prior to the meeting to conduct interviews for Environmental Advisory Committee vacancies.

B. Presentation – Land Development - Stone Barn Manor (aka 360 Old Dublin Pike) -Final Land Development

Mr. Edward Murphy, Esq of Wisler Pearlstine, LLP addressed the Board to request approval of Land Development for applicants; Stone Barn Manor (aka 360 Old Dublin Pike). The plan received a recommendation of approval from the Doylestown Township Planning Commission in May. Also, the applicants agreed with conditions shared previously by Mr. Garton.

On behalf of Township Solicitor; Jeffrey P. Garton, Mr. Nathan Fox of Begley, Carlin & Mandio, LLP set forth the following conditions prior to Board approval.

1. Compliance with the conditions imposed by the Board of Supervisors, as part of the Conditional Use Approval, which occurred on April 1, 2014;
2. Compliance with the Zoning Hearing Board Decision, including any conditions imposed thereon, which said Decision was rendered on August 5, 2013;
3. Compliance with the conditions imposed by the Board of Supervisors as part of the Preliminary Land Development approval, which was granted on April 1, 2014;
4. Compliance with the Pennoni report dated May 14, 2014;
5. Compliance with the Boucher & James, Inc. report dated May 12, 2014;
6. Compliance with the Pickering, Corts and Summerson review letter dated April 28, 2014;
7. Compliance with the Bucks County Planning Commission report dated April 28, 2014;

8. Compliance with the Michael Baker, Jr., Inc. report dated April 22, 2014;
9. Applicant to pay a fee in lieu of recreation for the eight (8) new dwellings in accordance with the Township Ordinance which shall be paid when a building permit is requested;
10. Applicant to make an off-site contribution of \$1,000.00 for each of the eight (8) new dwelling units to be paid at the time of the funding and execution of the Development and Financial Security Agreements;
11. Receipt of all permits and approvals from any agencies having jurisdiction over such matters including, but not limited to, the Bucks County Conservation District, PennDOT, etc.; and
12. The funding and execution of Development and Financial Security Agreements

Mr. Murphy agreed with all conditions.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve Stone Barn Manor (aka 360 Old Dublin Pike) Land Development plan with conditions as set forth by Nate Fox of Begley, Carlin & Mandio, LLP with comments.

Mr. Colello questioned if the Penn Dot storm sewer issue was resolved. Mr. Murphy answered; the applicants are currently awaiting for the Penn Dot crew to complete the maintenance to clean out the inlets. Three applicants for permits were submitted. The first is being reviewed by Penn Dot. The two other utility permits for water and sewer have not been received to date. A request for direction will be submitted to Penn Dot. Mr. Canales questioned if client will take responsibility for the cleanup if Penn Dot does not. Mr. Murphy indicated yes. Mrs. Lyons questioned if there is a time line in affect. Mr. Murphy answered cleanup will begin the same time as land development.

MOTION was ADOPTED 4 to 0.

- C. Visitors/Public Comments
No comments

II. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, July 15, 2014.
- B. Doylestown Township Administration Offices will be closed on Friday, July 4, 2014 in observance of Independence Day.
- C. Sounds of Summer Concert Series 2014
 1. Amy Black- Chapman Park – 6/25/14 at 7:00pm – Free Admission
 2. Philly Party Band & Fireworks – Central Park – 6/29/14 at 7:30pm. The cost will be \$5.00 per car. Rain Date; July 6th

3. Darlingside – Chapman Park – 7/9/14 at 7:00pm – Free Admission
- D. Shred Event – Doylestown Twp. Bldg. – 6/28/14 – 9AM – 12Noon - We ask that you respect a three file box minimum. If you have any questions regarding the Twp Shred Event, please contact the Administrative Offices
- E. Leaf and Yard Waste Recycling - Doylestown Township residents only. The Drop off Site is open the third Saturday of the month, March-December from 9 am to 11 am. Location: New Britain Road access to the back part of CENTRAL PARK.
- F. Discount Park and Movie Tickets are available at our front office.

III. MINUTES APPROVAL: June 3, 2014

Mr. Colello made a MOTION; seconded by Mr. Snyder the June 3, 2014 Doylestown Township Board of Supervisors Regular meeting minutes be approved with the following corrections.

- A) Page 2; Correspondence Section - change Mr. Lyons to Mrs. Lyons.
- B) Change time noted for ordinance as 9:00am to 5:00pm.

MOTION was ADOPTED 4 to 0.

IV. CORRESPONDENCES

- A. Jake Brake Signage and Speeding Issues

Ms. Mason presented the May 30, 2014 letter received by Dana Cozza noting the requirement for a restriction of trucks using Jake Brakes along Pebble Hill and Edison Furlong Roads due to the excessive noise. The letter was in result to a Buckingham Township resident complaint. Although sympathetic, Buckingham Township will not take action and is not in favor of imposing restrictions based upon Jake Brakes being a necessity for trucking drivers.

V. REPORTS

- A. Solicitor
No Report
- B. Police Chief
No Report
- C. Township Engineer
No Report
- D. Manager

Baker Engineers

Ms. Mason reported as per the 2010/11 traffic study, Baker Engineers will be working with Penn Dot for the Phase II of Route 611 traffic flow beginning the summer of 2014. The study area will cover Cheltenham Avenue border with Philadelphia to Edison Furlong Road. Penn Dot will be arriving in Doylestown soon and Ms. Mason noted this will be a good opportunity for the Board and township staff

to meet and review the project with them.

E. Supervisors

- A. Mr. Touhill reported ground breaking for this summer are in preparation for Peace Valley Destination Trail and Neshaminy Greenway.
- B. A safety mile marker program is in effect for the trails for identification purposes, similar to the turnpike. The program will be monitored through the Bike and Hike committee and police dispatch. Mrs. Lyons questioned if the program can be funded through law enforcement. Bike and Hike Vice Chairman; Tom Kelso answered; the program is not expensive. He added; upon meeting with Bucks County 911, they were very excited about the program and offered great ideas. Director of Security at Doylestown Hospital; Stephen White offered to provide necessary information. The markers will cost approximately \$50.00 each and primarily for the Neshaminy Greenway where access is difficult.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors appoint Colin Cameron as a member of the Environmental Advisory Council (EAC).

Mr. Cameron was appointed to the Environmental Advisory Council by a 4 to 0 vote.

- B. Today EAC began planting along the native garden.
- C. Upon a previous discussion regarding informational signage to be installed along protected areas along Harts Woods in Central Park, the EAC request two signs for the kiosk at \$1,000 each.

Mr. Snyder made a MOTION; the Doylestown Township Board of Supervisor approve the Environmental Advisory Council purchase two informational signage for the protective area along Harts Woods.

Ms. Mason noted upon a discussion with Township Planning Consultant; Judy Stern Goldstein who estimated \$300.00 for frames and \$1,000 to \$1,4000 for signs. Ms. Stern Goldstein staff will design will provide a full quote. Mrs. Lyons questioned if a price for the kiosk was quoted. Mr. Snyder would like the kiosk included with pricing and installed.

Mr. Snyder REVISED his MOTION; seconded by Mr. Colello the Doylestown Township approve the Environmental Advisory Council purchase two information kiosk signs for the protective area along Harts Woods for a cost up to \$5,000.00.

MOTION CARRIED 4 to 0.

Mrs. Lyons reported Supervisor; Ryan Manion will be present at the July 15, 2014 Board of Supervisors meeting.

- B. The Delaware Valley College open space purchase is moving to conclusion . It is on the June 18, 2014 Bucks County Commissioners agenda. The goal of the settlement is to take place between now and the end of June.

Mrs. Lyons made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisor authorize Mr. Richard F. Colello sign any documents on behalf of the Chairperson; Mrs. Barbara N. Lyons pertaining to the Delaware Valley College Open Space purchase.

MOTION CARRIED 4 to 0.

VI. NEW BUSINESS**A. 2014 Bucks County Hazard Mitigation Plan Update – Resolution**

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisor approve the resolution authorize Township Manager; Stephanie J. Mason and the township Emergency Management Coordinator participate in the 2014 Bucks County Hazard Mitigation Plan required by state and federal in order to be eligible for Disaster Relief funding.

MOTION CARRIED 4 to 0.

B. ARLE Grant – Traffic Signal Applications

Ms. Mason reminded the Board, \$300,000 was received by Penn Dot as an ARLE Grant. The T 160 forms are required by Penn Dot when changes to traffic signals are requested.

Mr. Touhill made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve a total of six applications to include the adaptive traffic signal system and TE 160 forms.

MOTION was ADOPTED 4 to 0.

A resident requested clarification of the ARLE Grant. Ms. Mason responded; Pennoni & Associates' Project Manager; David Tomko created the updated designs for the traffic signal system and will submit for Penn Dot review. Once approved improvements should begin by late summer of 2014. Most LED upgrades have been completed, which \$90,000 was covered as part of the \$300,000 grant.

C. Multimodal Transportation Fund Grant – Lower State Road Trail Connection

Vice Chairman of the Bike & Hike Committee; Tom Kelso, reported the application is a grant awarded from the Department of Community and Economic Development (DCED) through a Multimodal Transportation Fund. It is identified as a 70 \30 match where the township will be responsible for 30% of the funding. The grant is to extend the trail at the end of Wells Road and under Lower State Road towards Delaware Valley College. The trail will continue to Doylestown Borough connecting to the trail at the YMCA. Mrs. Lyons questioned how the trail will cross the Septa track. Mr. Kelso answered; upon several discussions with Septa and the Steering Committee coordinated by Ms. Mason resulted in positive results and interest. Septa is one of the biggest supporters and very helpful with reviewing several options for trails. One is to replace an old overpass off New Britain Road, however it doesn't fit with their program. Currently a gated crossing is being considered as a safety improvement, similar to one located in Chalfont off Bristol Road. The crossing will also have safer materials installed. The project is estimated to cost \$817,000 with a request of \$572,000 from DCED. The balance will be represent 30% of the township's responsibility. Mrs. Lyons questioned if the grant is expected to be awarded. Mr. Kelso believes the grant will likely be awarded with encouragement. Mr. Kelso concluded it's a good time to have the trail extended now due to the activity between the Borough and the Parkway trail.

Mr. Snyder questioned if the trail will be multi-year project. Mr. Kelso answered; the trail will become a multi-year project. As supportive as Septa has become, it will take time to get through the project with designs and acquiring easements.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve an application be submitted to the Department of Community and Economic Development for a

Multimodal Transportation Fund Grant in the amount of \$572,031 to extend the Bike and Hike trial.

Mr. Touhill questioned if the vote includes allocating additional funds of 30% into the township's annual budget. Mrs. Lyons answered; the vote is only to grant permission to submit an application to apply for the grant. If the grant is awarded then we will need to budget for it next year.

Mr. Colello commented the extension is a need for pedestrian safety.

MOTION CARRIED 4 to 0.

D. Municipal Records Retention and Disposition Resolution

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the disposition of records outlined under Resolution #1626 adopted in May 1, 2012 and set forth in the Municipal Records Manual approved on December 16, 2008, updated in July 23, 2009 with comments.

Mr. Snyder questioned how does the township know they are disposing records properly. Ms. Mason answered; since the resolutions were developed, the township has been very proactive in assuring all department heads know what is to be disposed with the assistance of the Right to Know Officer; Jackie Rowand. Ms. Rowand is very familiar with the disposition procedure.

Upon a question from a resident, Mrs. Lyons indicated electronic records are disposed in the same manner and procedures.

MOTION CARRIED 4 to 0.

E. 2014 Road Program Bid

Mr. John reported a bid was received at a very good price through Pickering, Corts & Summerson for Road work. However, he would first like to address a resolution regarding \$200,000 the Board previously approved for work towards the State Liquid Fuel account. An additional account line is needed to transfer funds not allocated in the budget. Mr. Fox further explained; the additional line item requested will be identified as account number 35-439-610 in the amount of \$200,000, identified as funds received from the State Liquid Fuels account from the Commonwealth of Pennsylvania. The funds will be used towards the 2014 Roads project. Upon Board approval to pass the resolution, they agree to all requirements and obligations of Penn Dot grants online reporting system in order to file the liquid fuel forms annually. This is including, but not limited to MS-965329 and 999 forms. The Board will also agree to comply with all Penn Dot requirements, which is presumed annually. The Board will also identify Township Manager; Stephanie J. Mason and Director of Operations; Richard E. John to execute and provide all information necessary for the completion of any application.

Upon reviewing the resolution, a discussion ensued amongst the Board regarding clarification of the request to create a line item under the Liquid Fuel account. Mr. Canales clarified after the contract is approved and signed by all parties, an application should be submitted to Penn Dot. Mr. Snyder questioned; receiving approval from Penn Dot doesn't stop the work from being completed. Mr. Canales indicated no, but the money is still there. Mr. John added; Penn Dot wants to be sure the State Liquid Fuels from being used for only road work.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the resolution to create a line item under Liquid Fuels, identified as account number 35-439-610 in the amount of \$200,000 for the 2014 Township Road Repairs.

MOTION was ADOPTED 4 to 0.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors award the 2014 Pavement Program Bid to General Asphalt Paving Company of Philadelphia in the amount of \$324,257.08 for milling and overlay of blacktop materials, as per the recommendations of Township Engineer; Mario Canales.

MOTION was ADOPTED 4 to 0.

Mr. John stipulated the Board is approving the base bid by General Asphalt of Philadelphia in the amount of \$324,257.08. However, Mr. John is also requesting an additional \$50,000 be approved for base repairs and other tasks not included as part of the bid contract. The additional monies may not be needed, but authorization is requested as a precaution.

Mr. Snyder questioned if the request has to be approved this evening. Mr. John answered; as the contractor begins milling, identified repairs need to be completed as soon as possible or a stop work will be conducted. Stop works may become more expensive. Mr. John added; with the paving bid, there is a large amount of unknown additional work that could not be quoted. The bid includes anticipated projects, but for unknown base repairs not seen will need to be adjusted or corrected before applying blacktop. The money will only be used if needed. Mrs. Lyons commented the Board shouldn't hamstring the Director of Operations and move forward with the vote to approve the additional funds.

Upon a question from Mr. Snyder, Mr. John indicated money is available in the reserve fund to cover the \$50,000 request. The amount will be spent under Capital Reserves Account provided under a separate packet. There wasn't \$50,000 available in the original budget funding, so the funds will need to be added. The account is the same, but the money in Capital Reserves was not noted under the Expense account.

Mr. Colello made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve an additional \$50,000 be available under the Expense Account for possible base repairs with the 2014 Pavement Program.

Mr. Colello commented it will be full hardy not to provide the additional funds for something that will possibly happen. Mr. John reported the other option is to eliminate one of roads slated for repairs, but may be considered a breach of contract. Mr. Canales indicated it would depend on how many roads are eliminated. Ms. Mason added; some of the base work was already completed, which is why the request for additional funds is low.

MOTION was ADOPTED 4 to 0.

F. Land Development – Casa Bella- Preliminary Land Development – Review Extension

Mr. Colello made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve the review period for Casa Bella Preliminary Land Development plan regarding subdivision of tax parcel 9-4-10.7 be extended to August 30, 2014.

MOTION CARRIED 4 to 0.

G. Treasurers Report – June 17, 2014

Mr. Touhill made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors

approve the June 17, 2014 Treasurer's Report.

MOTION was ADOPTED 4 to 0.

H. Bills List – June 17, 2014

Mr. Touhill made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the June 17, 2014 Bill's List in the amount of \$278,687.56.

MOTION was ADOPTED 4 to 0.

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VIII. ADJOURNMENT

The June 17, 2014 Board of Supervisors Regular meeting was adjourned at 7:46 pm.

Respectfully submitted by

Stephanie J. Mason
Secretary