



# Board of Supervisors

## Regular Meeting

~ Minutes ~

425 Wells Road  
Doylestown, PA 18901  
<http://doylestownpa.org/>

215-348-9915

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Tuesday, April 2, 2013

7:00 PM

Public Meeting Room

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### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; E. Thomas Scarborough, Supervisors; Richard F. Colello and Ryan Manion.

Members of the Township Staff in attendance included Township Manager; Stephanie J. Mason, Township Solicitor; Jeffrey P. Garton, Chief of Police; Dean A. Logan and Township Engineer; Mario Canales

Absent: Board of Supervisor Member; Shawn Touhill and Director of Operations; Richard E. John

- A. Pledge to the flag
- B. Visitors/Public Comment  
None

### II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, April 16, 2013
- B. Space is still available for the Cherry Blossom Trip to Washington, D.C. – April 6th – Cost \$55 per person. Contact the Administration Office for more details.
- C. Local Government Week – April 15th – 19th.  
Mrs. Lyons and Ms. Manion will be visiting local elementary schools teaching about local government with representatives from Doylestown Borough.
- D. Great American Clean-Up of Pennsylvania – Sponsored by the Bike & Hike Committee begins on Saturday, April 20th from 10:00am until 12:00pm  
The Route 202 Parkway Bike and Hike Trail will be cleaned up from Bristol Road through Walter Berry Trailhead.
- E. Arbor Day Tree Planting – Saturday, April 20th from 8:00 am – 12:00pm at the New Britain Road Entrance of Central Park.
- F. Central Bucks High School South and the Central Bucks Educational Foundation will host the Jim Matthews Underage Drinking Lecture - Thursday, April 4th at 7:00pm
- G. Reminder: Kids' Castle is closed for repairs and renovations. Please visit the Township's Website and for updates

Friends of Kid Castles will host a demolition day on Wednesday, April 4, 2014 beginning at 7:00am.

- H. The Doylestown Township Golf Outing benefiting the Park systems will be held on Monday, June 3, 2013 at the Doylestown Country Club

### III. MINUTES APPROVAL: March 19, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the March 19, 2013 Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 4 to 0.

### IV. CORRESPONDENCES

- A. Neshaminy Greenway Trail – Request Letter of Support for Chalfont Borough

Ms. Mason reported Phases I and II of the Neshaminy Greenway Trial project has been completed. Chalfont Borough will be taking the lead of Phase III by submitting an application to connect the trail from Upper State Road to Blue Jay Park.

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve a letter be submitted from Doylestown Township supporting Chalfont Borough's application to the Delaware Valley Regional Planning Commission (DVRPC) on behalf of New Britain Borough and Township and Doylestown Township regarding the Neshaminy Greenway Trail Phase III connection from Upper State Road to Blue Jay Park.

MOTION was ADOPTED 4 to 0.

### V. REPORTS

Mrs. Lyons announced Board of Supervisor member; Shawn Touhill's son is currently in the hospital and on behalf of the Board will keep him in their prayers and hope for a speedy recovery.

#### Open Space Committee \ Resignation and Appointment

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors accept with regret, Harold G. Johns, Jr resignation from the Open Space Committee due to his recent move out of the township.

MOTION CARRIED 4 to 0.

Mrs. Lyons made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors appoint Ms. Allison Hamilton as a member of the Open Space Committee.

MOTION was ADOPTED 4 to 0.

- A. Solicitor  
No Report
- B. Township Engineer  
No Report
- C. Police Chief  
No Report

## D. Township Manager

No Report

## E. Supervisors - State Advisory Committee on Violence Prevention Update – B. Lyons

Mrs. Lyons reported on March 21st the State Advisory Committee held their first Violence Prevention meeting in Harrisburg. Mrs. Lyons then requested the Board consider hosting a town hall meeting to receive and collect ideas from members of the community regarding the implementation of violent prevention, so she may present recommendations at the next State Advisory Committee meeting of April 24th.

The Board agreed by consensus to hold an informal Town Hall meeting on April 17, 2013 from 3:00pm until 5:00pm. Notices will be forwarded to various organizations including mental health facilities, school district and hospitals.

Mr. Colello reported the Planning Commission reviewed the Pebble Ridge\Woodridge and Vicinity Sewer project with no issues. Mr. Colello then thanked Sandra Zadell and the Environmental Advisory Council (EAC) on receiving approval from the state to officially move the Township's Arbor Day Event to April 20th, a week earlier than Delaware Valley College's A DAY. This enables the event to receive plenty of volunteers.

Ms. Manion thanked the Ways and Means Committee for a very informative meeting, where she learned a lot.

**VI. NEW BUSINESS**

## A. Approval of Relinquishment of Easement &amp; Acceptance of Blanket Easement – Hess

Mr. Garton reported an original approval for subdivision development was granted in the mid-1990s, where the plan showed an easement in favor of the township for stormwater purposes. The easement has never been used and presently has no anticipated use. Property owners; Andreas and Jane Hess would like to construct an addition off the home, but cannot due to the easement. To resolve the issue, Mr. and Mrs. Hess requested a Deed of Relinquishment for the existing easement and offered the township a blanket easement on their entire property for consideration of future stormwater issues.

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Relinquishment of Easement agreement between the Township and Andreas Hess & Jane M. Bachman-Hess. Further, the Board of Supervisors grant the Deed of Agreement for a Blanket Easement between the Township and Andreas Hess & Jane M. Bachman-Hess regarding the property of Sterling Crest Court.

MOTION was ADOPTED 4 to 0.

## B. Appoint Members to the Friends of Kids Castle Committee

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors appoint the following members to the Doylestown Township Friends of Kid Castle Committee...

*Tyler Tomlinson and Jon Biedermann - Three Year Term*  
*Rosemary Huether and Joe Salvati - Two Year Term*  
*Lauren Sheehan - One Year Term*

Resident; Lee Schwarz of 189 Sunset View Drive questioned if the Friends of Kid Castle is an official Doylestown Township committee. Mr. Garton answered; the board adopted a resolution

approximately one month ago to have Friends of Kid Castle considered an official committee of Doylestown Township.

MOTION was ADOPTED 4 to 0.

C. Kids' Castle Consultant Agreement – D. Byers

Mrs. Lyons suggested the proposed Kid's Castle Consultant Agreement be tabled until the committee holds their first meeting.

The Board agreed.

D. Proposed Amendment to Drug and Alcohol Policy

Ms. Mason thanked the members of township's Safety Committee and Jeffrey Garton on their assistance in updating the Proposed Amendment to the Drug and Alcohol Policy. Ms. Mason then reported the new policy is very comprehensive and addresses what the township needs to have in place.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors adopt the Amendment to Doylestown Township's Integrated Drug and Alcohol Abuse Prevention Policy.

MOTION was ADOPTED 4 to 0.

E. Neshaminy Greenway – Easement Agreement Chalfont New Britain Twp. Joint Sewer Authority

Ms. Mason reported the proposed Easement Agreement between the township and Chalfont-New Britain Township Joint Sewage Authority has been approved by the sewer authority and Doylestown Township Solicitor; Jeffrey Garton. Also, the agreement was created with the assistance of Bike & Hike Committee member; Thomas Kelso. Mr. Garton added there are some restrictions, such as making sure the trail will be available for emergency vehicles. However, the agreement is appropriate for the purpose intended. Previously, the Board waived permit fees for Chalfont-New Britain for which the easement was provided at no cost.

Mr. Scarborough made a MOTION; seconded by Mr. Colello The Doylestown Township Board of Supervisors adopt the Neshaminy Greenway Easement Agreement between Doylestown Township and Chalfont-New Britain Township Joint Sewer Authority.

Mr. Colello commented on the excellent efforts placed in creating the agreement from Mr. Garton, the committee and Mr. Kelso.

MOTION was ADOPTED 4 to 0.

F. Zoning Hearing Board – Houser – 116 Park Dr. – Special Exception

The Board agreed by consensus to forward Lafonda Houser of 116 Park Drive request for special exception to convert the property's garage into an apartment to the Zoning Hearing Board as per Ms. Mason's recommendation.

G. Bills List – April 2, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the April 2, 2013 Bill's List in the amount of \$39,517.58.

MOTION was ADOPTED 4 to 0.

**VII. ANNOUNCEMENTS**

Mrs. Lyons requested with Township Manager's recommendation, the Board review their schedules for the year to reduce the Board of Supervisors Regular meetings to once per month in order to save on staff time and resources. Ms. Mason will provide her recommendations at the April 16, 2013 Board of Supervisors Meeting.

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**VIII. ADJOURNMENT**

The April 2, 2013 Board of Supervisors Regular Meeting was adjourned at 7:18pm.

Respectfully submitted by

Stephanie J. Mason  
Secretary