



# Board of Supervisors

## Regular Meeting

~ Minutes ~

425 Wells Road  
Doylestown, PA 18901  
<http://doylestownpa.org/>

215-348-9915

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Tuesday, March 19, 2013

7:00 PM

Public Meeting Room

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**I. 6:30 PM Boards & Committees Interview**

**II. 7:00 PM REGULAR MEETING**

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; E. Thomas Scarborough. Supervisors; Richard F. Colello, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John and Township Solicitor; Jeffrey P. Garton.

Absent: Township Engineer; Mario Canales and Chief of Police; Dean A. Logan

A. Pledge to the flag

B. Visitors/Public Comment

Nominations for Park & Recreation Board

Mr. Colello made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors appoint Ms. Blythe Kelly as a member of the Parks & Recreation Board.

MOTION CARRIED with a vote of 5 to 0.

Visitor's Comment: None

**III. ANNOUNCEMENTS**

A. The next meeting of the Board of Supervisors is scheduled for Tuesday, April 2, 2013

B. The Doylestown Township Municipal Building will be closed on Good Friday, March 29, 2013

C. Save Kids' Castle Egg Hunt/WRAP Party, March 23, 2013 at 10 AM. Location: Amphitheater Area next to the Castle. The Castle will be closed March 23rd through the end of June. Check for updates.

All information can be found at [www.savekidscastle.org](http://www.savekidscastle.org)

D. Local Government Week – April 15 – 19, 2013

Mrs. Lyons reported in conjunction with the Central Bucks School District, CB Cares Education Foundation and Doylestown Borough she and Ms. Manion will be visiting two elementary schools by coordinating with the third grade curriculum. Doylestown Borough will be visiting other elementary schools. The sessions will run from April 15th through 19th.

- E. Great American Clean-Up of Pennsylvania will be held on Saturday, April 20, 2014 from 10:00am until 12:00pm – Sponsored by the Bike & Hike Committee

The Great American Clean-up of Pennsylvania will take place at the trail head of the Route 202 Parkway from Bristol Road to the Walter Berry Trailhead.

Any interested in participating, please contact the Municipal Office to be assigned an area or [www.doylestownpa.org](http://www.doylestownpa.org)

**IV. MINUTES APPROVAL: February 19, 2013**

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors February 19, 2013 Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0.

**V. CORRESPONDENCES**

- A. CB Cares Educational Foundation

Ms. Mason reported on the receipt of a letter from the President of CB Cares Education Foundation; Mrs. Barbara N. Lyons February 12, 2013 announcing CB Cares will now be known as CB Cares Education Foundation and will serve as an independent community based entity supporting the Central Bucks School District.

**VI. REPORTS**

- A. Solicitor

No Report

- B. Township Engineer

No Report

- C. Police Chief

No Report

- D. Township Manager - Request for Training – 65th Annual APMM Manager’s Conference

Mr. Scarborough made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors approve Township Manager; Stephanie J. Mason and Assistant Township Manager; Sandra Zadell's attendance with an overnight stay to the 65th Annual Manager's Conference to be held from May 21st through 23rd in State College, PA at a total cost of \$936.00 and Ms. Mason's attendance at the April, 2013 PSATS Conference at a total cost of \$825.98.

MOTION was ADOPTED 5 to 0.

- E. Supervisors - Kids’ Castle Update – S. Touhill

Mr. Touhill thanked the Save Kids Castle Committee for all of their hard work and attending tonight's meeting.

Mr. Touhill made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors pass the resolution officially recognizing the Friends of Kids Castle as a township committee.

MOTION was ADOPTED 5 to 0.

Mr. Touhill then reminded the public of the March 23, 2013 Kids Castle Wrap party and to view [www.savekidscastle.com](http://www.savekidscastle.com) for future events.

Mr. Colello reported at the Environmental Advisory Committee (EAC) meeting it was reported the Bird Walk had its largest sign up in the shortest amount of time recorded in history. He then commented the Bird Walk Guide is very well written and worth the price of admission.

During the recent Telecommunications Advisory Board (TAB) the Senior Vice President of United Way conducted an excellent social media presentation. Mr. Colello indicated more information will follow after Assistant Township Manager; Sandra Zadell's visit at the PELRAS Conference with the township's choices in social media.

Mr. Scarborough added the TAB Board is approximately three months away from making a decision with regards to social media. He then wished everyone a Happy Spring. Mr. Scarborough concluded by thanking the Roads Department on a great job in keeping the roads safe during the recent snow.

Mrs. Lyons reported nominations for the Doylestown Township Unsung Hero Award will be accepted until June 1, 2013. Mrs. Lyons then thanked Sandra Zadell and Stephanie Mason for their assistance with the Doylestown Television (DTV) advertisement regarding local government week. The advertisement will be aired within one week.

## VII. NEW BUSINESS

### A. MMO – Non-Uniformed Employees Defined Contribution

The Doylestown Township Board of Supervisors acknowledged the financial requirement and minimum municipal obligation budget for 2013 in the amount of \$1,531 for non-uniformed employees.

### B. Delaware Valley College Athletic Stadium – Requests Waiver of Land Development

Mr. Garton presented the Board with Delaware Valley College's request to waive land development plan for athletic stadium improvements along tax parcels 9-7-36 and 25-9-90. The stadium is located in both Doylestown Township and New Britain Borough. The February 20, 2013 development plans were prepared by Taylor Wise and Taylor Engineering Firm. The plans also received a recommendation for land development on March 20, 2013 from the Doylestown Township Planning Commission.

Mrs. Lyons questioned if the Planning Commission's recommendation on land development was unanimous. Mr. Colello answered; yes, with only one issue arising regarding ordinance requirements of lighting and if land development is waived by the Board of Supervisors, land development will go through. Mr. Garton clarified the lighting issue is for New Britain Borough's approval and is included under his conditions of the waiver of land development.

Mark R. Mayhew of Taylor, Wiseman & Taylor Engineering firm explained the plan is to convert the existing football field into a multi-use synthetic turf field for football, soccer and field hockey. In conjunction the college would like to provide lighting to the field with four eighty (80) foot tall, which is less in height than what is constructed along Central Bucks High School South's field. Delaware Valley College is scheduled to meet with New Britain Borough for a zoning variance on April 18, 2013.

Mr. Garton indicated what appears to be three residential structures near the field have been acquired by the college and used for certain personnel. What may appear to be an issue for residents is actually college owned property. Mr. Colello questioned what is the ordinance requirement for lighting and how long are they proposed to stay on. Mr. Mayhew responded he believes it's approximately 20 to 25 feet. Vice President of Finance at Delaware Valley College; Arthur Glass answered; the lights will be on until midnight to allow for practices and games.

Upon the Doylestown Township Board of Supervisors approval of land development, Mr. Jeffrey P. Garton set forth the following conditions...

- 1) The College shall submit for approval to Doylestown Township a grading permit, which, pursuant to the Agreement between Doylestown Township and New Britain Borough, will be reviewed by Doylestown Township;
- 2) Compliance to any conditions imposed by the New Britain Borough Zoning Hearing Board related to the college's Application for relief from the height limitations for the lighting standards;
- 3) Receipt of any and all permits required from any other agencies having jurisdiction over such matters including, but not limited to, the Bucks County Conservation District;
- 4) Payment by the College of all Township expenses, including professional services, related to the Application; and
- 5) The College to execute the Waiver of Land Development Agreement with the Township, a copy of which has been received.

On behalf of applicants; Delaware Valley College, Mr. Arthur Glass agreed to the conditions set forth. Mr. Garton then noted Doylestown Township does not have the same restriction on height than the zoning ordinance. Therefore no relief is required from Doylestown Township, but relief requirements are noted in New Britain Borough.

Mr. Scarborough made a MOTION; seconded Mr. Lyons the Doylestown Township Board of Supervisor approve the Land Development plans for applicants; Delaware Valley College.

A resident questioned what activities will be performed that will have the lights to be on until midnight. Mr. Glass answered; team practices normally run until midnight. Mr. Garton questioned if individual students will be allowed to turn on the lights. Mr. Glass answered; the lights will be turned on for college sponsored events only.

Mr. Colello commented on his objection to the lights turned on until midnight may be intrusive to neighbors.

MOTION was ADOPTED 4 to 1 with Mr. Colello voting nay.

C. 2013 Sounds of Summer – Performers Contracts

Ms. Mason presented for Board approval, the Doylestown Township 2013 Summer Concert Series schedule and reported the township will be working with Doylestown Borough in hosting the concerts and the fireworks contract with Schaeffer Pyrotechnics Fireworks is pending.

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the 2013 Sounds of Summer Concert Series contracts and schedule as presented by the Performing Arts Council and Parks and Recreations Board.

June 26th	-	Robert Eric Band	(Billy Joel Tribute)
June 30th or July 7th	-	Philly Party Band	(Dance Band)
July 10th	-	Fabulous Greaseband	(Oldies/Nostalgia)
July 17th	-	Darlingside	(Rock String Quintet)
July 24th	-	Christopher Dean Band	(Soul/Blues)
July 31st	-	Beach Bumz	(Summertime/Buffer, Beach Boys)

MOTION was ADOPTED 5 to 0.

D. Girl Scout Proclamations – J. Meisinger-MacDonald & R. Farnin

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors have Girl Scout Troop 2861 member; Jessica E. Meisinger-MacDonald be awarded the Girl Scout Gold Award at the April 2, 2013 Annual Achievement Ceremony.

MOTION was ADOPTED 5 to 0.

Ms. Manion made a MOTION; seconded by Mr. Scarborough The Doylestown Township Board of Supervisors have Girl Scout Troop 21852 member; Rachel A. Farnin be awarded the Girl Scout Gold Award at the April 2, 2013 Annual Achievement Ceremony.

MOTION was ADOPTED 5 to 0.

#### **E. Bids**

##### 1. Road Materials

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors award the 2013/2014 Road Materials Bid in the amount of \$156,351.56 with the understanding the final year end numbers may be higher or lower dependent upon project needs and the road work completed to Plumstead Materials of Pipersville, PA, Eureka Stone Quarries, Inc. of Chalfont, PA and H&K Materials of Chalfont, PA.

MOTION was ADOPTED 5 to 0

##### 2. Sign & Post

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors award the Sign and Post Materials Bid for delivery of sign and post materials during the year beginning on April 1, 2013 through March 30, 2014 to Garden State Highway Products, Inc. of Vineland, NJ in the amount of \$1,145.06 and Custom Products Corporation of Jackson, MS in the amount of \$3,132.14.

MOTION was ADOPTED 5 to 0.

#### F. Zoning Hearing Board - J. Thompson – 705 Almshouse Road – Request a Variance

The Board agreed by consensus to forward John and Rena Thompson of 705 Almshouse Road request for variance for subdivision to the Zoning Hearing Board as per the recommendation of Township Manager; Stephanie J. Mason.

#### G. Bills List – March 5, 2013 and March 19, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the March 5, 2013 Bill's List in the amount of \$93,766.53.

MOTION was ADOPTED 5 to 0.

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the March 19, 2013 Bill's List in the amount of \$158,139.90.

MOTION was ADOPTED 5 to 0.

Mr. Colello noted one of the supplier mentioned as Kidd's Glove is owned by Board of Supervisor member; Shawn Touhill.

MOTION AMENDED 4 to 0 - 1 with Mr. Touhill abstaining due to his connection with one of the

suppliers included on the March 19, 2013 Bill's List.

H. Treasurers Report – March 19, 2013

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the March 19, 2013 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

**VIII. ANNOUNCEMENTS**

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**IX. ADJOURNMENT**

The March 19, 2014 Doylestown Township Board of Supervisors Regular Meeting adjourned at 7:23pm.

Respectfully submitted by

Stephanie Mason  
Secretary