



Board of Supervisors

Regular Meeting

~ Minutes ~

425 Wells Road
Doylestown, PA 18901
<http://doylestownpa.org/>

Stephanie Mason
215-348-9915

Tuesday, February 7, 2012

7:00 PM

Public Meeting Room

I. 6:45 PM EXECUTIVE SESSION

II. 7:00 PM REGULAR MEETING

In attendance: Chairman Barbara N. Lyons, Vice Chairman E. Thomas Scarborough, Jr., Member Richard F. Colello, Member Ryan Manion, Member Shawn Touhill, Solicitor Jeffrey Garton, Chief of Police Stephen White, Director of Operations Richard John, Township Engineer Marion Canales and Township Manager Stephanie Mason.

A. Pledge to the flag

B. Presentation –

1. Wells Road Block Party

Resident; Christopher Suessenguth of 133 Wells Road, Doylestown thanked the Board for their support of the recent block party to celebrate the Route 202 Parkway opening along Wells Road. The party was successful and raised at total of \$800.00, where Mr. Suessenguth presented a portion of the proceeds to the Fire & Safety Department, Central Buck Ambulance Corp, Doylestown Township Police and the Parks & Recreation Department.

2. Annual Storm Water Update - Conestoga Rovers

Mr. Rich Burns of Conestoga Rovers & Associates presented his annual Illicit Discharge and Elimination Report. While providing a slide show presentation, Mr. Burns informed the public all information can be found at www.doylestownpa.org. During the eighth year of conducting the stormwater testing, the overall efforts for the MS4 Program is very good and the NPDES permit has been extended to June 2012.

In 2011, testing was concentrated on outfall areas with dry weather flow along Area 1, where fecal coliform levels are still elevated but rates are lower than previous years.

In 2012, Conestoga Rovers will schedule a round of outfall inspections and sampling along Area 2. They will also complete "hot spot" sampling in Area 1 with historical fecal coliform readings above 200. Upon the results, completion of additional source investigations, such as dye tracing and TV inspection will be conduct on as needed basis.

The township continues to be in compliance with take-away. Inspections and sampling of illicit discharges will continue, as well as mapping efforts.

Mr. Burns concluded by requesting the public to continue septic system maintenance to move forward with the goal of improving the township's water quality.

Assistant Township Manager; Sandra Zadell added a consistent improvement is proven where less fecal coliform is present when septic systems are pumped. However, another two years will be needed to provide a confirmed study.

Resident; Lee Schwarz of 189 Sunset View Drive questioned what action will be taken when testing shows fecal coliform rates at over 600 ml. Mr. Burns answered; the high level of fecal coliform was found in a catch basin and testing is ongoing until the direct source can be found.

C. Visitors/Public Comments

Resident; James Bingler of Turkey Lane commented on a letter recently received by Township Engineer; Mario Canales regarding the site conditions at Temple Judea. He was offended with comments made by Mr. Canales in the letter. Mrs. Lyons suggested addressing the letter during the report section of tonight's agenda.

III. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, February 21, 2012 at 7:00PM

NOTE: Temple Judea road widening will be discussed at this meeting.

- B. The Administrative Offices will be closed on Monday, February 20, 2012 due to Presidents' Day

- C. Drop off your Christmas trees until February 15th behind the Township Building

IV. MINUTES APPROVAL – Regular Meeting - January 16, 2012

Mr. Scarborough made a MOTION; seconded by Ms. Manion minutes of the January 16, 2012, Doylestown Township Board of Supervisors Regular meeting be approved.

MOTION was ADOPTED 5 to 0.

V. CORRESPONDENCES

- A. Right To Know – Request to Waive Copying Fees

Mrs. Lyons questioned if Mr. Jordan B. Yeager, Esquire of Curtin & Heefner will be charging residents for the submittal of the Right to Know request of January 13, 2012. Mrs. Lyons prefers not to waive fees unnecessarily.

The Board agreed by consensus to table Mr. Yeager's request for waiver of his fee, until a letter is sent requesting a report of his intentions.

VI. REPORTS

- A. Solicitor - No Report

- B. Police Chief - No Report

- C. Township Engineer

Mr. Canales apologized to Mr. Bingler and did not intend to offend him with any comments made in his letter regarding his response to site conditions at Temple Judea.

He then addressed Mr. Bingler's concerns as presented in his January 23, 2012 letter to

the Board of Supervisors.

Along with himself, Director of Code Enforcement; Sinclair Salisbury, Township Inspector, Lisa Dubin of the Bucks County Conservation District and others were present at the pre-construction meeting for Temple Judea.

As per the Temple's engineers, originally the tree protection fence was installed closer than 15 feet from a protected tree according to the plan. Upon reviewing Mr. Bingle's pictures, Mr. Canales had the site manager move the entire fence 15 feet away from the limit of disturbance and inward from the site.

Stored site materials have been moved away from the fence. Due to recent storms, site materials were temporarily moved closer to the fence to clear for a work area.

It was proven that one protected tree was knocked down while clearing the brush, so surveyors can stack out the limited disturbance fencing.

The last issue with regards to limited right of way along the Allen property was discussed only pertaining to a resident offering their front yard as a place to install a storm sewer. The offer was presented to the Temple, however due to a lack of right of way, they declined the request. There were no discussions regarding dedication of additional right of way to the township.

Mr. Canales then addressed other concerns such as, the trench and temporary paving for the storm sewer system along Rogers Road, which is standard practice and will remain until April of 2012. This is to ensure settlement occurs now and not when the trench is due to be restored.

There were some areas with loose and raveling black top. The site contractor removed all loose materials and re-paved the area. A constant monitoring and maintenance will be conducted until the final condition is presented.

The township and conservation district met with residents, who reported discolored water coming downstream from recent rains. The site contractor has agreed to install additional measures on the effected properties. The Conservation District's representative explained water that comes from a construction site is usually discolored and will get worse before clearing. However, they will do their best to minimize the situation. The basin is complete and was approved by the conservation district, where no violations were found. Additional controls were not installed on the site property, because the contractor is waiting for a hard freeze in order to avoid bringing in heavy equipment that may destroy the lawn. They will contact the neighboring properties prior to the basin being installed and will repair any damage caused to lawn areas.

As per the Erosion Sedimentation Control Plan prohibiting contractor's traffic from entering onto Rogers Road, the site contractor and construction manager were both informed several times that trucks are only allowed to enter the site from York Road. Upon receiving a complaint via email, it was immediately forwarded to the site contractor where all drivers were informed they are not permitted on Rogers Road. Additional signage will also be installed along the site and entrance directing traffic to turn right

onto York Road. Also, a parking area along the site entrance is anticipated to be completed by week ending February 17, 2012 to provide a parking area for construction vehicles.

On Friday, February 3rd, Mr. Canales met with the Temple's landscape contractor who will begin to remove and cut at ground level all vines. The process will take up to three weeks to complete and only hand tools will be used. Finally, the lighting circuitry plan was received pertaining to the Temple's parking lot, however Mr. Canales has yet been able to review it.

Resident; James Bingler questioned if the protective tree knocked down will be replaced. Mr. Canales answered; he will look into it. Mr. Bingler then questioned what company reviewed the plans for Temple Judea and why wasn't a concern raised when the fence was not placed outside the drip line within 15 feet as per the tree protection ordinance. Mr. Canales answered; Pickering, Corts and Summerson reviewed the plans and there will always be a tree trunk over a drip line because the trees were packed in closer to the spacing. Mr. Bingler provided copies of letters from Township Planning Consultant; Judy Stern Goldstein proving his statement.

Mrs. Lyons offered to meet with Mr. Bingler and Mr. Canales to discuss the matter further. Mr. Canales agreed.

Resident; Joseph O'Malley of Rogers Road reported at 11:30am, today two Cornell trucks were seen parked on Rogers Road. Mr. O'Malley then requested "No Parking" signs be placed on Rogers Road. Mr. Canales will request no parking signs in addition to the turn right signs be placed along the site. Mr. Canales then encouraged everyone to report any actions they believe not being carried out on site to the township immediately, so they may respond accordingly.

Resident; Kenneth Snyder of 50 Foxcroft Drive questioned if there is anything that can be done to minimize problems caused by construction sites. Mrs. Lyons responded; most construction sites cause problems and the township can only address them once they receive complaints. Ms. Manion commented upon her review she believes the problems are real and a better solution may be found once Mr. Canales meets with the contractors to address all residents' issues. Mr. Canales believes overall the construction site is running well and they are trying very hard to address all concerns.

Resident; Ernie Gash of 15 Wilshire Road commented that all residents should document their concerns and contact the township immediately and if necessary inform the Board at their regular meetings. Mr. Bingler indicated he did inform the township and nothing was done until last Wednesday, when Mr. Canales contacted him.

D. Manager

1. Request for Training

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve Township Manager; Stephanie J. Mason and Assistant Township Manager; Sandra Zadell attend the Public Employer Labor Relations Advisory Service (PELRAS) 30th Annual Training Conference from March 21st through 23rd,

2012 with an overnight stay.

MOTION was ADOPTED 5 to 0.

2. PSAT 44th Annual Twp. Citizen Communication Award

Ms. Mason reported the Parks and Recreation Department won second place in the PSATS' State Association 44th Annual Township Citizen Communications Contest and congratulated Director; Karen Sweeney on the department's efforts and achievement.

E. Supervisors

Mr. Touhill made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors appoint the following candidates to volunteer Boards or Commissions...

Joseph Delikat be elected as member of the Public Sewer & Water Advisory Committee and Historical Architectural Review Board

Joe Salvati be elected as member of Traffic Advisory Committee

Jan Sussenguth be elected as member of the Park & Recreation Board

Kevin Brand be elected as member of the Environmental Advisory Council

MOTION was ADOPTED 5 to 0.

Mr. Scarborough thanked all members of the Doylestown Township Boards and Commissions for their involvement and talent.

Ms. Manion also thanked all candidates who applied for vacancies on the Boards and Commissions. She also looks forward in working with the Traffic Advisory Committee.

Mr. Colello encouraged all residents to contact the township if they have any concerns with his performance as a Board of Supervisor. He encouraged anyone interested to watch the history of Kid Castle on Doylestown Township Television (DTV). Please check www.doylestownpa.org for show times and other important information.

Mrs. Lyons thanked all Boards and Commissions members for attending tonight's meeting to provide their annual reports.

IX. UNFINISHED BUSINESS

A. Ways & Means Sub-Committee – Continued Discussion

Mr. Touhill reported the proposed development of an Alternative Fund Raising committee was well received by the Ways and Means Committee to assist with alternative ideas for fund raising. The first informal Fund Raising meeting will be held on March 12, 2012 at 6:00pm in the Municipal Building.

X. NEW BUSINESS

A. Exonerate Tax Collector

Ms. Manion made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors exonerate the Tax Collector for uncollected 2011 taxes in the amount of \$32,571.23 and transfer the obligation to the County of Bucks to be included in the County's Tax Claims Bureau's lien able taxes.

MOTION was ADOPTED 4 to 1 with Mr. Scarborough abstaining due to his connection with

Doylestown Township Tax Collector; Carol Scarborough.

B. Lawn Maintenance Bid – 2011-2012-2013

Mr. Scarborough made a MOTION; seconded by Mr. Touhill the Doylestown Township Board of Supervisors award the Lawn Maintenance Bid with a two year extension through 2011/2012/2013 to Biase Landscaping LLC of 102 Rosewood Drive, Telford PA 18969 in the amount of \$76,608.00 as recommended by Richard John.

MOTION was ADOPTED 5 to 0.

C. Zoning Hearing Board Application – 1360 Almshouse Road – Request Special Exception & Variance

The Board agreed by consensus to forward Briar Rose, Inc. of 1360 Almshouse Road, Warrington PA request for special exception and variance to the Zoning Hearing Board as recommended by Stephanie J. Mason.

D. Bills List – 2/7/12

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the February 7, 2012 Bill's List in the amount of \$49,158.43.

MOTION was ADOPTED 5 to 0.

XI. BOARD & COMMISSIONS PRESENTATIONS

Zoning Hearing Board - Chairman; W. Andrew McPherson

Mr. McPherson reported in 2011, the Board received 7 applications with 6 decisions rendered. Two appeals were submitted for a cell tower and a sign near the Barn Cinema. One case is pending a decision, where an executive session is scheduled on March 15, 2012.

In 2012, the first application from Warrington Country Club to request as waiver for an expansion will be reviewed.

Ways and Means Committee - Chairman; Mark Glassman

Mr. Glassman reported in 2011 times were tough with the budget showing a tax increase in 2010. Also in 2011, the committee has increased automation, analysis and forward looking orientation towards the development in the budget. Overall the township is a pretty good state as they move forward. As a reminder the committee meets the 4th Wednesday of every month at 7:00pm with up to 5 Budget Session held annually.

In 2012, the committee will continue to improve and review the automation, quality of data and financial reporting, staffing related costs and new sources of revenue to reduce spending.

Traffic Advisory Council - Chairman; Mark Shiner

Mr. Shiner reported in 2011, much of the Council's time was spend on the traffic calming studies along Sauerman and Sugar Bottom Roads. With the assistance of local enforcement the area's traffic flow has improved in most cases. The council also assisted the Planning Commission with implementation of road classifications under the Street Hierarchy and participated in a regional planning plan by reviewing major corridors with Penn Dot.

In 2012, the Council will concentrate on township roads if enforcement is removed. They will also assist

with the Temple Judea / Rogers Road project and Central Bucks School District regarding Kutz Elementary. However, traffic calming will be held off due to changes in the patterns.

Telecommunications Board - Chairman; Kurt R. Krause

Mr. Krause reported in 2011 the Board's main focus was on programming by introducing new programs, highlighting activities and the creation of a new logo. New overhead projectors have been installed to improve the quality and sound of recordings. In October, an internet web streaming program began where from January 3rd through February 3rd of 2012 a total of 177 new visitors was documented. The most viewed program is the Board of Supervisors meetings with up to 40 new watchers. The viewers consist of 50% from Doylestown with others from Philadelphia and surrounding areas. The program also provides the ability to view meeting agendas and minutes.

In 2012, the Board will make a decision on whether to renew the web streaming program to 2013, as well as update technology and equipment. Finally, the current Comcast Franchise agreement ends March 13, 2012.

CB Summit on Aging

On behalf of Chairman; Bill Lloyd, Mrs. Lyons reported throughout the year the committee performed several seminars and publish programs to bring awareness to seniors and their issues. More information can be found on either www.doylestownpa.org or DTV. Mrs. Lyons encouraged anyone interested to take part in these series of great information.

Public Water & Sewer Advisory Committee

On behalf of Ed Harvey, Mrs. Lyons reported the committee is currently working on the Pebble Ridge Road Study and believes they are waiting on the Bucks County Sewer & Water Authority to issue their report. Once received the committee will present their recommendations to the Board of Supervisors regarding moving forward with sewers in the study region.

Planning Commission - Vice Chairman; Ken Snyder

Mr. Snyder provided a list of Land Development plans reviewed by the commission in 2011 with their status. The Commission also submitted recommendations for several programs, including the Street Hierarchy and Plumstead Township Comprehensive Plan.

In 2012, the commission will continue to review Land Development Plans as well as working with the Traffic Committee on the Street Hierarchy. Also, an initiative to go green is scheduled by moving forward with more energy efficient uses with planning developments.

Park and Recreation Department - Chairman; John Bray

Mr. Bray reported all programs listed in the township guide are underway and a new web access pages was developed, which provides residents to make payments and registrar for various events. Construction for new projects continue, such as the Game Grove, Dog Park, Bike and Hike Path and new fields.

In 2012, focus to research new opportunities to generate revenues to further benefit programs will be performed.

Open Space and Farmland Preservation Board - Chairman; Dr. Joshua Feldstein

Dr. Feldstein reported in 2011, the Board received \$620,408.00 from the Bucks County Planning Commission, which represents 75% of the expenditures for the acquisition of properties. With all the

counties contributing 25% towards the open space, except for Doylestown creates a savings of approximately \$200,00.00. The township is 15.54 square miles, which totals 994.6 acres at over 12.8% preserved.

In 2012, the Board will continue to seek funds to build more easements. Dr. Feldstein concluded by requesting anyone who knows of any township property that may qualify for open space to contact the Board, so they may complete their job the best they can.

Doylestown Township Municipal Authority - Secretary; Richard A. Bach

Mr. Bach reported, 2011 was a great year where the customer count increased by 1% at 2,258 direct bills customers. By adding the bulk service, it totals 4,123. One million gallons of water is provided each day. However, the township is capable of providing four million gallons for expansion. The authority continues to work with DEP on the contamination along the Edison Furlong area. Currently, funding is on hold until negotiations with Buckingham township is worked out. 14,000 feet of pipe were laid out for the Cross Keys project to over 100 parcels. Reimbursements stand at \$754,999.93. The goal to have 90% of wells connected to the township's supply is complete, where Mr. Bach requested the Board to consider adopting mandatory connection fees. He then reported on the status of many other projects, such as the new construction site of Carriage Hill, where the township will be providing water to. Mr. Bach concluded by thanking everyone for their support and assistance.

Environmental Advisory Council/ Shade Tree Commission - Chairman; Keith Peters

Mr. Peters reported in 2011, six development plans were reviewed and commented on. The EAC is also working on several projects with Doylestown Borough to include the EAC Summit.

In 2012, additional projects include the Bird Town program which recognizes properties and habitats that encourage bird activities is going forward.

The Shade Tree Commission is working with several Boards and Commission to pursue a Tree Protection program. In 2012, the commission will continue their annual activities to include Arbor Day, Resident surveys for trash collection, Leaf and Waste drop off as well as the EAC hour program on DTV. Mr. Peters concluded by thanking the Board and township staff for their support and assistance.

Performing Arts Council

On behalf of Chairman; Mardi Harrison, Ms. Mason informed the public the council has sponsorship applications available to sponsor the Central Park's Sounds of Summer concerts to be held during the summer. The first performance is scheduled on June 29, 2012 with Almost Fab and end on July 27, 2012 with The Fabulous Greaseband.

Bike and Hike Committee - Member; Thomas Kelso & Lynn Goldman

Mr. Kelso began his presentation with the Neshaminy Greenway Path and Route 202 Parkway projects by reporting they are ready to connect the existing paths towards the parkway. In the spring of 2012, developers will begin construction of the path that will begin at the stream through the Neamand Tract property. The project is actually ahead of schedule to include the completion of a bridge along Wells Road and grants received have not been utilized and still available. Significant way finding and safety signs are being considered for both bicyclist and pedestrians for safety concerns.

Mr. Scarborough made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors authorize the Doylestown Township Bike and Hike Committee negotiate easement

agreements pertaining to the Neshaminy Greenway Path, have Baker Engineers move ahead with the Phase II & III designs of the Neshaminy Greenway Path , move ahead with construction of the Wells Road bridge for completion in Spring of 2012. Further the Board of Supervisors authorize the committee to receive up to \$200,000.00 of the Open Space Grant once a report of specific usage is received.

Mr. Kelso then recapped the committee's accomplishments in 2011, by reporting 1 mile a year towards the Bike and Hike path has been completed and thanked Mr. John for his contributions. Also, many projects have been completed such as the approval of Destination Peace Valley. Ms. Goldman added Educational areas for Neshaminy Greenway is being considered. They both thanked the Board and township staff for their support. Mr. Back looks forward in working with the Bike and Hike Committee towards the completion of the paths.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons commented on behalf of the Board the good and valuable work that comes from the township's Boards and Commissions and thanked them for their continued service and hard work.

XII. ANNOUNCEMENTS

XIII. ADJOURNMENT

8:53 pm

Respectfully submitted by,

Stephanie Mason, Secretary