



Board of Supervisors

Regular Meeting

~ Minutes ~

425 Wells Road
Doylestown, PA 18901
<http://doylestownpa.org/>

Stephanie Mason
215-348-9915

Tuesday, January 17, 2012

7:00 PM

Public Meeting Room

I. 6:15 PM EXECUTIVE SESSION

The Board met in Executive Session prior to the meeting to discuss matters of litigation and personnel.

II. 7:00 PM REGULAR MEETING

In attendance: Chairman Barbara N. Lyons, Vice Chairman E. Thomas Scarborough, Jr., Member Richard F. Colello, Member Ryan Manion, Member Shawn Touhill, Solicitor Jeffrey Garton, Chief of Police Stephen White, Director of Operations Richard John and Township Manager Stephanie Mason.

A. Pledge to the flag

B. Presentation – Colonial Heritage Update – Ken Kilpatrick

On behalf of Colonial Heritage Community owners, Kenneth Kilpatrick thanked the Board for the opportunity to communicate with them regarding pending issues. At the request of a resident, Mr. Kilpatrick reported management has created an email address in order to receive concerns and issues from residents. The email will be announced in the February residential newsletter. To address concerns accordingly, Colonial Heritage residents were asked to communicate any concerns or issues directly with Management and not to other residents. Management will also report those concerns to the Board.

Mr. Kilpatrick then address the oil heating system located at Colonial Heritage by indicating the system is functioning and being monitored on a regular basis. Oil cleanup has been completed except for one lot, due to a connection from a resident's home. All meters have been repaired, so they may be read properly. Management will not be replacing the unit, because they feel it does not need to be shut down at this time. If in the future the unit will need replacing, the Management will contact the Board. In the meantime, an aggressive monitoring of the unit is in place.

Mrs. Lyons questioned who will be monitoring the unit. Mr. Kilpatrick answered; Colonial Heritage Maintenance Department. Mrs. Lyons indicated she would feel more comfortable if an independent engineer can verify the system is functioning appropriately and to ensure no underground leakage is occurring. Mr. Kilpatrick responded; as part of the aggressive monitoring, additional testing was completed to the unit that were not required by State laws to assure leakage was not a problem.

Resident; Rick Beh Forest, 470 Shady Retreat Road, Doylestown questioned if a plan of the underground heating system will be provided for emergency response. How much oil escaped and how much was recaptured from the recent oil spill. He then voiced his concern that proper notice was not provided to residents for tonight's meeting. Ms. Mason responded; Mr. Kilpatrick indicated he would be returning in the first week of January to provide the Board with a status update at the December 13, 2011 Special meeting at which residents were in attendance. Mrs. Lyons added any resident interested in township news or schedules can provide their email to the Administrative Offices.

Mr. Garton questioned if a map of the underground system will be provided. Mr. Kilpatrick indicated a map will not be provided because Colonial Heritage is considered private property and was not requested by emergency services. Respectfully, Mr. Kilpatrick explained management is not willing to provide a map, because it may lead to continued rumors and false accusations towards them, as in the past. Mr. Beh Forest stated it is important to provide emergency services with a map of the system so to provide

information of possible, imminent dangers or to save lives. He also noted it's smart engineering to have a map with locations of underground piping.

Mrs. Lyons informed Mr. Kilpatrick, due to the Board's concern of the underground system, they will refer to Management at a later date whether submittal of the maps will be required for the fire department and emergency services.

Resident; Ellen Eckman of Colonial Heritage questioned if the system is working so well, why does the community have so many leaks. Mr. Kilpatrick indicated previous reports of system leaking were rumors and not confirmed. He insisted the heating system is functioning properly and rumors should stop. She then asked if an engineering study will be provided to the residents. Mrs. Lyons responded; management denied an engineering study be performed. However, the Board will have the Doylestown Township Fire Department request an underground map of the Colonial Heritage heating system be provided.

Ms. Eckman then indicated the maintenance team is not qualified to work on the unit, due to lack of training and knowledge of an oil heating system. Mr. Kilpatrick was unsure of the maintenance team's qualifications, but can provide proof to the Board. Ms. Lyons noted the most important issue is to establish trust with the residents and the more management communicates the more likely trust will be developed.

Mr. Colello re-addressed the question on whether how much oil was spilled and recaptured from recent leakage. Mr. Kilpatrick answered; there is no way to figure amount the amount of oil that was captured or lost. From what he understands, there wasn't enough of a lost to receive data. Mr. Garton suggested a manifest be retrieved and presented that notes the volume of soil delivered to an appropriate landfill to understand the magnitude of the recent oil spill. As a former employee of an oil company, Mr. Beh Forest noted volume data can be retrieved by burning the fuel source off the soil. He concluded by stating trust will be gained by residents when data is presented.

Resident; Lee Schwarz of 189 Sunset View Lane thought an incident log would be presented to show a list of complaints and resolutions to show good faith.

Resident; Linda Hill of Colonial Heritage presented the Board with a map showing documented spills of the oil heating system from that last five years. She doesn't understand why management could not utilize this map to locate failed copper piping. Ms. Hill then informed the Board, the current maintenance personnel has a background in tree maintenance only and was trained by the previous maintenance person. Mrs. Lyons requested a copy of the map be presented to management and the Board for their files from Ms. Hill. Mr. Kilpatrick questioned the accuracy of the map. Mr. Garton responded the accuracy is not the issue and the map will only be taken into consideration.

Mr. Kilpatrick concluded the presentation by indicating management of Colonial Heritage will continue to do their part to co-exist with the township by keeping open forms of communication.

C. Visitors/Public Comments

Resident; James Bingler of Turkey Lane, Furlong welcomed the newest members of the Board. He then questioned if township representation was present at the Temple Judea pre-construction meeting. Ms. Mason answered; Township Engineer; Mario Canales and Director of Code Enforcement; Sinclair Salisbury were present. Referencing the Tree Protection ordinance, Mr. Bingler indicated upon a recent visit to Temple Judea's site he found an existing fence installed and building material stored not within 15 feet of a tree trunk as required. Mr. Bingler provided the Board with pictures as documentation of the violation. The pictures also showed tree disturbance by equipment, protective trees unmarked as well as other protective trees knocked down within the site. Mr. Bingler concluded by asking the Board how could the township let this happen. Mr. Garton responded; the incident shouldn't have happened and the issue will be forwarded to the Township's Engineer for a response.

Mr. Bingler then questioned status of road construction off Route 263. Mr. Garton answered; the topic will be presented at a future Board of Supervisors agenda so to provide the new members time to review materials, however monies have been put in escrow for a full widening. It will be up to the Board to consider traffic calming measures. Mr. Bingler then asked Ms. Mason if a resident was willing to give up his ultimate right of way to the township, because he believes the road should be a straight throughway along the bridge up to Route 263. Ms. Mason did not recall and deferred to the Township engineer.

Resident; Peter A. McLaughlin of 68 Woodview Drive, Doylestown welcomed the newest members of the Board and thanked them for their service. He then requested the Board consider a drained pond located on the corner of Woodview Drive and Pebble Hill Road be part of the Open Space Conversation grant for restoration. Ms. Lyons indicated, because the pond is located on private property, funds from the open space cannot be utilized. Mr. McLaughlin then requested the Board ask the property owner to place pond on the open space plan. Ms. Mason informed the public, the current property owner has proceeded with plans to drain and fill in the pond. Mr. Scarborough added the pond is located on a flood zone where the ground does not perk.

Resident; Lee Schwarz questioned if the 2012 Township Budget will be reopened and if the Police Arbitration will be discussed. Mrs. Lyons answered; the township budget will not be opened during tonight's meeting and the police arbitration will not be discussed. Mr. Schwarz then questioned status of the Grasso Group Preliminary Land Development plan. Mrs. Lyons answered; the Grasso Group is currently on the agenda for the next Planning Commission meeting scheduled for Monday, January 23, 2012.

III. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, February 7, 2012 at 7:00PM
- B. There will be a Pension Committee Meeting scheduled for Tuesday, February 7, 2012 at 4:00PM
- C. Drop off your Christmas trees until February 15th behind the Township Building

IV. MINUTES APPROVAL – Reorganization Meeting - January 3, 2012

Mr. Scarborough made a MOTION; seconded by Mr. Touhill minutes of the January 3, 2012, Doylestown Township Board of Supervisors Re-organization meeting be approved with the following corrections...

Page 2; Under Reorganization - Change sentence to read "Mrs. Lyons thanked the Board and welcomes any supervisor's comments"

MOTION was ADOPTED 5 to 0.

V. CORRESPONDENCES

No Report

VI. REPORTS

- A. Solicitor
No Report
- B. Police Chief

Police Chief Stephen White reported on Friday, January 13, 2012 the police department was notified of three attempted burglaries in the area of the Doylestown Shopping Center. The back door of a home located on the 100 block of Woodview Drive was kicked in and jewelry was stolen. Doylestown Borough apprehended and arrested two individuals from Feasterville on Friday morning. They are currently looking for a third person. Chief White advised the public to lock the doors of their homes and vehicles. Also, as a community please report any suspicious actions to the police department.

C. Township Engineer

No Report

D. Manager - Administrative Office Closures - Date Change

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve a change in the township's 2012 Holiday calendar to note General Primary as April 24, 2012 and General Election as November 6, 2012.

MOTION was ADOPTED 5 to 0.

E. Supervisors

Ms. Manion is very happy to be present as a member of the Board of Supervisors during the first regular meeting of the new year.

Mr. Colello reported the township received a letter from a resident thanking Karen Sweeney, Director of the Parks & Recreation Department for her efforts. He also read a letter from a resident impressed with the skilled members of the Ways & Means Committee.

Mr. Touhill thanked everyone for welcoming him as a new member of the Board of Supervisors. Then informed the public reports from the Parks and Recreation and Bike and Hike committees will be presented soon. He then requested the Board consider adopting a subcommittee to the Ways and Means in order to explore alternative revenue resource generating methods. Mrs. Lyons indicated the Board will discuss the idea with the Ways and Means Committee.

Mr. Scarborough welcomed Mr. Touhill and Ms. Manion as the newest members of the Doylestown Township Board of Supervisors and believes they will be great assets to the community.

VII. NEW BUSINESS

A. Appointment – Chairman - Environmental Advisory Council

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors appoint Keith Peters as Chairman of the Environmental Advisory Council for a one year term beginning in 2012.

MOTION was ADOPTED 5 to 0.

B. Eagle Scout Proclamations - Anthony Gianforaro and Zachary Johnson – Troop 71

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors recognized Zachary Johnson and Anthony Gianforaro of Troop 71 rank of Eagle Scout received at the January 7, 2012, Eagle Scout Court of Honor Ceremony.

MOTION was ADOPTED 5 to 0.

C. Request for Emergency Sewer Hook-up – 27 Pine Circle

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve Richard and Paula Paganucci of 27 Pine Circle receive an emergency public sewer connection with comments.

Mr. Colello commented with the increasing requests for emergency sewer connections either due to a malfunctioning on-site septic system or selling of a home, he hopes the township can get ahead of the situation soon. Mr. Scarborough questioned if a public sewer connection is available for an immediate hook up. Mr. John answered; a low pressure is immediately available.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons informed the public the Water and Sewer Committee next meeting is scheduled for Thursday, January 19th at 5:00pm.

D. Bucks County 2011 Hazard Mitigation Plan – Resolution 1610

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors adopt Resolution #1610, Bucks County 2011 Hazard Mitigation Plan.

MOTION was ADOPTED 5 to 0.

E. 2011/2012 Pipe and Inlet Bid

Mr. Colello made a MOTION; seconded by Mr. Scarborough the Doylestown Township Board of Supervisors award the Pipe and Inlet Supply Bid to the following bids as recommended by Richard John.

Commonwealth Precast, Inc 694 Forman Road Souderton, PA 18964	\$11,300.00
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Kennedy Culvert 181 Horsham Road Horsham, PA 19044	\$7,251.00
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MOTION was ADOPTED 5 to 0.

F. Sodium Chloride (Road Salt) Bid

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the township participate in the Commonwealth of Pennsylvania Department of General Services PACOSTARS Sodium Chloride Contract for 2012/2013 as recommended by Richard John.

MOTION was ADOPTED 5 to 0.

G. Sounds of Summer – Performer Contracts

Ms. Manion made a MOTION; seconded Mr. Touhill that the Doylestown Township Board of Supervisors approve performance agreements between the Township and the following bands to perform at the Doylestown Township 2012 Summer Concert Series...

June 27, 2012,	Almost FAB	\$1,150.00
July 1 or July 8, 2012	Philly Horn Band	\$2,500.00
July 11, 2012	Doylestown Heat	\$600.00
July 18, 2012	Robert Eric Band	\$2,750.00
July 25, 2012	Rave on Band	\$1,200.00

MOTION was ADOPTED 5 to 0.

H. Treasurer's Report – January 17, 2012

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the January 17, 2012 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

I. Bills List – January 17, 2012

Mr. Scarborough made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the January 17, 2012 Bill's List in the amount of \$104,796.36.

MOTION was ADOPTED 5 to 0

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

Respectfully submitted by,

Stephanie J. Mason
Secretary