



# Board of Supervisors

## Regular Meeting

### MINUTES

425 Wells Road  
Doylestown, PA 18901  
215-348-9915  
<http://doylestownpa.org>

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Tuesday, March 17, 2026

7:00 PM

Community Meeting Room

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**Board Members in attendance:** Jennifer V. Herring, Chairman; Dan Wood, Judy Dixon and Christina Maida. Via Zoom: Barbara N. Lyons, Vice Chairman.

**Township Staff in attendance:** Stephanie J. Mason, Township Manager; Dave Tomko, Director of Operations; Andrea Mergner, Assistant Township Manager; Charles Zeigler, Chief of Police; Michael Clarke, Township Solicitor and Sean Torpey, Township Engineer.

#### 7:00 PM REGULAR MEETING

Pledge to the flag

Ms. Herring welcomed everyone to the meeting, she stated that prior to the start of this meeting they held an Executive Session where they discussed personnel issues, commissions interviews, matters of litigation and real estate.

#### Presentations

Edison Furlong Road Bridge Replacement Project – PennDOT

Rebecca Silver, Project Manager for GFT started the presentation of the Edison Furlong Road over Pebble Creek Bridge replacement project, which will take place in Buckingham & Doylestown Townships, she introduced Brian Rasiul, PennDOT Project Manager and stated that Brad Rudolph is the PennDOT Media Contact for any questions.

Ms. Silver stated they are replacing this section to provide a safe and reliable crossing to accommodate future travel demands and comply with current design and safety standards, the bridge built in 1925 is showing significant deterioration. The bridge will be higher to allow for less overflow during storms and wider to accommodate future traffic needs and future bike/hike path. The road will be detoured during construction, one detour for vehicles and one for bicycles (PA Bicycle Rout S).

They expect to wrap up preliminary engineering by the end of April, Final Design May 2026 through September 2027, construction June 2028 through August 2028. There will be no construction while school is in session.

Mr. Wood inquired will this effect the single lane bridge further up the road. Ms. Silver stated that bridge is not included in the project.

Ms. Lyons inquired who the lead agency is for this project. Mr. Rasiul stated that this is split down the middle of the road.

Ms. Mason stated that this is a PennDOT project there is no cost to the Townships.

Ms. Silver stated that this project is being paid for with 80% federal funds and 20% state funds. The Board thanked Ms. Silver & Mr. Rasiul for the presentation.

EAC Presentation Light Ordinance – Erich Neal

Mr. Neal wanted to discuss changing the ordinance for the way lighting is done in the Township. Artificial light is harmful to us, it is form of pollution that we can control. Light pollution harms insect life, they fly around the lights all night long, meaning they are not gathering food and not creating a new generation, insects are dropping dramatically. There is harm to birds as well, they getting confused and easy pray for predators, 80 – 90% if birds live on insects and are dying for lack of food. The light harms the circadian rhythms of humans. He stated that the ordinance now encourages lighting in the Township and we should be discouraging lighting.

Ms. Lyons stated that she likes the idea, she feels we should do what we can to incorporate some of those suggestions she feels this is something we should consider. Ms. Lyons thinks that the Township Planner should take a look and craft something for consideration of the Planning Commission. Her concern is the cost to homeowners. Ms. Dixon stated that especially for the new developments going in a way to move forward. The consensus of the Board was to have the Township Planner take a look.

Ms. Goldstein stated that they have written a lot of Dark Sky Ordinances over the years, one thing to consider, rather than having it Subdivision Land Development, possibly a stand alone ordinance to cover the entire Township and not in zoning which does not get into the specifics. They can certainly work with everyone and come up with something that would address the needs and concerns of the Board, residents and the EAC. Ms. Mason will set up a meeting between Ms. Goldstein & Mr. Neal. Ms. Herring asked that the Chief to be involved when it comes to security issues. Mr. Neal also suggest red lights as an alternative to white lights.

Public Comments Agenda Items Only  
None

#### ANNOUNCEMENTS

- A. The next regular meeting of the Board of Supervisors will be held on Tuesday, April 14, 2026 at 7:00PM
- B. The Doylestown Township Municipal Building will be closed Friday, April 3, 2026 in observance of Good Friday.
- C. **Summer Camp at the CRC**  
Your child can attend a full-day, multi-sport camp with Overtime Athletics at the Community Recreation Center every week this summer! We're also offering half-day pickleball and chess camps. Register today at [www.doylestownpa.myrec.com](http://www.doylestownpa.myrec.com)
- D. Save the Dates for these Special Events in 2026:
  - **Gather for Good** – Thursday, April 16<sup>th</sup> from 6:30 – 8:00pm hosted by our Human Relations Commission.
  - **Annual Touch a Truck Event** – Saturday, May 16<sup>th</sup> from 10am – 1pm at Central Park.
  - **For the Love of Bluebirds Presentation** – hosted by the Environmental Advisory Council (EAC) and Bird Town Committee. Saturday, April 11 from 10 am – 12 pm at the Township Administrative Building.
  - **Save the Date for our Annual Arbor Day Tree Planting and Mulching Workday** – at Central Park – Saturday, April 18 from 9 AM – 11 AM. This is a family-friendly event, and civic groups, Scout troops, and community organizations are encouraged to participate. Find more information on our website.

More information for these events and more can be found in the Winter & Spring Program guide sent to residents' homes or by visiting [www.doylestownpa.org](http://www.doylestownpa.org)
- E. The Township's Veterans Advisory Committee will host Matt Allen from the Bucks County Department of Veterans Affairs to share information about the services and benefits available to Bucks County veterans and their dependents. Join us Thursday, March 26 at 4:00 PM at the Township Building to learn more about Bucks County programs, available support, and resources designed to assist veterans and their families.  
All veterans, family members, and interested residents are welcome to attend.
- F. We are looking for a few resident volunteers to fill vacancies on our various Boards and Commissions in 2026! Check out our web site [www.doylestownpa.org](http://www.doylestownpa.org) for vacancies and more information on the various Boards and Commissions and their roles in the Township. If you are interested, please send a letter of interest and resume to the Township at 425 Wells Road, Doylestown, PA 18901.
- G. Chapman Road Bridge is closed to all traffic 24 hours a day. A full detour is in place directing motorists to use Pine Run Road to Limekiln Road and Ferry Road. Repairs work is expected to be completed by June 30, 2026. This is a PennDOT project you can visit their website or visit the Township website for updates.

- H. Keep up to date with Township News / Events – sign up for E-news at [www.doylestownpa.org](http://www.doylestownpa.org). E-News is sent out every Friday at 4:00PM.

**MINUTES APPROVAL:** Regular Meeting – February 17, 2026 – On motion of Ms. Lyons, seconded by Ms. Dixon, the Board approved the February 17, 2026 meeting minutes. The motion carried 5 – 0.

## CORRESPONDENCE

### REPORTS

#### Solicitor

Nothing to report.

#### Township Engineer

Nothing to report.

#### Police Chief

Chief Zeigler stated that the police department will be taking part in National Drug Take Back on Saturday, April 25<sup>th</sup> from 10am to 2pm. The Police will be on site at three locations: Doylestown Township Municipal Building, 425 Wells Rd.; Penn Medicine – Doylestown Hospital, 595 W State Street and GIANT Food Store, 1661 S Easton Road. This event aims to provide a safe, convenient, and responsible means of disposing prescription drugs, while also educating the general public about the potential dangers of having unused medication in your home.

#### Dir. of Operations

##### **PennDot Green Light Go - Easton Road & Edison Furlong Road Traffic Signal Project**

##### **Ratification of Traffic Signal Easement – Easton Road & Edison Furlong Road**

Mr. Tomko stated that they worked with the solicitor's office and the property owner at 101 Edison Furlong Road and his council to obtain a traffic signal easement for the location. An agreement was prepared and approved at the Boards February 17<sup>th</sup> meeting & the property owner signed the agreement on February 18<sup>th</sup>. Supervisors Herring, Lyons & Dixon all agreed to execute this document. He is asking the Board to ratify this document so it can be official. Our solicitor's office has recorded this document at the Courthouse.

On motion of Ms. Lyons, seconded by Ms. Dixon, the Board ratified the action already taken by the three supervisors mentioned and approve the easement. The motion carried 5 – 0.

##### **PennDOT Green Light Go Grant, Easton Rd & Edison Furlong Rd Traffic Signal – Change Order**

Due to the cost of relocating the pole and obtaining the traffic signal easement, working with Pennoni & Armour & Sons and their subcontractor. The total change order amount is \$8,056.13

On motion of Ms. Lyons, seconded by Ms. Dixon, the Board approved Armour & Sons Electric, Inc. change order #2 for additional material and labor for the relocated retaining wall totaling \$8,056.13. The motion carried 5 – 0.

##### **2026 -2027 Bucks Consortium Road Materials Bid**

Mr. Tomko stated that the Bucks County Consortium Road Materials Bids we solicited and opened by Solebury Township for the 2026-2027 Bucks County Consortium crushed stone, aggregate and paving materials bid. We do this every year for material that we purchase for projects throughout the year. His memo show the materials we might purchase this year through these suppliers.

On motion of Ms. Lyons, seconded by Ms. Dixon, the Board accepted the bid submissions from the following suppliers for the purchase of construction materials in accordance with the 2026-2027 Bucks County Consortium Materials Bid.

- Eureka Stone Quarry, Inc., Huntingdon Valley, PA
- Plumstead Materials, Doylestown, PA
- Walter R. Earle - Morrisville LLC, Farmingdale, NJ
- Miller Materials, Doylestown, PA

- M&W Precast & Construction Supply, Ottsville, PA  
The motion carried 5 – 0.

#### 2026 Street Sweeping - Extension

Mr. Tomko stated that this is a one year extension from 2025 they were given the option for two, one year extensions. Reilly Sweeping would like a one year extension. Spring sweeping \$19,040.71 and fall sweeping is \$26,080.98.

On motion of Ms. Dixon, seconded by Ms. Maida, the Board authorized execution of a one-year contract extension for the 2026 Street Sweeping with Reilly Sweeping, LLC (dba SCA Sweeping of Pennsylvania), Fairless Hills, PA totaling \$45,121.69. The motion carried 5 – 0.

#### Assistant Township Manager

##### EV Charger Update

Ms. Mergner updated the Board on the purchase and installation of a level two charger, this will be located next to the existing charger which is accessible to Central Park & our CRC visitors. The Township was awarded a rebate of up to \$17,500 through PECO EV Smart Charging Program. The project is also supported by a \$15,000 donation that we received during the Capital Campaign. Hoping for installation and ready to use this spring. If we receive the full amount of the rebate, it will not cost the Township any money. The donor will be updated tomorrow.

Mr. Wood inquired if this is different they the EV chargers in the back for Township vehicles. Ms. Mergner stated yes. This would be for a public facing charger.

There will be a cost to the public per kilowatt hour.

#### Township Manager

##### Update on supporting the Central Bucks Senior Center in a grant proposal

Ms. Mason stated that this is a follow up and confirmation, as the Board knows we were approached by the Congressman's office to assist the Central Bucks Senior Center in a grant similar to the one we received this year. This grant would be to help them do a number of improvement projects at the Senior Center totaling \$1,126,000. If approved, we would assist them with administering the grant. She thanked the Board for their support and sending the information to the congressman's office. We will probably hear early next year.

#### Fonthill Conservation Easement DCNR-C2P3 Resolution

Ms. Mason stated that as the Board knows we have been supporting the Heritage Conservancy, we were the lead agency on a previous grant as they try to place a conservation easement on Fonthill Property. Now they are applying for DCNR C2P3 grant. It requires a resolution from the Board, she appreciates the Board acceptance of that resolution.

On motion of Mr. Wood, seconded by Ms. Lyons, the Board approved the Resolution for Heritage Conservancy Conservation Easement on Fonthill property. the motion carried 5 – 0.

#### Supervisors

Ms. Lyons stated that she would like to move James Plummer be appointed to the Park & Recreation Board, seconded by Ms. Dixon, the Board appointed James Plummer to the Park & Recreation Board. The motion carried 5 – 0.

Ms. Lyons also stated that at the last Park & Recreation Board meeting they expressed their great appreciation for the work our Public Works Department did during the snow storms, they asked her to read the following:

“The Park & Recreation Board would like to publicly express our sincere appreciation to the Doylestown Township for the excellent work they did performing and clearing our roads and trails of snow and ice during the recent significant storms. Their dedication and tireless efforts helped ensure the safety and accessibility of our community and we are grateful for your continued service to our residents.”

Ms. Lyons mentioned that she and Ms. Mason have been on the DART committee for a long time. The DART has expanded west and south. She wanted the Board to know that recently they sent

correspondence to our state representatives to not only keep the DART funding coming but to potentially increase due to the increase in service. This correspondence was signed by all of the municipal members of the DART. She wants to thank Doylestown Township for the continued support of the DART.

Ms. Lyons wanted to remind everyone that the Doylestown Township Board of Supervisors will be participating in the Memorial Day Parade. She believe this is the first time the whole Board will be marching. Please come out and support!

Ms. Maida stated that the Pension Advisory Committee cancelled its meeting for March. The Finance Committee will meet on March 25<sup>th</sup> at 7PM, there is a vacancy on this committee, and she encourages anybody interested in finance to send their resume to the Township. At the end of February, the Board had the pleasure of attending BCATO (Bucks County Association of Township Officials) annual convention along with our tax collector, one of our auditors, and Ms. Mason. It was wonderful to see all the hard working people who dedicate their careers and volunteer their time to our local municipalities. There was a robust discussion about E-bikes, attainable housing and data centers all important topics.

Ms. Dixon reported that the EAC had a joint meeting with the Park & Recreation Board which is done annually. The EAC met separately after the meeting, Ms. Goldstein was there regarding an ordinance pertaining to trees.

Bike/Hike Committee meeting this morning, updates on the usual trails that are being worked on. Mike Bateman, Buckingham Township Supervisor, was in attendance and Louise Silberg, Buckingham Township Park & Rec Board who informed them that they had 17 new member show up for their Park & Rec Board meeting.

They received an email yesterday from BCATO, there is a Data Center Impact Roundtable tomorrow, she will be attending, she feels it is an important issue. An ordinance in process at the Township regarding electricity costs for residents, making sure there is enough water to cool down those facilities to make sure we are using renewable energy vs. fossil fuel causing harm to the environment. She encouraged residents to make their voices heard by contacting their state representatives and senators.

Ms. Dixon shared that she drove her EV to Pittsburgh and back, there are great charging stations along the turnpike. She plugged in for 30 minutes, which gave her time to stretch her legs. If you are looking at an EV, with the high price of gas now is a good time to jump in.

Ms. Herring shared that all of the supervisors' drive either electric or hybrids.

Mr. Wood gave an update on the Planning Commission, last Thursday was the rescheduled February meeting due to the snow. Continued discussion on the Hart Property and suggested zoning changes to the R1 ordinances, as well as a map amendment there is a lot of spirited debate both for and against. The Planning Commission voted to approve the recommended changes and pass it on to the Board of Supervisors for final approval. The key pieces, establishing a B15 2 use for the R1 District, allowing for the preservation of the historic buildings on the property which was one of the major concerns as well as mandating 50% of open space on the property as well. We are waiting on some input from the County before it comes to the Board.

Spring is mulch season, he wanted to remind residents of the Township that they can get free mulch on the 3<sup>rd</sup> Saturday of each month from 9am-11am and every Tuesday from 9am – 2pm at the New Britain Road entrance to Central Park.

Ms. Herring reminded everyone about the Human Relations Commission upcoming event, "Gather for Good", April 16<sup>th</sup> from 6:30pm to 8:00pm, there will be the opportunity to have discussions within the community about things that are important to us, to share ideas and thoughts on how we can become a stronger community. There will also be pizza.

Ms. Herring also brought up that the Board approved the addition of junior members on many of our Boards and Commissions, we still have openings, if you know any high school students that live in the

Township who might be interested in doing something for the community, please send them our direction.

She also mentioned that at our last meeting, a resident was discussing certain arrests that happened in the Township through ICE. She wants to mention that we haven't had any ICE activity in the Township, maybe one warrant recently. She does not want the community to think that there is a large amount of activity going on in the Township. She was afraid that would spread misinformation.

## **PUBLIC HEARING**

### **E-Bike Ordinance**

Mr. Clarke, Township Solicitor, stated that this is a Public Hearing for a proposed ordinance. It is an Ordinance of the Township of Doylestown, Bucks County, establishing Chapter 120, Bicycles, E-Bikes and E-Scooters, the proposed ordinance to be considered and acted upon tonight has been drafted for the health, safety and welfare of the residents of Doylestown Township. To regulate the use of motorized bikes and scooters on the Township's trail systems and parks. The ordinance will repeal all inconsistent ordinances and establish an effective date as set forth in the draft ordinance.

Ms. Herring inquired if there was any public comments. There were none.

On motion of Ms. Dixon, seconded by Ms. Lyons, the Board approved the ordinance Establishing Chapter 120, Bicycles, E-Bikes and E- Scooters. The motion carried 5 – 0.

On motion of Ms. Dixon, seconded by Ms. Lyons, the Board approved the new Ordinance Establishing Chapter 120 to regulate Bicycles, E-Bikes and E-Scooters within the Township. The motion carried 5 – 0.

## **UNFINISHED BUSINESS**

### **Request from Tax Collector – Use of Building**

Ms. Herring invited Ms. Sara Frister, Doylestown Township Tax Collector, to the podium.

Ms. Frister stated that she is required to have office hours two days for the last two weeks of every discount period. She feels the Township building will be more convenient for many of the Township residents to come, some people are not comfortable going into somebody's home.

There was discussion among the supervisors regarding charging a fee, inconvenience to staff during the work day, other municipalities allow tax collectors to use buildings, Ms. Frister is going to the Zoning Hearing Board to have most of her hours out of her home, small conference room not the main meeting room, could be used to benefit to the residents, possibly adding a morning session for parents who drop their kids off at daycare and on their way to work, tax collector should have more of a presence in the Township building, working with management come up with other times to use building, provide appropriate notice is given to the public and as long as it doesn't require staff time. The doors can be set to unlock and lock automatically on the evenings the tax collector would like to have hours.

On motion of Ms. Lyons, seconded by Ms. Maida, the Board approved the time requested with limitations of staff time and other courtesies to the building. The motion carried 5 – 0.

### **Accessory Dwelling Unit – Consider Amending Zoning Ordinance**

Ms. Mason stated that Ms. Goldstein, Township Planner, is her to review what a draft ordinance might look like. Earlier this year the Zoning Hearing Board chairman requested consideration that accessory family not require Zoning Hearing Board approval for special exceptions. We shared with the Board some of the data on how many hearings they typically have and how things getting backed up with other hearings. We met with Ms. Goldstein, she has a presentation this evening on how it would work if it were no longer a special exception.

Ms. Goldstein shared with the Board a redlined version of the current ordinance and a draft ordinance amendment. The amendment would be changing the Accessory Family Apartment to Accessory Dwelling Unit and permitting it by right in the districts where it is currently permitted by special exception. The special exception by right addresses the Zoning Hearing Boards concern. Changing it to accessory dwelling unit also, removing the family restrictions would open it up to the greater population of the Township and no longer require it to be a family member, it could be used as a rental unit addressing the affordable or attainable housing within the community. All other requirements in the ordinance accessory family apartment will still need to be met. Not only meeting the Zoning Hearing Boards request this will make it easier for the residents of Doylestown Township to use the accessory dwelling unit option while opening up to nonfamily members.

Ms. Lyons inquired if this would apply to existing and new dwellings. If an existing home has an accessory family unit, will they be able to rent it to a non-family member? Ms. Goldstein stated that yes, that is what the ordinance would do.

Mr. Wood inquired if this is solely for attached units or detached as well? Would not allow for the creation of a new structure? Ms. Goldstein stated that it can be detached, it needs to be an existing accessory structure, if some builds a permitted garage or shed and at a later time wished to change it into an apartment, yes, they can do that.

Ms. Mason shared some background checking the records, and from 1993 to date there are only 56 registered accessory family apartments.

There was a question regarding two people, not two parents and a child, the existing ordinance is written for two people due to the allowed size of the accessory dwelling unit and the detached dwellings. The Board may discuss the size of the unit, number of people and detached units at a later date. This ordinance will satisfy the Zoning Hearing Board request.

On motion of Ms. Dixon, seconded by Ms. Lyons, the Board authorized the advertisement of the Accessory Dwelling Unit Zoning Ordinance Amendment. The motion carried 5 – 0.

#### **NEW BUSINESS**

##### Doylestown Country Club Trail Engineering Proposal

Ms. Mason stated that we have a proposal from Michael Baker Engineers to do the technical proposal for the trail only not to exceed \$35,000 and a cost for Phase 2, which is a bridge that needs to be incorporated at \$80,250, making the total for Phases 1 & 2 \$115,250.00. We are applying for a DCED grant to help offset the cost of the bridge.

On motion of Ms. Lyons, seconded by Ms. Dixon, the Board approved the proposal for Michael Baker Engineers for the total amount of \$115,250.00. The motion carried 5 – 0.

##### Treasurers Report – March 17, 2026

On motion of Ms. Lyons, seconded by Ms. Dixon, the Board approved the Treasurers Report for March 17, 2026. The motion carried 5 – 0.

##### Bills List – March 17, 2026

On motion of Ms. Lyons, seconded by Ms. Dixon, the Board approved the Bills List in the amount of \$781,440.59. The motion carried 5 – 0.

#### **Public Comment – All Items**

None

**ADJOURNMENT** – Being no further business the meeting adjourned at 8:12PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Stephanie J. Mason', with a long, sweeping horizontal line extending to the right.

Stephanie J. Mason  
Township Manager/Secretary