

Doylestown Township Veterans Advisory Committee
Thursday, January 22, 2026

Meeting Minutes

The Veterans Advisory Committee (VAC) met on Thursday, January 22, 2026 starting at 4:00 PM in the Doylestown Township Municipal Building.

VAC Members in Attendance: Chris Suessenguth, Chairman; and Joe Volk, Secretary

Others in Attendance Included: Stephanie J. Mason, Township Manager; and Andrea Mergner, Assistant Township Manager. Barbara N. Lyons, Esquire, Vice-Chair, Board of Supervisors-Liaison, was excused.

Welcome: VAC Chair Chris Suessenguth welcomed everyone present to the meeting.

VAC Re-Organization: Ms. Mason instructed VAC to hold officer elections. It was the consensus of those present that the Chairman should be a Veteran. Mr. Volk made a motion to nominate Chris Suessenguth to be Chairman, motion seconded by Mr. Suessenguth, motion carried unanimously. Mr. Suessenguth made a motion to nominate Joe Volk to be Secretary, seconded by Mr. Volk, motion carried unanimously.

VAC Vacancies: Ms. Mason said the Township has been advertising the board vacancies. Mr. Suessenguth announced the American Legion Post was informed of VAC vacancy. It was also a consensus that the Vice-Chair of VAC should be a Veteran to replace Jack Kearins.

Minutes Approval: Upon motion by Mr. Suessenguth, seconded by Mr. Volk, the November 20, 2025 minutes were unanimously approved.

Veteran Flagpole Project: \$3,280 has been raised to date for the Veteran Flagpole Project. A nice Township thank you letter was sent out to donors. The estimated price of the bronze plaque naming Veterans honored is \$2-3,000.

Veterans Outreach Event: This event is scheduled for **Thursday, March 26, 2026** from 4-6 PM to coincide with the VAC Meeting to be held in the main meeting room. Mr. Suessenguth said the event with Matt Allen, Executive Director for Bucks County Veterans Affairs, will be advertised on a local radio station.

Flag Retirement Container: A discussion ensued suggesting the container that Mr. Suessenguth shared was acceptable. It should be labeled, "U.S. Flag Drop Box," to ensure only flags are put in the container and that it is sponsored by Doylestown Township VAC. The teacher and students from the welding program at Middle Bucks Institute of Technology (MBIT) are going to make the boxes.

Ms. Mergner and Mr. Suessenguth will follow up with the teacher at MBIT to begin the project.

Adjournment: Upon motion by Chris Suessenguth and seconded by Joe Volk, the meeting was adjourned at 4:41 PM.

The next VAC Meeting, which will be the special program with Matt Allen will be held on **Thursday, March 26, 2026 at 4:00 PM.**

Respectfully Submitted,

Joe Volk, VAC Secretary

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