

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
May 15, 2025

A meeting of the Doylestown Township Municipal Authority was held at 3:30 pm on Thursday, May 15, 2025 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Daniel Stairiker, Secretary and Robert Shaffer, Treasurer (via Zoom). Also present at the meeting was Brent Eaton, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Barbara Lyons, Doylestown Township Board of Supervisors Liaison.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:31pm.

**VISITORS/PUBLIC AND BOARD OF DIRECTORS'
COMMENTS**

No visitors were in attendance at the DTMA meeting.

ACTION ITEMS

MINUTES APPROVAL

Upon a motion by Mr. Van Houten, seconded by Mr. Stairiker and unanimously approved by the Authority, the minutes of the April 17, 2025 public meeting were approved as presented.

REPORTS

AUTHORITY ENGINEER'S REPORT

**Contract No. 2024-01 General/Mechanical Construction for Central Wells 5 & 7
Well House Upgrade
Request for Payment Application #3 – Worth and Company, Inc.**

Mr. Ciottoni recommended two payment applications pertinent to Central Wells 5 & 7. He reported that the prior well house on the site had been demolished and the site had been graded. He also stated that foundation work is forthcoming and is expected to be on schedule.

Mr. Ciottoni also reported that a natural feature on an adjacent property was determined by Gilmore & Associates to be an intermittent stream thereby negating the ephemeral stream permit and set-back requirements.

Mr. Van Houten made a motion to approve the Worth and Company, Inc. 6263 Kellers Church Road, Pipersville, PA 18947 Payment Application #3 in the amount of \$157,234.50 for work completed on Contract No. 2024-01: General/Mechanical Construction for Central Wells 5 & 7 Well House Upgrade. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

**Contract No. 2024-01 Electrical Construction for Central Wells 5 & 7 Well House Upgrade
Request for Payment Application #1 – GS Developers, Inc.**

Based on Mr. Ciottoni's report and recommendation, Mr. Van Houten made a motion to approve the GS Developers, Inc., PO Box 1868, Doylestown, PA 18901 Payment Application #1 in the amount of \$7,200.00 for work completed on Contract No. 2024-01E Electrical Construction for Central Wells 5 & 7 Well House Upgrade. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

No report was issued at this time.

OPERATIONS REPORT

Drought Emergency Updates

Mr. Eaton reported that a review of the monitoring well levels was performed last week. In noting the significant rainfall already received in May, he also stated that it generally takes 30 days for the rainwater to appear on the monitors. Mr. Eaton stated that this has been the eighth (8th) driest year in the last 130 years. He reported that DTMA and Doylestown Borough had recently agreed to continue the Drought Emergency restrictions with current water levels generally remaining at 4.5 inches below the acceptable pre-drought levels.

In response to a question posed by Mr. Van Houten, Mr. Eaton reported that bulk water sales continue to be prohibited at this time.

The members of the DTMA agreed with Mr. Eaton's recommendation to maintain the current Drought Emergency restrictions until pre-drought levels are maintained.

EXECUTIVE DIRECTOR'S REPORT

PFAS Design of Treatment Facilities

Request for Payment: Gilmore & Associates, Inc., Invoice #PS-INV2504513

Mr. Eaton reported on the current invoice from Gilmore & Associates representing work on Phase 1 of this project. Based on Mr. Eaton's recommendation, Mr. Van Houten made a motion to approve the Gilmore & Associates, Inc., 65 E. Butler Avenue, Suite 100, New Britain, PA 18901 Invoice #PS-INV2504513 in the amount of \$6,041.75 for work completed on the PFAS Design of Treatment Facilities. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

Central Wells 5 & 7 PFAS Treatment Facility – Door and Siding Color Selection

Mr. Eaton presented physical color chips for the PFAS building along with a color chart for the door and recommended that the window cover be white while the reinforced fiberglass doors be black. Ms. Barbara Lyons suggested that the building's siding color be Harbor Gray with the roof color yet to be determined.

EPA Proposed Plan for the Chem-Fab Superfund Site

Mr. Eaton provided background information and referred to the information provided in the DTMA meeting packet noting that in the Superfund remedial process, EPA investigates sites to determine the nature and extent of contaminants. Based on the findings of the EPA, a Proposed Plan was issued for the Chem-Fab Superfund site due to the fact that two properties were identified as being over the PFAS limit.

Mr. Eaton reported that he and Township Manager, Ms. Stephanie Mason, held a phone conference with the EPA and noted the following four possible options presented by the EPA:

1. No action.
2. Carbon filtration and long-term monitoring.
3. Bottled water delivery and long-term monitoring.
4. Connection to an existing water main to a public water supply system.

EPA is recommending option #4 involving three properties being connected to an existing water main in the DTMA water system; however, no final decision has been made by the EPA at this time. Mr. Van Houten emphasized the importance of being certain that the DTMA is financially covered if the project moves forward.

NEW BUSINESS

BILL'S LIST: May 2025

Mr. Van Houten made a motion to approve the May 2025 Bills List for the General Fund Account in the amount of \$47,445.70; Developers Escrow Fund in the amount of \$1,044.50; Capital Improvement Fund in the amount of \$180,005.78; Prepaid ACH Credit Invoices in the amount of \$13,500.58; Prepaid Invoices in the amount of

\$12,653.53 and Transfers to the Township in the amount of \$100,354.87. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: May 15, 2025

Mr. Van Houten made a motion to approve the May 15, 2025 Treasurer's Report as submitted. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS

The next **DTMA Board of Directors Meeting** is scheduled for June 19, 2025 at 3:30pm.


The PMAA Management Workshop is scheduled for May 21, 2025 and will be Virtual.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:09pm.

Respectfully submitted,

Brent Eaton
Executive Director



6/19/2025

Date