



## DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: February 11, 2025

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A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:35 p.m. on Tuesday, February 11, 2025, at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Blythe Kelly, Joe Salvati, Kellie McGowan, Brent Ruge, Don Borden Kathy Brown, Karen Sweeney - Director of Parks and Recreation Department, Barbara Lyons, Board of Supervisors Liaison (*via zoom*).
- Absent: Paul DiNella
- Guests: Stephanie Mason, Township Manager
- Visitors: None

### Meeting Notes.

- Motion made by Joe Salvati, with a second by Brent Ruge, to approve the meeting minutes for the January 14, 2025 meeting, with revision to the minutes as discussed. Motion passed unanimously 6-0.

### Information and Correspondence.

- 25 01 16 Skepton two-week look ahead #27.
- 25 01 30 Skepton two-week look ahead #28.
- Park Report (*director of operations*). Joe asked for clarification on the kiosk line item noted to be completed in 2026-2027.

### Review of Plans.

- Doylestown Hill 1965 Turk Road. Board discussed construction of a walking trail/sidewalk along the Turk Road frontage around the corner with Route 611. Motion made by Joe Salvati to recommend installation of a bike/hike trail along the Turk Road frontage around the corner of Route 611 to the end of the property, with a second by Don Borden. Motion passed 6-0.

### Old Business.

- **Park Improvement Project.** Fundraising goal has been reached by the capital campaign committee and the project continues to move forward well.
- **Corn Hole Board (outdoors).** Working to coordinate a date for a meeting to go out to the park to identify site locations. Potential locations are the game grove, near pavilion 1. The board determined that the site visit is needed for further discussion.
- **Future Events/Locations.** Standing agenda item. No discussion.

### New Business.

- **Joint Meeting with EAC.** Blythe provided an update that there will be a February 27, 2025 meeting between the board chairs to set a preliminary agenda for the joint meeting. Discussion of possible agenda items.

**PRB Member Comments.** None.

**Subcommittee Reports.**

- **Golf Outing Update.** The subcommittee is working on dates to meet with Commonwealth to discuss the specifics of the 2025 outing. Subcommittee has not yet set a final outing cost or other specifics pending the meeting. Brent recommended a score tracking mechanism.
- **Wayfinding Sign Project.** The subcommittee will be following up with further updates on the preparation of the sign.
- **Inside Open Golf Outing (Main Swing).** Kathy discussed the current numbers for the event and sponsorship opportunities. The board asked about volunteer opportunities, but the event is well-staffed. There will also be opportunities for donations and raffles tickets at the event.

**P&R Director's Report:**

- The concert series flyer has been produced
- The Department team is working on programming for the new building, including outreach efforts to other local groups and individuals for events and program. Specifically looking at revenue opportunities, including a potential casino night. The Township is working through legal requirements for a policy on serving alcohol at private events at the community center.
- CBAA is in contact with the department for use of the new gym facility for the basketball league, also receiving outreach from other organizations for use of the community center
- Capital campaign committee is discussing the ribbon cutting event for the community center, and the timing of the event. Park and Rec board participation is encouraged.
- Discussions with the national USTA on the tennis court design on funding opportunities have resulted in eligibility for a grant in an amount up to \$250,000 for the court project at Central Park. This would require a change order (\$60,000) for some update to the proposed court lighting to enable the USTA to host higher level events, high school events and USTA tennis leagues. Township staff will be recommending that the Board of Supervisors move forward with the change order to facilitate the improvements needed for eligibility. The consensus of the Park and Recreation Board is support for the project.

**Visitor Comments.** None.

**\*Adjournment:** Being no further business the meeting was adjourned at 6:37pm on a motion by Kathy Brown with a second by Kellie McGowan. All in Favor, motion passed 6-0.

Respectfully submitted by:  
Kellie McGowan  
Doylestown Park and Recreation Board

Approved: \_\_\_\_\_