



## DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: November 12, 2024

---

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:35 p.m. on Tuesday, November 12, 2024 at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Blythe Kelly, Joe Salvati, Kellie McGowan, Brent Ruge, Kathy Brown, Karen Sweeney-Director of Parks and Recreation Department, Barbara Lyons, Board of Supervisors Liaison.
- Absent: Paul DiNella, Don Borden
- Guests: None
- Visitors: None

### Meeting Notes:

- Motion made by Joe Salvati, with a second by Kathy Brown, to approve the meeting minutes for the October 8, 2024 meeting, with addition of the meeting time and revision to the Director Report as discussed. Motion passed unanimously 5-0.

### Information and Correspondence:

- 3775 Bristol Road Minor Subdivision
- 24 10 24 Skepton two-week look ahead #21

### Review of Plans.

- 3775 Bristol Road Minor Subdivision. The P&R Board recommended that the Board of Supervisors require a fee in lieu of recreation land in connection with any approval of the subdivision on motion of Kathy Brown with a second of Joe Salvati. Motion passed 5-0.

### Old Business:

- **Park Improvement Project.** Karen discussed outreach with various local sports organizations and individuals relating to rental of the gym space. Township received a RACP grant in the amount of \$500,000.
- **Future Events/Locations.** No discussion.

### New Business. None.

### Member Comments:

- Brent Ruge followed up on the EAC tree-planting event. Blythe and Kelly attended and advised that the event was well-attended with 75 trees planted along the woodland walking path in Sauerman Park.
- Kathy Brown noted the flags for Veterans Day in the Doylestown Cemetery and asked the Board to make an effort to participate in the Wreaths Across America Event on December 14, 2024.
- Kathy Brown noted the improvement to the walking trails in the location of the new

roundabouts at Route 611, New Britain Road and Sauerman Road.

- Blythe Kelly advised of the work of the Veterans Advisory Council for Veterans Day.

### **Subcommittee Reports:**

- **Golf Outing Update.** Karen advised that the final net proceeds from the golf outing was over \$38,000, which is in excess of the prior year events and the highest event total. Brent request that the final score be provided at the 2025 outing.
- **Wayfinding Sign Project.** Kathy presented the results of the pilot program planning. One double-sided sign will be located at Central Park for the purpose of connecting visitors to the Central Park facilities. Kathy presented options for programming on the sign. Option 1 would be a sign that would have multiple inserts that are easier to switch out and would cost \$2030.00. Option 2 is a single board sign that would be larger and would cost \$2014.00. The material for the proposed sign is a composite that would have the ability for double-sided images. Kathy presented an image of the proposed structure. Karen advised that the P&R board funds will be rolled over from 2024 to 2025 to allow the board to complete the process and use the funds in 2025 for the pilot program. On motion by Kellie McGowan and second by Kathy Brown, the board voted to proceed with Option 2.
- **DecemberFest (Santa).** Blythe provided an update that Santa and Mrs. Claus are committed for the event. The EAC will also be in attendance with a craft at this years' event. The committee secured the hot dog vendor again, which food will be available for purchase. Joe secured a quote for the sign advertising the event. On motion of Brent Ruge and second from Kellie McGowan the board moved to buy four (4) signs if they are not able to be printed by the Township. Motion passed 5-0.
- **Sim Golf Outing (Main Swing).** The facility has expanded in size and now includes a full bar. Main Swing is providing a package for a 4-hour event that will feature virtual golf at "the" Pebble Beach golf course. Kathy will be preparing to advertise the event starting in December.

### **P&R Director's Report:**

- Karen advised that there is a subdivision plan for Fir Lane pending with a fee in lieu
- There will be a Gingerbread House Decorating contest, with submissions to be delivered to the Township on Monday, December 9, 2024.
- The Township Park and Recreation Department new re-designed program brochure for Winter/Spring 2025 is in process and features the community center programming and new courts.
- Meeting Dates for 2025 were discussed and confirmed by the board. The golf outing will be held on October 6, 2025.

### **Visitor Comments. None.**

\***Adjournment:** Being no further business the meeting was adjourned at 6:40pm on a motion by Kathy Brown with a second by Joe Salvati. All in Favor, motion passed 5-0.

Respectfully submitted by:  
Kellie McGowan  
Doylestown Park and Recreation Board

Approved: P&R Board Mtg., January 14, 2025