

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY

Minutes of 2024 Budget Work Session Meeting

September 19, 2024

The 2024 Budget Work Session meeting of the Doylestown Township Municipal Authority was held at 2:00pm on Thursday, September 19, 2024 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice Chairman; and Matt Oakes, Member (arrived at 2:10 pm). Also present at the meeting were Keith Hass, Executive Director, Ken Wallace, Finance Director, Koun Lim, Senior Staff Accountant, and Brent Eaton, Water Superintendent.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 2:06 pm.

Capital Project Expenditures for 2025

Mr. Van Houten opened the discussion requesting a review of the capital budget projects and status of the carry-over projects. Mr. Hass highlighted the following:

1) SCADA System Upgrades

After discussion and completion of SCADA upgrades in a piece meal fashion it was decided to remove this item as a capital budgeted item.

2) Eastern Public Water Expansion Project

This \$150,000 is slotted for the water system improvements in conjunction with the construction of the Ashbridge at Furlong development.

3) Cross Keys Pump Station Upgrades

The figure of \$150,000 is carried over for retainage and project closeout.

4) Turk Road Booster Station Upgrades

This project has been on hold for a few years while the Ashbridge at Furlong development is pending. Potentially, additional fire protection can be incorporated into this booster station. It was decided to delay the design for this project until confirmation of the Ashbridge at Furlong development occurs.

5) Central Water Booster Station Upgrades

This project is completed but DTMA will budget \$25,000 for retainage and project closeout.

6) DTMA Vehicle Purchase

DTMA is budgeting \$95,000 for a Chevy 3500 truck for the Water Operator position. This figure includes the improvement to the body and the attachments for plowing snow. The existing truck will be used as a spare. This is scheduled to be the final purchase of a DTMA vehicle for the next few years.

7) Old New Road Interconnection

DTMA is budgeting \$100,000 for our portion of the electrical and SCADA work. This interconnection located in the Central Water System is to be designed and paid for (excluding electric and SCADA) by the North Wales Water Authority as part of the water supply settlement agreement.

8) Fire Hydrant Replacement Project

The last few years DTMA has been replacing fire hydrants a few at a time (approximately 10 per year) instead of one big project. This process has been working out well and DTMA plans to replace another 10 to 20 next year. \$200,000 is requested.

9) PFAS Well Treatment

DTMA budgeted \$4.5 million for the Central #5 and Central #7 PFAS well treatment project. This includes engineering and construction costs. Mr. Wallace indicated that even though a grant was obtained, DTMA pays the engineers and contractors and then is reimbursed by the PENNVEST grant.

10) Easton Road Roundabouts

DTMA needs to reimburse PennDOT for the relocation work. DTMA estimates a maximum of \$50,000 is needed.

11) Ferry Tank and Central Tank Design Study

This \$15,000 is carried over from 2023.

12) Central Booster Station Driveway Paving

Mr. Hass explained this driveway needs repair. This driveway is part of the walking trail connecting the Villages and Teversall and is used by the public. DTMA plans to work with the Township to bid out this project in 2025 to hopefully save money.

13) Old Dublin Water Main Loop

This carryover project consists of a water main extension that eliminates a dead end in our northern system. In addition, potentially a few homes can connect. DTMA is budgeting \$200,000.

14) South Meter Pit Upgrades

Mr. Eaton explained this meter pit allows water to flow from our Central Water System to South Water System. The upgrade automates this meter pit. Upgrades include new PLCs, valve, and SCADA. DTMA purchased material already in 2024 and will reduce the budgeted line item to \$25,000 after discussion with Mr. Green.

15) Forest Park Regional Interconnection- \$320,000

16) Northern Tank Transmission Loop \$1,500,000

Mr. Hass added these projects are currently under the design phase. Also, the grant amounts for each project will be added to the 2025 budget.

General Fund Income and Expenditures

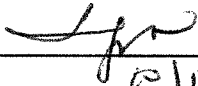
Mr. Hass highlighted the general fund income items. The interest income, metered sales penalty, and private fire protection line items were reviewed. At the request of Mr. Van Houten, the hydrant and sprinkler fees will be reviewed. The projection of water meter sales has been reduced slightly due to the Carriage Hill reduction in usage.

Mr. Hass indicated with the reduction in the amount of available groundwater supply, DTMA budgeted additional amounts of water to be purchased. Mr. Van Houten requested this line item and others be looked at more closely as our expenditures are forecasted to be greater than the revenue for 2025.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 3:20 pm.

Respectfully submitted,
Keith Hass
Executive Director



01/17/2024

Date