



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: July 9, 2024

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30 p.m. on Tuesday, July 9, 2024 at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Blythe Kelly, Joe Salvati, Paul DiNella, Don Borden, Kellie McGowan, Brent Ruge, Kathy Brown, Karen Sweeney-Director of Parks and Recreation Department.
- Absent: None.
- Guests: None.
- Visitors: None.

Meeting Notes:

- Motion made by Joe Salvati, with a second by Paul DiNella, to approve the meeting minutes for the June 11, 2024 meeting, with two revisions as discussed. Motion passed unanimously 7-0.

Visitors. None.

Information and Correspondence:

- **CRC May Executive Report.** The P&R board had a discussion of the current construction schedule and the public information relating to the project.
- **2024 Cap Projects.**
- **2025 CapEx Form Directions.**
- **2025 CapEx Form** (for submission).

Review of Plans: None.

Old Business:

- **Park Improvement Project Status.** Discussion previously.
- **Plumstead Softball.** Tabled.
- **Future Events/Locations.** Tabled to the September meeting.

New Business:

- **CapEx Projects 2025.** The forms are due to be submitted by September 4, 2024. Discussion of trails improvements occurred. Blythe asked for clarification of the maintenance budget for Kids' Castle. The prior years' Sauerman Park pavilion request was discussed, as well as other opportunities for the park. It is classified as a "neighborhood park", so the board considers this for scope of intended uses. Improvements to the trails can trigger ADA compliance. The P&R Board is satisfied with the requests pending for the Board of Supervisors consideration.

Member Comments:

- Kathy Brown. The EAC Garden Party was a good event, and well-attended. Kathy commented that the Township parks workers are doing an excellent job. Kathy will resume work on the virtual golf outing after the Township outing is complete.
- Joe Salvati. Question as to whether the new parking area proposed to be built is necessary. For the concerts, the parking need has been handled in the Octoberfest field and in-neighborhood parking. P&R Board discussed the need for additional parking. Karen advised that Central Park is currently under-parked.
- Paul DiNella. Question whether coolers can be brought to the concerts. Karen advised that coolers (non-alcoholic) are permitted. Grills are prohibited.
- Blythe Kelly. Sign-up genius should be updated for the concerts. The canceled concerts will be added to the end of the season. Blythe asked for additional help with the capital campaign tent at the summer concerts. A large red oak tree fell at the edge of Blythe's property and Central Park. A few pieces of the tree were saved and the P&R Board discussed possible pieces for the Community Center. Blythe will be providing an update to the Board of Supervisors at the July meeting of the current activities and initiatives of the P&R Board.
- Karen Sweeney. Advises that July is national park and recreation month, and July 19th is park and recreation director day.

Subcommittee Reports:

- **Golf Outing Update.** Thank you to the new members of the P&R Board who have signed up for foursomes. To date, we have most major sponsorships paid, and few smaller sponsorships available. Gross receipts are over \$52,000 in sponsorships, with a total of \$88,000 in revenue. Only 8 foursomes remain. Next subcommittee meeting will be on August 6, 2024, at 10:00am.
- **Wayfinding signs.** Don and Kathy met with a consultant who prepared a concept for a graphical map. The map is based upon the maps at the Wilma Quinlan Nature Preserve. The subcommittee will be meeting again in July. Discussion of whether the P&R Board should use some of the 2024 budget money for the sign project. Subcommittee will be in contact with the Township staff to discuss the improvement.
- **DecemberFest.** Discussion of what is required for purchase for the event this year. No subcommittee meetings are presently scheduled.

P&R Director's Report:

- Karen presented a proposed new game for the golf outing. The subcommittee will discuss this at the next meeting.

Visitor Comments. No comment.

***Adjournment:** Being no further business the meeting was adjourned at 6:45pm on a motion by Kathy Brown with a second by Paul DiNella. All in Favor, motion passed 7-0.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____