



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: June 11, 2024

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:32 p.m. on Tuesday, June 11, 2024 at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Blythe Kelly, Joe Salvati, Paul DiNella, Don Borden, Kellie McGowan, Brent Ruge, Kathy Brown, Karen Sweeney-Director of Parks and Recreation; and Barbara Lyons, BOS liaison.
- Absent: None.
- Guests: None.
- Visitors: None.

Meeting Notes:

- Motion made by Joe Salvati, with a second by Paul DiNella, to approve the meeting minutes for the May 14, 2024 meeting as presented. Motion passed unanimously 5-0. Don Borden and Kathy Brown abstain.

Visitors. None.

Information and Correspondence:

- **CRC May Executive Report.** Discussion further in agenda.
- **Memo re DAA Improvements.** No discussion. DAA improvements were approved at the May Board of Supervisors Meeting.
- **Concert Parking Map.** Karen described the specifics of the map. Paths will be illuminated. Next year, 2025, will be the 30th year of the concert series.

Review of Plans: None.

Old Business:

- **DAA Improvement Request.** Approved by the Board of Supervisors.

PRB Discussion:

- **Park Improvement Status Update.** Executive summary was reviewed. The project is on schedule for completion in March 2025. The capital campaign committee is advancing an initiative to obtain \$25,000 in donations for the comfort cottage/bathrooms.
- **Plumstead Softball.** P&R Board continued the discussion of opportunities for additional softball fields for all softball leagues in the Township. Board would be interested in a future project involving development of additional fields.
- **Future Events/Locations.** P&R Board is holding events with focus on the capital project.
- **Member Comments.**
 - Blythe asked for participation as a volunteer at the concert event series. The EAC Garden Party will be held on June 22 and all board members are encouraged to

- attend and volunteer.
- Don Borden asked for volunteers to assist the EAC with basin clean up.

Subcommittee Reports:

- **Golf Outing Update.** Karen advised that we have one (1) reception sponsor and pin flag sponsors available, as well as lower-level sponsorship. We have thirteen (13) foursomes remaining.
- **Wayfinding signs.** Subcommittee has arranged a meeting with Brett Rojoski to discuss an updated colored concept map in response to feedback from the P&R Board members. Mr. Rojowski has prepared local maps including New Britain Borough's Martha Quinlan Park.

P&R Director's Report:

- **General information.** Park department has arranged for Venmo method of payment in the parks. The payment will be confirmed electronically on the Township iPad. Raffle tickets will remain cash. Barbara and Karen also discussed giveaway items for the P&R Department and the capital campaign committee, including reusable shopping bags and fans.
- **Township Personnel.** Karen advised that Ginny Solis and Riley McKelvey have moved on from the Township. The P&R Board appreciates their support.

Visitor Comments. No comment.

***Adjournment:** Being no further business the meeting was adjourned at 6:23pm on a motion by Kellie McGowan with a second by Kathy Brown. All in Favor, motion passed 6-0.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____