



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: April 9, 2024

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:32 p.m. on Tuesday, April 9, 2024 at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Joe Salvati, Kathy Brown, Don Borden, Paul DiNella, Kellie McGowan, Brent Ruge, Karen Sweeney-Director of Parks and Recreation; and Barbara Lyons, BOS liaison
- Absent: Blythe Kelly
- Guests: Stephanie Mason, Township Manager, Dave Tomko, Director of Public Works.
- Visitors: Kirsten Bronkovic, Fred Greco, Keith Holmes

Meeting Notes:

- Motion made by Kathy Brown, with a second by Paul DiNella to approve the meeting minutes for the March 12, 2024 meeting as presented. Motion passed unanimously 6-0.

Visitors:

- **Kirsten Bronkovic** advised that the Township is over the \$2mm mark for the capital campaign. Encouraged the Park board to donate to the capital campaign in furtherance of the goal for 100% participation in the campaign in support of the project. Update provided on the "Match Madness" campaign.

Information and Correspondence:

- **Concert Parking Map.** Map has been finalized. Park Board discussed the directional signage and coordinating aspects of the locations, including how the public would be directed to various parking areas.
- **Updated on the CRC project.** Paul DiNella noted that the information requested by the Board with respect to updates on the project was provided by way of copies of the reports that are provided to the Board of Supervisors on a monthly basis.
- **DAA Baseball 2023-24 Field Proposal (original/repeat).** Discussed in section 6, below.
- **DAA Park Improvement Proposal – Scoreboards.** Discussed in section 6, below.
- **DAA Park Improvement Proposal – Shed.** Discussed in section 6, below.
- **DAA Park Improvement Proposal – Fence/Homerun banners.** Discussed in section 6, below.
- **Sinclair Salisbury Email/Memo.** Discussed in section 6, below.
- **Centre Region P&R Ballfield Fence Banner Program.** Discussed in section 6, below.
- **DAA Turk Park 5-6 Fence and Maintenance Work.** Discussed in section 6, below.

Review of Plans:

- **45 Sauerman Road.** This is a sketch plan for a proposed subdivision only. Board discussed the preliminary nature of the application and the Township's fee-in-lieu for residential lots, with the Board in favor of accepting fee in lieu at the time of subdivision/land development.
- **1776 South Easton Road Development.** Land development plans were filed.
- **280 N Broad Street.** Land Development plans were filed.

Old Business:

- **DAA Park 2023-2024 Field Proposal Detail.**
 - Keith Holmes, DAA representative
 - Fred Grecco, Managing Director of DAA

Discussion of the overall proposals for park improvements that would serve the DAA use of the park for baseball games. Quotes for work have been obtained and contractors have been lined up for the installation of scoreboards and shed(s). DAA would pay for the improvements.

Scoreboards: Kathy asked for confirmation on the proposed locations of the scoreboards and the impact on remaining usable land. DAA proposes to locate the scoreboard "up against" the fence. Dave noted that the separation distance from the fence. Two options for scoreboards are proposed. The regular baseball season runs from April through July, with Fall season. DAA would use the scoreboards during the season, and they would be available for rental off-season. Stephanie requested information on the brightness of the scoreboards based upon prior discussions with residents relating to the Township's representations that there would be no lights at the Turk fields. Board believes that discussions with the neighboring property owners is important to the process. Don asked how many other field activities are occurring at Turk park. Board discussed possibility of the other sports requesting scoreboards at other field locations. Board discussed portable scoreboards.

Discussions were held about what Township assistance would be required in this process. This includes maintenance concerns.

Dave Tomko provided the Township staff recommendations, with concerns relating to maintenance and value to the Township, as well as usability of the park for all sports. DAA advises that portable is not an option. Paul asked about marketing opportunities on the scoreboard.

Discussion to table a recommendation on the scoreboard pending further discussion and an updated to the satisfaction of the Township staff, conditioned upon obtaining the consent and coordination with the neighboring property owners.

Sheds: DAA has requested an additional 10 x 14 shed in the location in Turk. Concerns relating to the size, and with respect to a shed with electric. Question with respect to the disposition of the shed if DAA no longer uses the fields.

Karen advised that the Township is getting requests from other groups for shed installations. Township staff is in favor of moving forward with the sheds with a spec to be

approved by the Township. All Code and Township permits required.

Motion made by Paul DiNella, second by Kathy Brown, to recommend support for the shed installation, conditioned upon locating the sheds to the satisfaction of the Township staff and obtaining all required permits and approvals. All in Favor, motion passed 6-0.

Fence/Homerun Banners: Karen advised that this is not a park improvement proposal. The banners are an operational question for the park and recreation department. Karen has developed a program for banners with specifications. Recommendation of a two-year waiver any rental opportunities for the banner locations. Motion made by Kellie McGowan with a second by Kathy Brown to accept the recommendation of the Park and Recreation Director for the implementation of a program for the installation of banners at Turk Park subject to finalizing the details with Township staff. All in Favor, motion passed 6-0.

PRB Discussion:

- **Future events/locations**
 - **Touch a Truck - May 18.**
 - **Yard Sale - May 4.** This event is full.
 - **EAC Garden Party.**
 - **Performing Arts**
 - **Fido Float**
 - **Food Truck Fest.**

Karen advised that we are looking for PRB volunteer participation at the concert series. A sign-up will be developed again this year.

Barbara Lyons has generously donated a new hot dog roller for the concert series.

- **Plumstead Softball.** The organization needs girls' softball fields. Don requested that the organization discussion be placed on the next agenda of the Park and Rec Board. Paul requested additional information relating to the needs of girls' softball.

Member Comments:

- No comments.

Subcommittee Reports:

- **Golf Outing Update.** Kellie provided an update on the sponsorships and efforts.
- **Wayfinding signs.** Brent thanked Don for all efforts to pull the sign/Map concept together to facilitate a map to a level that would be ready for the summer concert series. The concept still needs to be reviewed. Don requested feedback from the Park and Rec Board to be provided via email to Don and Karen. Some of the signage aspects discussed included whether we want a legend, QR code, legends, walking trail names, labels, arrows and related features included on the park map. Don described the areas shown on the Map and the rationale for inclusion of those areas.
- **Public Works Update**

Dave Tomko provided his comments on the Map relating to general maintenance and routine work. Dave advised of the schedule for maintenance, including grass and field treatment, and bench installation.

New Britain parking lot expansion is under design. There is a significant amount of material in that area. There will be a pedestrian connection between the parking lots and the fields. Future intent to fence off the public works area in the New Britain road location. Intent is to perform the improvements prior to the summer concert series.

Director's Report: None.

Visitor Comments: None.

***Adjournment:** Being no further business the meeting was adjourned at 7:09 on a motion by Brent with a second by Kellie McGowan. All in Favor, motion passed 6-0.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____