



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: February 13, 2024

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:32p.m. on Tuesday, February 13, 2024 in the Caucus Room of the Doylestown Township building, 425 Wells Road, Doylestown.

- In attendance: Paul DiNella, Kellie McGowan, Blythe Kelly, Don Borden, Brent Ruge, Joe Salvati, Karen Sweeney-Director of Parks and Recreation, Kathy Brown, Barbara Lyons, Board of Supervisors liaison
- Absent: None.
- Guests: Stephanie Mason, Township Manager
- Visitors: None.

Meeting Notes: Motion made by Don Borden and second by Kathy Brown to approve the meeting minutes for the January 23, 2023 meeting with two revisions. Motion passed unanimously 7-0.

General Information and Correspondence: None.

Review of Plans: None.

New Business:

- Reduced Program/Event fees for Township volunteers. The Board discussed a program to offer a reduced fee for Township events to volunteers (boards and commissions members) of the Township. Volunteers would not be provided with priority for park and recreation classes/programs, which would be filled initially by "paying" residents. Brent asked about a membership concept for park and rec programming. The Board discussed administrative work/cost issues to run the program and the need to ensure the revenue for the new Community Recreation Center. The Board is determined to re-visit the proposal in the future.

PRB Discussion.

- PRB Capital Fundraising event – Virtual golf. After much discussion of the varied ideas for the event, Kathy recommended that the Board postpone the event until January 2025 given the time constraints moving into Spring. Blythe asked for volunteers for a subcommittee, with Brent and Blythe joining Kathy to organize the event.
- Member Comments:
 - Joe Salvati. Looking for ideas for events or to promote the Game Grove at Central Park. This will be the subject of future discussion of the Board.
 - Don Borden. The Wayfinding subcommittee is meeting on Thursday 2/15.
 - Brent Ruge. Consider a discussion of ways to highlight other Township parks beyond Central Park and incorporate this into the wayfinding sign program.
 - Kathy Brown. Encourage other park use while the Central Park construction is ongoing.
 - Blythe Kelly. Follow up on the raffle winners. Discussion of pothole repair website and link to the event for the Bucks County Tour of Honor.

Subcommittee Updates:

- Golf Outing update. Outing will be held on October 7, 2024. A meeting at Commonwealth National Golf Club will be held to review the proposal and confirm the event specifics. Karen has also been sharing information with the Capital Campaign committee. Karen shared the current spreadsheet of sponsorship opportunities and fees/expenses for the event. The cost per golfer has been set and will be “at cost”. The subcommittee is working on sponsorships. Karen encouraged participation of all Board members. The subcommittee is recommending to the Board that we proceed with the golf outing on these terms. The board is in agreement.
- Wayfinding Sign Project. Don Borden has been working and prepared an agenda for the next meeting. Don prepared a cost estimate for the materials and design for the proposed demo sign.
- Dog Park. Orientations are being held monthly and advertised on the Township website. Next event is Fido Float in September.

Director’s Report:

- **General Information.**
 - Karen is working on the budget for the Community Recreation Center and conducting interviews for the center.
 - Sponsor packages were sent out for the Performing Arts concerts.
 - Karen prepared a statement of project impact for the performing Arts events, with parking arrangements to be coordinated. Remote parking has been discussed. DART service will continue.
 - Karen reminded everyone to vote for Bucks Happening
 - Stationary events are coming into Central Park in 2024. Pavilion 2 will be available for rent.

Visitors’ comments: None.

***Adjournment:** Being no further business the meeting was adjourned at 6:42pm on a motion by Kathy Brown and a second by Joe Salvati, with all in favor.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____