



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: January 23, 2024

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30 p.m. on Tuesday, January 23, 2024 at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Paul DiNella, Kellie McGowan, Blythe Kelly, Don Borden, Brent Ruge, Joe Salvati, Karen Sweeney-Director of Parks and Recreation, Kathy Brown (by zoom)
- Absent: None.
- Guests: None.
- Visitors: None.

Reorganization/Nominations:

Karen Sweeney opened nominations for chairperson: Joe Salvati with second of Brent Ruge nominates Blythe Kelly. Vote taken, with all in favor unanimously vote for Blythe Kelly as chair, 7-0.

Nominations were opened for vice-chair: Blythe Kelly with second by Don Borden nominates Brent Ruge. Vote taken, with unanimous vote for Brent Ruge, 7-0.

Nominations were opened for Secretary: Joe Salvati with second by Don Borden nominates Kellie McGowan. Vote taken, with unanimous vote for Kellie McGowan, 7-0.

Meeting Notes:

- Motion made by Joe Salvati and second by Paul DiNella to approve the meeting minutes for the November 14, 2023 meeting as presented. Motion passed unanimously 7-0.

General Information and Correspondence:

- PRB Plan review. Acknowledged.
- Zoning Ordinance – Signs. Acknowledged
- 2024 Golf Outing Course Comparison (to date). Karen circulated an updated document. Discussion of options for the outing location. Joe Salvati recommends the Township consider Commonwealth National Golf Club based upon the proposal. Karen discussed specifics in preparation for the outing. The Board considered the potential dates for the outing. After discussion, the Board recommends October 7, 2024 as the golf outing date at Commonwealth Golf Club.

Board considered creation of a subcommittee for the 2024 golf outing. Paul DiNella, Blythe Kelly and Kellie McGowan volunteered to work on the subcommittee. Ms. Lyons discussed the need to market the event and actively work to secure foursomes to make the event a success.

- 2024 Concert Schedule. Acknowledged.

Review of Plans:

- Bucks County Crisis Center – Land Development. Joe commented that the trail improvements should be shown in all areas shown, and after discussion, the Board supports the trail improvements. No action needed.

New Business:

- PRB Capital Fundraising Event Proposal. “Take a Swing for Park Improvements” would be an event at the virtual golf location in Doylestown. Board reviewed a proposal and Kathy Brown described the event, including potential revenue. Board recommended moving forward to further investigate the event, and directed Kathy to look into the event further, confirm dates and times, as well as duration of the event. Also recommended that this be a family-friendly event.
- Dog Park Subcommittee – Orientations & Events. Dog Park Advisory Board has been sunset. The dog park activities will be handled by a subcommittee of the Park and Recreation Board. Kathy Brown will maintain her position as the liaison to the Board for the subcommittee, which is comprised of resident volunteers. The subcommittee will continue to organize the dog park events and orientation.
- Annual Township Golf Outing – 2024. Previously discussed.

PRB Discussion.

- Phoenixville Rec Center Road Trip. Outing was a success. The Board discussed the benefits of sharing information with another municipality relating to the proposed indoor community recreation facility.
- Member Comments.
 - Joe Salvati. Wreaths Across America is looking for volunteers for pick up on January 27th at 10am. With rain date of February 3rd Joe recommends that Township volunteers be provided with a reduced fee for Township park and recreation programs.
 - Kathy Brown thanked Blythe Kelly for all of her work as chair in 2023.

Subcommittees:

- Decemberfest Recap. Blythe thanked the Board. The event included giving away 380 cups of hot chocolate and 400 cookies to attendees. Brent noted the importance of the high school volunteers who make the event a success. Mrs. Claus event was also a big success. Joe noted that the holiday jam should also be marketed as a part of the “DecemberFest” program.
- Wayfinding Sign Project. Joe will not be able to recommit to the subcommittee in 2024 and will help with the transition to the remaining members of the subcommittee, comprised of Don Borden, Kathy Brown and Brent Ruge. The P&R Board thanked Joe for all of his work. Blythe provided an update on the funding request. The request for additional funding (\$6,000) from fund 23 would require approval from the Board of Supervisors. Board discussed the budget for the program and need to present a justifiable proposal to the P&R Board. No action taken.

Director's Report:

• **General Information.**

- Karen thanked the Board for 2023 work and support for the park programs.
- The community center construction is underway. Karen described some of the impacts on park and recreation programming (primarily rentals) and use of Central Park (including parking). Additional help with the summer concert series will be needed.
- Karen advised that she spoke with EAC chairman Jim Baldassari regarding the EAC native plant garden event on June 22, 2024. The Board offered its support to the EAC for the event. Board will also support the EAC efforts with arbor day and tree planting efforts at Castle Valley park.
- It was announced that Kids Castle has re-opened.

Visitors comments: None.

***Adjournment:** Being no further business the meeting was adjourned at 6:50pm on a motion by Kellie McGowan and a second by Joe Salvati, with all in favor.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____