

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
October 19, 2023

A meeting of the Doylestown Township Municipal Authority was held at 3:30 pm on Thursday, October 19, 2023 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman; Daniel Stairiker, Secretary; Rod Stone, Treasurer and Robert Shaffer, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor and Alfred S. Ciottoni, Municipal Authority Engineer (via Zoom until 4:30pm).

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:32 pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

No visitors attended the DTMA meeting.

ACTION ITEMS

MINUTES APPROVAL

Upon a motion by Mr. Shaffer, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the September 21, 2023 Board of Directors Regular Meeting was approved as presented.

Upon a motion by Mr. Shaffer, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the September 21, 2023 Board of Directors Budget Work Session Meeting was approved as presented.

REPORTS

AUTHORITY ENGINEER'S REPORT

CONTRACT NO. 2022-1: GENERATOR INSTALLATIONS

Request for Payment Application #2 – Eastern Environmental Contractors, Inc.

Mr. Ciottoni reviewed Eastern Environmental Contractors, Inc.'s request for payment while Mr. Hass reviewed the current status of the project.

Mr. Van Houten inquired about fencing around the generator. Mr. Hass indicated trees are proposed around the generator and that DTMA will investigate the possibility of installing a fence.

Mr. Stone made a motion to approve the Eastern Environmental Contractors, Inc., P.O. Box 278, 6304 5th Street, PA 18054 Payment Application #2 in the amount of \$56,565.00 for work completed on Contract 2022-2: Generator Installations. Mr. Stairiker seconded the motion which was unanimously approved by the Authority.

PFAS Design of Treatment Facilities Update

Mr. Hass and Mr. Ciottoni presented an update on the PFAS Design of Treatment Facilities. They reported on meetings with Gilmore & Associates, the Pennsylvania Department of Environmental Protection (DEP), and PennVEST. Mr. Hass stated that PennVEST and DEP provided advice on submitting permit applications. Mr. Ciottoni added that the PennVEST application deadline is in February. Permits must be in hand by the deadline.

AUTHORITY SOLICITOR'S REPORT

No report was given at this time by the Authority Solicitor, Mr. Richard Magee.

OPERATIONS

Water Main Break – Applebee's

On behalf of Mr. Brent Eaton, Mr. Hass reported on a recent water main break at the Applebee's parking lot. Customers were not impacted, and repairs were made to the water main the same day.

EXECUTIVE SESSION

The Municipal Authority adjourned to Executive Session at 3:55pm for possible PFAS litigation.

The regular meeting of the DTMA was reconvened at 4:58pm following its Executive Session.

Following a brief discussion, it was agreed Mr. Magee and Mr. Hass will provide recommendations on handling this particular lawsuit and other future litigation.

EXECUTIVE DIRECTOR'S REPORT

2024 DTMA DRAFT BUDGET

Mr. Hass referenced the most recent draft of the 2024 DTMA budget. Mr. Van Houten requested that the board members review the draft budget and be prepared to vote on the final 2024 DTMA Budget next month.

NEW BUSINESS

BILL'S LIST: October 2023

Mr. Stone made a motion to approve the October 2023 Bills List for the General Fund Account in the amount of \$41,994.88; Developers Escrow Fund in the amount of \$1,434.00; Capital Improvement Fund in the amount of \$98,037.32; Prepaid Invoices in the amount of \$00.00; Prepaid ACH Credit Invoices in the amount of \$13,797.39; and Transfers to the Township in the amount of \$99,357.04. Mr. Shaffer seconded the motion and the motion was then unanimously approved by the Authority.

TREASURER'S REPORT: October 2023

Mr. Shaffer made a motion approving acceptance of the October 19, 2023 Treasurer's Report as presented. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS

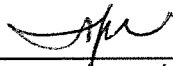
The next **DTMA Board of Directors Meeting** is scheduled for November 16, 2023 at 3:30 pm.

The **AWWA Water Quality Technology Conference** is scheduled for November 6-8.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 5:09pm.

Respectfully submitted,
Keith Hass
Executive Director



11/21/2023

Date