



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: September 12, 2023

A meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30 p.m. on Tuesday, September 12, 2023 at the Doylestown Township Administrative Building, Caucus Room.

- In attendance: Kellie McGowan, Blythe Kelly, Joe Salvati, Kathy Brown, Don Borden, Karen Sweeney-Director of Parks and Recreation,
- Absent: Paul DiNella, Brent Ruge, Ryan Manion, BOS liaison
- Guests: Stephanie Mason, Township Manager
- Visitors: None.

Visitor Comments: None.

Meeting Notes: Motion made by Joe Salvati and second by Kathy Brown to approve the meeting minutes for the August 3, 2023 meeting with no revision. Motion passed unanimously 4-0. Kellie McGowan abstains.

Correspondence: None.

Review of Plans: None.

PRB Discussion:

- **Member comment**
- **Unfinished Business**
 - October – Joint meeting with EAC is proposed.
 - Discussion of using joint meeting time between the P&R Board and the EAC to have a one-hour meeting on October 10th.
 - Potential talking points as discussed between the chair of EAC and the chair of P&R include Township Park signage, Hart's Woods, tennis/pickle ball court lighting.
 - Discussion of the signage plan at Central Park, including how to determine appropriateness and location of signage. Included discussion of signage at the back of the park across the bridge. P&R discussed possible collaborative projects, including in connection with DecemberFest. Focus is to balance the interests and park & recreation between active park use and green space.
 - Discussion transitioned to ways to more effectively and efficiently work among the committees, including possible meeting(s) of committee chairs throughout the year. Also discussion of exchange of meeting minutes in committee packets.
- **Subcommittee Update**
 - Wayfinding signs – Joe provided an update on progress. Subcommittee provided information to the Township for the capex, including preparation of a graphic

explanation of the project. Joe presented the graphics. Don confirmed proposed location of a sign at each park in the Township.

- o DecemberFest – subcommittee has scheduled a meeting for September 20th to start preparations.

Director’s Report:

• **General Information**

- o Karen advised of the resignation of Township Assistant Manager Stacy Crandall, who has accepted a position in another municipality. The P&R Board congratulated Stacy on the opportunity and expressed her appreciation for work while at the Township.
- o Karen advised of updates to the timing of the indoor recreation center project, with bids opened and read on September 18th. General summary will be provided at the BOS budget session. The October 3rd meeting of the BOS is scheduled for the Board decision-making process on the recreation building project.
- o Two park events are upcoming – leukemia and lymphoma light up the night on 9/30 and rotary club concert on 10/14 at the Central Park amphitheater.
- o Email received today from a BOS member concerned about access to basketball courts, which have been closed as a result of safety concerns. The Board renewed its support of the decision of Township staff to close the courts for the liability and safety reasons discussed. Kathy Brown makes a motion to support the Township’s decision to close the Central Park Basketball Courts due to safety concerns. A 2nd by Joe Salvati; with all in favor.
- o Karen Sweeney indicates that the results of the Summer Concert Series survey were very good except for lack of parking creating an issue. A suggestion was made to rectify this situation by purchasing a Tram Car. Karen researched the cost of a Tram Car and found it to be \$55,000.
- o Don Borden makes a motion for Karen to investigate Tram Car price alternatives and if a special driver’s license is needed to operate it. A 2nd by Kathy; with all in favor.
- o Karen comments that a tram car would be a great means of transporting people for next year’s concert series as well as other Township sponsored Park events.
- o Karen also informs us we are all invited to Gerhard’s Appliances, Doylestown location, Grand Re-opening on Thursday 9/14 from 5-7:30pm. Blythe Kelly encourages all to attend, not only in support, also in appreciation of their sponsorship of our Summer Concert series.

***Adjournment:** Being no further business the meeting was adjourned at 6:40pm on a motion by Kathy Brown and a second by Joe Salvati, with all in favor.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____